Directory of adult education documentation and information services

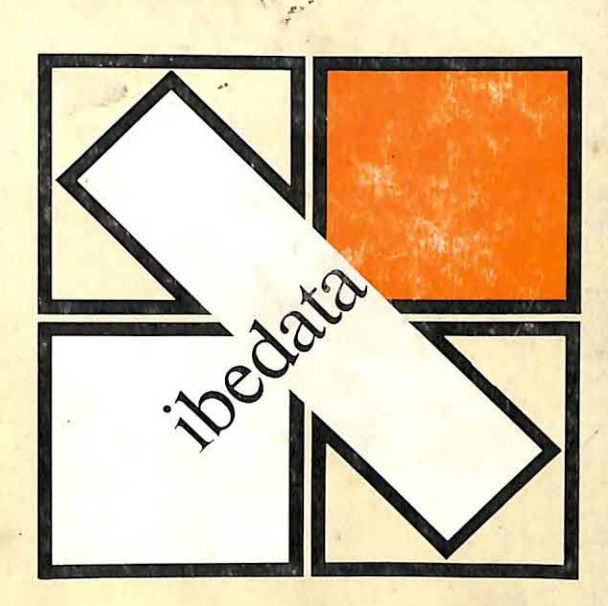
Second edition

Repertorio de servicios de documentación e información sobre educación de adultos

Segunda edición

Répertoire des services de documentation et information relatives à l'éducation des adultes

Deuxième édition



unesco

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Titles in the IBEDATA series include:

International guide to education systems

Guide international des systèmes d'éducation

Terminology of technical and vocational education/Terminologie de l'enseignement technique et professionnel

Terminology of adult education/Terminología de educación de adultos/Terminologie de l'éducation des adultes

Directory of educational documentation and information services/Répertoire des services de documentation et information pédagogiques

Directory of adult education documentation and information services/Repertorio de servicios de documentación e información sobre educación de adultos/Répertoire des services de documentation et d'information relatives à l'éducation des adultes

Thesaurus de l'éducation Unesco:BIE

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List of abbreviations
Lista de abreviaturas
Liste des abréviations

AV	audio-visual; audiovisuel.
Bibl.	bibliography; bibliographies; bibliographic.
CCTV	closed-circuit television; télévision en circuit fermé.
Comp.	comparative.
Consult.	consultation.
Dev.	development; développement.
Dir.	direction.
Doc.	documentation; documentación.
Ed.	education; éducation; educación.
Educ.	educational; éducatif.
Electron.	électronique.
Enseign.	enseignement.
Equip.	equipement.
Gen.	general; général.
Inf.	information.
Inst.	institut.
Lib.	library.
Mach.	machine.
Magnét.	magnétique.
Microf.	microfiche(s).
Pédagog.	pédagogique(s).
Prof.	professionnel(les).
Publ.	publication(s).
RTV	radio/television.
SDI	selective dissemination of information; diffusion sélective de l'information.
Scientif.	scientifique.
Scol.	scolaire.
Voc.	vocational.

Introduction

This is the second, revised edition of the *Directory of adult education documentation and information services.* The present text incorporates the amendments received in response to questionnaires sent to all services included in the first edition of the directory.

In the first part, the national adult education documentation services have been listed by country in alphabetical order. They are followed by regional and international services in the second and third parts. An annotated list of adult education abstracting services has been included as an appendix.

The data have been computer processed to facilitate continuous updating. Revised editions will be published every two years. Documentation services concerned are invited to supply corrections or additions on the worksheet provided at the end of the directory to:

Adult Education Section,
ED/LAR,
Unesco,
7 Place de Fontenoy,
75700 Paris,
France.

Unesco expresses its sincere thanks to all National Commissions, documentation services and other institutions who have made this publication possible.

INTERNATIONAL INFORMATION EXCHANGE NETWORK IN ADULT EDUCATION

This directory has been prepared as a source of reference for those seeking documentation on adult education. It is published as part of a comprehensive effort to improve the international network for the exchange of ideas and experiences in the field of adult education by means of improved access to information and documentation. The components of this network are international directories of institutions, abstracts of publications, a news-bulletin (*Adult education information notes*), and works devoted to the terminology of adult education.

Besides this directory of documentation services, two other adult education directories are currently available, one listing 154 national adult education boards, councils and other co-ordinating bodies, and another presenting information on 174 adult education periodicals. A *Directory of adult education training and research institutions* is expected to be published during the first half of 1980. (For other reference books in the IBEDATA series, see verso of title page.)

Abstracts on significant adult education publications are published as the 'Adult Education Series' within Unesco's *Co-operative Educational Abstracting Service*. They are currently available in English and French; a Spanish edition will be added in 1980.

Adult education information notes is published quarterly in English, French, Spanish, Russian and Arabic. It contains news items from all over the world relating to adult education policies, innovative projects, conferences and other significant events, as well as providing current bibliographical information.

In the field of terminology, two IBEDATA publications are available: (a) a trilingual *Terminology of adult education* (English, French and Spanish), which includes 321 commonly used adult education terms with definitions and equivalents in the other two languages; (b) the *Unesco:IBE education thesaurus*, which has recently been expanded to include a separate section containing 230 adult education terms. The *Thesaurus* is currently available in its third edition in French, while preliminary working documents for the fourth English and Spanish editions are available from the International Bureau of Education, Palais Wilson, 1211 Geneva 14, Switzerland.

Contributions from readers to any of these components are most welcome, for the development and strengthening of information exchanges are dependent on active co-operation by the whole international community. Correspondence should be addressed to the Adult Education Section of Unesco (address, see above).

SELECTION OF SERVICES FOR THE DIRECTORY

The main criterion for inclusion of centres in the directory is that they must, whether independently or as special units of an institution, be able to provide documentation or information on adult education by responding to requests coming from abroad.

In principle, public libraries and general adult education institutions that do not offer specific documentation services should not be listed in this directory.

With the assistance of national authorities, national key centres have been identified in many countries. These centres have indicated their willingness to take a lead in developing co-operation between adult education documentation and information services within the country concerned and to act as central national contact points in the international network. These centres are indicated by a double asterisk in the directory after their official name.

Introducción

Esta segunda edición del *Repertorio de servicios de documentación y de información sobre educación de adultos* es una versión que ha sido actualizada en base a las respuestas a los cuestionarios enviados a todos los servicios que figuraban en la primera edición.

La primera parte del repertorio contiene una lista de los servicios nacionales de documentación sobre educación de adultos, clasificados por países y ordenados por orden alfabético. En la segunda parte figuran los servicios regionales y en la tercera los servicios internacionales. En el anexo hay una lista anotada de servicios de resúmenes analíticos relativos a la educación de adultos.

Los datos son procesados por ordenador para facilitar una actualización permanente. Cada dos años se publicará una edición revisada. Los servicios de documentación interesados que deseen aportar rectificaciones o adiciones pueden utilizar para tal fin el formulario que figura al final del repertorio, enviándolo a:

Sección de Educación de Adultos,
ED/LAR,
Unesco,
7, place de Fontenoy,
75700 París.
Francia.

La Unesco agradece sinceramente a todas las Comisiones Nacionales, servicios de documentación y otras instituciones que con su colaboración permitieron la publicación del presente repertorio.

RED INTERNACIONAL DE INTERCAMBIO DE INFORMACION SOBRE EDUCACION DE ADULTOS

El presente repertorio ha sido establecido para servir de fuente de referencia sobre temas relativos a la educación de adultos. Esta publicación forma parte del conjunto de medidas tendientes a facilitar el acceso a la información y a la documentación a través de una red internacional de intercambio de ideas y experiencias en el campo de la educación de adultos. Esta red comprende repertorios internacionales de instituciones, resúmenes analíticos de publicaciones, un boletín informativo (*Notas de Información sobre Educación de Adultos*) y terminologías sobre educación de adultos.

Además de este repertorio de servicios de documentación existen otros dos repertorios, uno comprende una lista de 154 comités, consejos nacionales y otros organismos de coordinación de educación de adultos, el otro informa sobre 174 periódicos vinculados a la educación de adultos. Se ha previsto publicar en el primer semestre de 1980 un *Repertorio de instituciones de formación e investigación sobre educación de adultos* (La lista de obras de referencia de la colección IBEDATA figura en el reverso de la portada).

En la serie especial "Educación de adultos" del *Servicio cooperativo de reseñas analíticas de educación* se publican resúmenes analíticos de publicaciones sobre educación de adultos. Actualmente existen solamente en inglés y francés, pero a partir de 1980 habrá también una versión en español.

La Sección de Educación de Adultos publica cada tres meses el boletín *Notas de Información sobre Educación de Adultos* en inglés, árabe, español, francés y ruso. Este boletín contiene novedades provenientes de todas partes del mundo relativas a educación de adultos, nuevos proyectos, conferencias y todo otro acontecimiento significativo, así como informaciones bibliográficas.

En la colección IBEDATA hay dos publicaciones relativas a terminología: a) un glosario en tres idiomas (Inglés, Español y Francés) intitulado *Terminología de la educación de adultos* que contiene 321 términos utilizados corrientemente en el campo de la educación de adultos, con sus correspondientes definiciones y sus equivalencias en los otros dos idiomas; b) el *Tesauro de la educación Unesco:OIE*, cuya nueva versión incluye una sección que contiene 230 términos relativos a la educación de adultos.

Todas las informaciones que nos hagan llegar los lectores, para incluir en alguna de las publicaciones de la red, serán bienvenidas, pues gracias a esta cooperación la red podrá desarrollarse y consolidarse. Toda correspondencia debe ser enviada a la Sección de Educación de Adultos.

CRITERIO DE SELECCION DE LOS SERVICIOS MENCIONADOS EN EL REPERTORIO

El principal criterio aplicado para seleccionar los centros que deben figurar en el repertorio, es que estos, ya sean entidades autónomas o servicios especiales de una institución, estén en condiciones de suministrar la documentación y la información sobre educación de adultos que les sea requerida desde el extranjero. En principio, las bibliotecas públicas y las instituciones que se ocupan de la educación de adultos en general, que no tienen servicios específicos de documentación, no deberían figurar en el presente repertorio.

En colaboración con las autoridades nacionales, en numerosos países se ha designado un centro principal. Estos centros se han comprometido a encargarse del desarrollo de la cooperación entre los servicios de documentación y de información sobre educación de adultos en sus países y a ser los corresponsales nacionales de la red internacional. En el repertorio, los mismos están indicados con dos asteriscos colocados después del "Nombre oficial" del organismo.

Introduction

Le présent document est la deuxième édition révisée du *Répertoire des services de documentation et d'information relatives à l'éducation des adultes*. Le texte a été mis à jour sur la base des réponses aux questionnaires envoyés à tous les services figurant dans la première édition.

La première partie du répertoire contient une liste des services nationaux de documentation relative à l'éducation des adultes, classés par pays et rangés par ordre alphabétique. Dans la deuxième partie figurent les services régionaux et, dans la troisième, les services internationaux. Une liste annotée des services de résumés analytiques relatifs à l'éducation des adultes a été ajoutée en annexe.

Les données sont traitées par ordinateur pour faciliter une mise à jour permanente. Une édition révisée sera publiée tous les deux ans. Les services de documentation intéressés, qui désireraient apporter des rectifications ou additions, sont invités à utiliser à cet effet le formulaire figurant à la fin du répertoire, en l'adressant à: Section de l'éducation des adultes, ED/LAR, Unesco, 7, place de Fontenoy, 75700 Paris, France.

L'Unesco exprime ses remerciements sincères à toutes les Commissions nationales, à tous les services de documentation et à toutes les autres institutions dont le concours a permis de publier le présent répertoire.

RESEAU INTERNATIONAL D'ECHANGE D'INFORMATIONS SUR L'EDUCATION DES ADULTES

Le présent répertoire a été établi pour servir de source de référence à ceux qui recherchent une documentation relative à l'éducation des adultes. Cette publication s'inscrit dans le cadre d'un effort global d'amélioration de l'accès à l'information et à la documentation entrepris en vue de développer le réseau international d'échange d'idées et d'expériences dans le domaine de l'éducation des adultes. Ce réseau comporte des répertoires internationaux d'institutions, des résumés analytiques de publications, un bulletin intitulé *Notes d'information sur l'éducation des adultes* et une terminologie de l'éducation des adultes.

Outre le répertoire des services de documentation, deux autres répertoires sont disponibles: le premier comprend une liste de 154 comités, conseils nationaux et autres organismes de coordination d'éducation des adultes; le second donne des informations sur 174 périodiques concernant l'éducation des adultes.

La publication d'un *Répertoire des institutions de formation et de recherche dans le domaine de l'éducation des adultes* est prévue pour le premier semestre de 1980. (La liste des ouvrages de référence de la collection IBEDATA figure au verso de la page de titre.)

Des résumés analytiques de publications relatives à l'éducation des adultes sont publiés dans la collection spéciale "Education des adultes" du *Service coopératif de résumés analytiques de publications relatives à l'éducation*. Ils sont actuellement disponibles en anglais et en français. Une version espagnole sera établie en 1980.

Le bulletin *Notes d'information sur l'éducation des adultes* est publié chaque trimestre en anglais, arabe, espagnol, français et russe par la Section de l'éducation des adultes. Il contient des nouvelles provenant de toutes les parties du monde relatives à la politique en matière d'éducation des adultes, aux projets novateurs, aux conférences et aux autres événements significatifs, ainsi que des informations bibliographiques courantes.

Deux publications relatives à la terminologie sont disponibles dans la collection IBEDATA: a) la première édition d'un glossaire en trois langues (anglais, espagnol et français), intitulé *Terminologie de l'éducation des adultes*, qui renferme 321 termes couramment utilisés dans le domaine de l'éducation des adultes; ils sont accompagnés de leur définition et de leurs équivalents dans les deux autres langues; b) la troisième édition française du *Thesaurus de l'éducation Unesco: BIE*, qui comprend une liste spéciale de 230 termes relatifs à l'éducation des adultes.

Les informations que nos lecteurs nous feront parvenir pour inclusion dans l'une ou l'autre des publications du réseau seront bienvenues car c'est grâce à la coopération de tous que le réseau pourra être développé et renforcé.

Prière d'envoyer toute la correspondance à la Section de l'éducation des adultes de l'Unesco (voir l'adresse ci-dessus).

CHOIX DES SERVICES MENTIONNES DANS LE REPERTOIRE

Le principal critère appliqué pour la sélection des centres à faire figurer dans le répertoire est que ceux-ci soient à même de fournir – soit en tant qu'entités autonomes, soit en tant que services spéciaux d'une institution – la documentation et les informations sur l'éducation des adultes qui leur sont demandées de l'étranger.

En principe, les bibliothèques publiques et les institutions s'occupant de l'éducation des adultes en général, mais qui n'offrent pas de services spécifiques de documentation, ne devraient pas figurer dans le présent répertoire.

Avec le concours des autorités nationales, un centre principal a été désigné dans de nombreux pays. Ces centres se sont déclarés disposés à jouer le double rôle de chefs de file dans le développement de la coopération entres les services de documentation et d'information relatives à l'éducation des adultes de leur pays et de correspondants nationaux du réseau international. Ils sont signalés dans le répertoire par deux astérisques, lesquels apparaissent après le "nom officiel" de l'organisme.

National services / Servicios nacionales / Services nationaux

Algeria

OFFICIAL NAME: al-Markaz al-waṭanī li-maḥw al-ummiyya.
TRANSLATION: Centre national d'alphabétisation.
ADDRESS: 37, chemin Ibrahim El Biar, ALGER.
YEAR OF CREATION: 1964
PARENT ORGANIZATION: Ministère des enseignements primaire et secondaire.
PRESENT HEAD: M. Benharrats Tayeb.
SIZE OF STAFF - TOTAL : 105
TYPE OF ACTIVITIES: Recherche, élaboration de matériel didactique, formation, publications, évaluation, statistiques, inf., doc.
PEOPLE SERVED: Administrateurs, enseignants, analphabètes, grand public.
SERVICES GIVEN: Programmes, documents, moyens didactiques, moyens audio-visuels, réponse aux demandes provenant de l'étranger.
FIELDS COVERED: Ed. des adultes, alphabétisation fonctionnelle et de masse, développement économique, prof. et social.
METHODS OF DATA PROCESSING:
Manuel.
CLASSIFICATION SYSTEM: Spécial.
AUDIOVISUAL MATERIALS: Diapositives; Films; Bandes magnétiques
REPROGRAPHIC SERVICES: Ronéo; Photocopie; Offset;
PERIODICAL PUBLICATIONS:
Na^c^mal wa-nata^c^allam.
MONOGRAPHS:
Monographies relatives aux études de milieu pour certaines sociétés nationales.

Argentina

OFFICIAL NAME: Documentación e información, Centro multinacional de educación del adulto.
TRANSLATION: Documentation et information, Centre multinational de l'éducation des adultes.
ADDRESS: 1166 Lamadrid 676, 1426 BUENOS AIRES.
YEAR OF CREATION: 1976
PARENT ORGANIZATION: Dirección nacional de educación del adulto.
PRESENT HEAD: Prof. América Nuet.
SIZE OF STAFF - TOTAL : 2 PROFESSIONALS: 1
TYPE OF ACTIVITIES: Documentation, information, recherche.
PEOPLE SERVED: Administrateurs, planificateurs, chercheurs, enseignants, étudiants en pédagogie.
SERVICES GIVEN: Consultation sur place, prêts, SDI.
FIELDS COVERED: Ed. des adultes, éd. permanente.
METHODS OF DATA PROCESSING:
Manuel.

Australia

OFFICIAL NAME: Australian Association of Adult Education.**
ADDRESS: P.O. Box 1346, CANBERRA CITY A.C.T. 2601.
YEAR OF CREATION: 1960
PARENT ORGANIZATION: Australian Government.
PRESENT HEAD: Mr D.S. Robertson.
SIZE OF STAFF - TOTAL : 5 PROFESSIONALS: 1
TYPE OF ACTIVITIES: Documentation, information, publications, conferences.
PEOPLE SERVED: General public, government departments, advisory committees, statutory bodies, universities, colleges.
SERVICES GIVEN: Handle outside requests, reproduce journal articles, lend documents, clearing house services.
FIELDS COVERED: Adult ed.
SIZE OF COLLECTION
BOOKS AND DOCUMENTS: 300
PERIODICALS RECEIVED ANNUALLY: 50
REPROGRAPHIC SERVICES:
Printing.
Photocopy.
PERIODICAL PUBLICATIONS:
Australian journal of adult education.
Newsletter of Australian adult education.
Bibliographies.
Proceedings of National Conference.
MONOGRAPHS:
Handbook of Australian adult education.

Australia

OFFICIAL NAME: Centre for Continuing Education Library, Australian National University.
ADDRESS: P.O.Box 4, CANBERRA A.C.T. 2600.
YEAR OF CREATION: 1972
PARENT ORGANIZATION: Australian National University.
PRESENT HEAD: Dr Christopher Duke.
SIZE OF STAFF - TOTAL : 1 PROFESSIONALS: 1
TYPE OF ACTIVITIES: Documentation, information, publications, research.
PEOPLE SERVED: Academic staff of the centre, other libraries, Government Departments, some postgraduate students.
SERVICES GIVEN: Lib. services, reproduction of documents, inter-lib. loans, preparation of bibl.
FIELDS COVERED: Adult ed., sociology, organizations, industrial relations, community development.
SIZE OF COLLECTION
BOOKS AND DOCUMENTS: 1,000
PERIODICALS RECEIVED ANNUALLY: 70
METHODS OF DATA PROCESSING:
Manual.
CLASSIFICATION SYSTEM: Dewey.
REPROGRAPHIC SERVICES:
Xerox.
PERIODICAL PUBLICATIONS:
Acquisition lists.
Canberra papers in continuing education.

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MONOGRAPHS:
List on request.

Australia

OFFICIAL NAME: Council of Adult Education.
ADDRESS: 256 Flinders Street, MELBOURNE, Victoria.
YEAR OF CREATION: 1947
PRESENT HEAD: Colin Cave.
SIZE OF STAFF - TOTAL : 60 PROFESSIONALS: 2
TYPE OF ACTIVITIES: Documentation, information, publications, training.
PEOPLE SERVED: Adult students, organizers of adult ed. programmes, administrators of institutions.
SERVICES GIVEN: Lib. services, dissemination of information.
FIELDS COVERED: Ed. in general, adult ed., literacy.
SIZE OF COLLECTION
BOOKS AND DOCUMENTS: 45,000
PERIODICALS RECEIVED ANNUALLY: 172
METHODS OF DATA PROCESSING:
Manual.
CLASSIFICATION SYSTEM: Dewey.
REPROGRAPHIC SERVICES:
Offset press.
Photocopy.
PERIODICAL PUBLICATIONS:
Directory of all part-time courses in Victoria.
Adult education in Victoria.
Annual report of the Council.
MONOGRAPHS:
The way out: a study in adult illiteracy.
The literate Australian: papers on adult literacy.

Australia

OFFICIAL NAME: Department of Further Education.
ADDRESS: P.O. Box 2352, G.P.O., ADELAIDE, S.A. 5001.
YEAR OF CREATION: 1971
PRESENT HEAD: Maxwell H. Bone.
SIZE OF STAFF - TOTAL : 1702 PROFESSIONALS: 992
TYPE OF ACTIVITIES: Teaching, research, curriculum development, publications.
PEOPLE SERVED: Adults in South Australia.
SERVICES GIVEN: Ed. of adults within the concept of recurrent education, answer foreign inquiries.
FIELDS COVERED: Ed. in general.
SIZE OF COLLECTION
BOOKS AND DOCUMENTS: 75,000
PERIODICALS RECEIVED ANNUALLY: 500
METHODS OF DATA PROCESSING:
Manual.
Computerized.
CLASSIFICATION SYSTEM: Dewey.
AUDIOVISUAL MATERIALS:
Microfilms.
Microfiches.
Slides.
Films.
Videotapes.

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REPROGRAPHIC SERVICES:
    Printing equipment.
PERIODICAL PUBLICATIONS:
    Annual report.
    Research bulletin.
    Research clearing house.
MONOGRAPHS:
    Interim report on home study groups.
    Development of a modular circuit board system for circuit training.
    Validation report on automotive apprenticeship preselection system ...
    Planning and budgeting in further education.
    Strategies for planning for colleges.
STUDIES AND SURVEYS IN PREPARATION:
    Level of community awareness of further education opportunities.
    Conceptual and physical development of community colleges.
    Student evaluation of lecturers.

Austria

OFFICIAL NAME: Abteilung Erwachsenenbildung, Fachbibliothek.**
TRANSLATION: Adult Education Department Library.
ADDRESS: Wallnerstr. 8, 1014 VIENNA.
YEAR OF CREATION: 1969
PARENT ORGANIZATION: Bundesministerium für Unterricht und Kunst.
PRESENT HEAD: Dr Johann Altenhuber.
SIZE OF STAFF - TOTAL : 2   PROFESSIONALS: 1
TYPE OF ACTIVITIES: Documentation, information, publications.
PEOPLE SERVED: Adult ed. workers, university students, people interested in adult ed.
SERVICES GIVEN: Answer requests for information, lib. services, counselling, preparation of bibl.
FIELDS COVERED: Adult ed., continuing ed., adult ed. methods.
SIZE OF COLLECTION
  BOOKS AND DOCUMENTS: 10,000
  PERIODICALS RECEIVED ANNUALLY: 120
METHODS OF DATA PROCESSING:
    Manual.
CLASSIFICATION SYSTEM: Special.
REPROGRAPHIC SERVICES:
    Photocopy.
MONOGRAPHS:
    Bibliographie der Erwachsenenbildung in Oesterreich.

Austria

OFFICIAL NAME: Dokumentationssystem Erwachsenenbildung (DOKEB).
TRANSLATION: Adult Education Documentation System.
ADDRESS: c/o Institut für Erziehungswissenschaften, Garnisong. 3/8, 1090 VIENNA.
YEAR OF CREATION: 1976

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PARENT ORGANIZATION: Bundesministerium für Unterricht und Kunst, Abteilung Erwachsenenbildung.
PRESENT HEAD: Dr Leopoldine Swoboda.
SIZE OF STAFF - TOTAL : 5
TYPE OF ACTIVITIES: Documentation, information, publications.
PEOPLE SERVED: Institutions of adult ed., students, researchers, administrators.
SERVICES GIVEN: Prepare annotated bibl., retrieval of inf., inter-lib. loans, answer foreign inquiries.
FIELDS COVERED: Adult ed.
SIZE OF COLLECTION
BOOKS AND DOCUMENTS: 150
PERIODICALS RECEIVED ANNUALLY: 250
METHODS OF DATA PROCESSING:
Computerized.
CLASSIFICATION SYSTEM: Special.
REPROGRAPHIC SERVICES:
Xerox.
Centronics-printer.
PERIODICAL PUBLICATIONS:
Bibliographie Erwachsenenbildung (12/yr).
DOKEB-Zeitschriftenverzeichnis (1/yr).
MONOGRAPHS:
Thesaurus Erwachsenenbildung.
STUDIES AND SURVEYS IN PREPARATION:
Swoboda, L.; Halpern, E. Das Dokumentationssystem Erwachsenenbildung.

Austria

OFFICIAL NAME: Institut für Erwachsenenbildung.
TRANSLATION: Institute of Adult Education.
ADDRESS: Imbergstrasse 24, 5020 SALZBURG.
YEAR OF CREATION: 1973
PARENT ORGANIZATION: Ring Oesterreichischer Bildungswerke.
PRESENT HEAD: Dr Hannelore Blaschek.
SIZE OF STAFF - TOTAL : 3 PROFESSIONALS: 2
TYPE OF ACTIVITIES: Documentation, information, publications.
PEOPLE SERVED: Workers in adult ed., administrators, university students.
SERVICES GIVEN: Local consult., loans, prepare bibl., information, answer foreign inquiries.
FIELDS COVERED: Adult ed.
SIZE OF COLLECTION
BOOKS AND DOCUMENTS: 3,500
PERIODICALS RECEIVED ANNUALLY: 60
METHODS OF DATA PROCESSING:
Manual.
REPROGRAPHIC SERVICES:
Photocopy.
PERIODICAL PUBLICATIONS:
Bibliographische Mitteilungen zur österreichischen Erwachsenenbildung.
MONOGRAPHS:
Blaschek, Hannelore. Ist Frauenbildung noch aktuell? 1976.
Arnold, K., et al. Organisation und Ziele der Erwachsenenbildung in Oesterreich. 1977.

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STUDIES AND SURVEYS IN PREPARATION:
Community work.

Austria

OFFICIAL NAME: Pädagogisches Referat, Verband Wiener Volksbildung.
TRANSLATION: Pedagogical Department, Vienna Association of *Folk High Schools.*
ADDRESS: Ferdinandstrasse 16-18, 1020 VIENNA.
YEAR OF CREATION: 1950
PARENT ORGANIZATION: Austrian Association of Folk High Schools.
PRESENT HEAD: Dr Alfons Kozeluh.
SIZE OF STAFF - TOTAL : 1 PROFESSIONALS: 1
TYPE OF ACTIVITIES: Documentation, information, teacher training.
PEOPLE SERVED: Adult ed. workers, university students.
SERVICES GIVEN: Counselling, planning of seminars, lib. services.
FIELDS COVERED: Adult ed.
SIZE OF COLLECTION
BOOKS AND DOCUMENTS: 2,900
PERIODICALS RECEIVED ANNUALLY: 40
METHODS OF DATA PROCESSING:
Manual.
CLASSIFICATION SYSTEM: Special.
AUDIOVISUAL MATERIALS:
Films.
Tapes.
Video tapes.
REPROGRAPHIC SERVICES:
Photocopy.
Rex-Rotary.
PERIODICAL PUBLICATIONS:
VHS-intern.

Bangladesh

OFFICIAL NAME: Adult Education Division.**
ADDRESS: Old Abhoy Asram, P.O. & Dist., COMILLA.
YEAR OF CREATION: 1964
PARENT ORGANIZATION: Ministry of Education.
PRESENT HEAD: Khandaker Abdul Khalique.
SIZE OF STAFF - TOTAL : 25 PROFESSIONALS: 19
TYPE OF ACTIVITIES: Information, documentation, research, publications.
PEOPLE SERVED: Adult ed. organisers, adult ed. teachers, field workers, general public.
SERVICES GIVEN: Prepare bibl., directories, document reproduction, literature reviews, lib. services.
FIELDS COVERED: Adult ed., literacy, lifelong ed., youth activities, counselling, population ed., health ed.
SIZE OF COLLECTION
BOOKS AND DOCUMENTS: 3,453
PERIODICALS RECEIVED ANNUALLY: 24
METHODS OF DATA PROCESSING:
Manual.

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AUDIOVISUAL MATERIALS:
Pictures.
Posters.
Charts.
Records.
REPROGRAPHIC SERVICES:
Duplicating machine.
PERIODICAL PUBLICATIONS:
Bibliographies.
Literature reviews.
Annual report.
Seminar report (annual).
MONOGRAPHS:
Reading & writing essential Bengali.
Directories.
STUDIES AND SURVEYS IN PREPARATION:
Survey of illiterates of some selected villages.

Belgium

OFFICIAL NAME: Centre de documentation de la Direction générale de la jeunesse et des loisirs.
ADDRESS: Direction générale de la jeunesse et des loisirs, 28, Galérie Ravenstein, 1000 BRUXELLES.
YEAR OF CREATION:
PARENT ORGANIZATION: Ministère de l'éducation nationale et de la culture française.
PRESENT HEAD: René Goffinet, Conseiller-Chef de Service.
SIZE OF STAFF - TOTAL : 6
TYPE OF ACTIVITIES: Documentation, information, publication.
PEOPLE SERVED: Administrations, animateurs, enseignants, étudiants, chercheurs, organisations subventionnées et d'aide culturelle aux immigrés.
SERVICES GIVEN: Prêter des livres, photocopies d'articles, consult. sur place, bibl., dossiers documentaires sur demande, service spécial pour immigrés.
FIELDS COVERED: Ed. permanente, loisirs, jeunesse, monde en mutation.
SIZE OF COLLECTION
BOOKS AND DOCUMENTS: 3.000
PERIODICALS RECEIVED ANNUALLY: 300
METHODS OF DATA PROCESSING:
Manuel.
CLASSIFICATION SYSTEM: CDU
REPROGRAPHIC SERVICES:
Photocopie.
Ronéo.
PERIODICAL PUBLICATIONS:
Liste des acquisitions (12/an).
Liste des acquisitions pour immigrés.
Revue des revues (12/an).

Belgium

OFFICIAL NAME: Centrum voor andragogisch onderzoek v.z.w.**
TRANSLATION: Centre de recherches andragogiques.
ADDRESS: Liedtsstraat 27-29, 1030 BRUXELLES.
YEAR OF CREATION: 1963
PRESENT HEAD: Prof. dr. Gerda De Bock, président.

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TYPE OF ACTIVITIES: Documentation, recherches et études, publication, formation, consult.
PEOPLE SERVED: Autorités publiques, organisations de l'éd. des adultes.
SERVICES GIVEN: Répondre aux demandes de documentation, consult. sur place.
FIELDS COVERED: Ed. des adultes, politique culturelle, pédagogique, psychologie & sociologie de l'éd. des adultes.
SIZE OF COLLECTION
BOOKS AND DOCUMENTS: 1.000
PERIODICALS RECEIVED ANNUALLY: 50
METHODS OF DATA PROCESSING:
Manuel.
CLASSIFICATION SYSTEM: Spécial.
REPROGRAPHIC SERVICES:
Photocopie.
STUDIES AND SURVEYS IN PREPARATION:
Formation et statut des animateurs.
Participation des citoyens au niveau local.

Benin

OFFICIAL NAME: Direction de l'alphabétisation et de la presse rurale (DAPR).
ADDRESS: Ministère de la jeunesse, de la culture populaire et des sports, B.P. 65, PORTO NOVO.
YEAR OF CREATION: 1974
PARENT ORGANIZATION: Ministère de la jeunesse, de la culture populaire et des sports.
PRESENT HEAD: Baba-Moussa Sidicou.
SIZE OF STAFF - TOTAL : 71 PROFESSIONALS: 63
TYPE OF ACTIVITIES: Alphabétisation et éducation permanente des adultes.
PEOPLE SERVED: Population adulte analphabète du pays.
FIELDS COVERED: Alphabétisation fonctionnelle, post-alphabétisation, éd. au moyen des mass media.
SIZE OF COLLECTION
BOOKS AND DOCUMENTS: 56
PERIODICALS RECEIVED ANNUALLY: 4
METHODS OF DATA PROCESSING:
Manuel.
CLASSIFICATION SYSTEM: Spécial.
AUDIOVISUAL MATERIALS:
Projecteurs de diapo.
Film 16mm.
Magnétophones.
Cassettes.
REPROGRAPHIC SERVICES:
Duplicateur.
Stencils électron.
Laboratoire de photo
PERIODICAL PUBLICATIONS:
Journaux ruraux:
Kparo: le crieur public.
Le réveil.
Misenu-Misegbe.
Enbuke.

Brazil

OFFICIAL NAME: Movimento de educação de base (MEB).
TRANSLATION: Mouvement d'éducation de base.
ADDRESS: Rua S. Clemente, 385, 20.000 RIO DE JANEIRO (RJ).
YEAR OF CREATION: 1961
PARENT ORGANIZATION: Conférence nationale des Evèques du Brésil.
PRESENT HEAD: D. Luciano Jose Cabral Duarte.
SIZE OF STAFF - TOTAL : 362 PROFESSIONALS: 320
TYPE OF ACTIVITIES: Documentation, information, publication, formation.
PEOPLE SERVED: Grand public.
FIELDS COVERED: Ed. des adultes, développement de communautés, éd. de base.
SIZE OF COLLECTION
BOOKS AND DOCUMENTS: 8.000
PERIODICALS RECEIVED ANNUALLY: 62
METHODS OF DATA PROCESSING:
Manuel.
AUDIOVISUAL MATERIALS:
Diapositives.
Magnétoscope.
Affiches.
Modèles.
REPROGRAPHIC SERVICES:
Xérox.
PERIODICAL PUBLICATIONS:
MEB Hoje.
Relatorio anual.
MONOGRAPHS:
Liste sur demande.
STUDIES AND SURVEYS IN PREPARATION:
Liste sur demande.

Brazil

OFFICIAL NAME: Setor de documentação do MOBRAL.
TRANSLATION: Secteur de documentation du MOBRAL.
ADDRESS: Rua Dona Mariana no 166, Botafogo, 22.280 RIO DE JANEIRO (RJ).
YEAR OF CREATION: 1973
PARENT ORGANIZATION: Fundação Movimento brasileiro de alfabetização.
PRESENT HEAD: Maria de Nazareth Fendt.
SIZE OF STAFF - TOTAL : 21 PROFESSIONALS: 12
TYPE OF ACTIVITIES: Documentation, information, publication.
PEOPLE SERVED: Techniciens du MOBRAL (niveau national), milieux universitaires, organisations éduc. nationales et étrangères.
SERVICES GIVEN: Répondre aux demandes de renseignements, préparer bibl., reproduire des articles de périodiques, services de bibliothèque, résumés.
FIELDS COVERED: Ed. des adultes, documentation générale.
SIZE OF COLLECTION
BOOKS AND DOCUMENTS: 7.963
PERIODICALS RECEIVED ANNUALLY: 442

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METHODS OF DATA PROCESSING:
Manuel.
Mécanique.
Ordinateur.
AUDIOVISUAL MATERIALS:
Bandes magnét.: 106
AV doc.: 6
REPROGRAPHIC SERVICES:
Xérox.
Miméo.
PERIODICAL PUBLICATIONS:
MOBRAL: analyse et information documentaire (fr., angl., esp.).

Canada

OFFICIAL NAME: Adult Education Department.
ADDRESS: University of British Columbia, 5760 Toronto Road, VANCOUVER, B.C. V6T 1L2.
YEAR OF CREATION: 1961
PARENT ORGANIZATION: Faculty of Education, University of British Columbia.
PRESENT HEAD: Dr William S. Griffith.
SIZE OF STAFF - TOTAL : 9 PROFESSIONALS: 8
TYPE OF ACTIVITIES: Graduate teaching, research, consult.
PEOPLE SERVED: Graduate students in adult ed., other students of the University, administrators, instructors.
SERVICES GIVEN: Graduate instruction, contract research, consult., publications, Reading Room services.
FIELDS COVERED: Adult ed., basic ed., programme planning & evaluation, agricultural extension, continuing prof. ed.
SIZE OF COLLECTION
BOOKS AND DOCUMENTS: 2,500
PERIODICALS RECEIVED ANNUALLY: 23
METHODS OF DATA PROCESSING:
Computerized.
CLASSIFICATION SYSTEM: LC
AUDIOVISUAL MATERIALS:
Microf.: 400
Microfilms: 200
REPROGRAPHIC SERVICES:
Xerox.
PERIODICAL PUBLICATIONS:
Occasional papers in cooperation with Centre for Continuing Ed.
MONOGRAPHS:
List on request.
STUDIES AND SURVEYS IN PREPARATION:
Adult basic education teacher training.
Evaluation of education in correctional institutions.
Educational opportunities for the aging.

Canada

OFFICIAL NAME: Centre de documentation, Centre d'animation, de développement et de recherche en éducation.
ADDRESS: 1940, Boulevard Henri-Bourassa Est, MONTREAL, Québec H2B 1S2.
YEAR OF CREATION: 1973

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PRESENT HEAD: Jean-Luc Roy.
SIZE OF STAFF - TOTAL : 5 PROFESSIONALS: 3
TYPE OF ACTIVITIES: Documentation, publication.
PEOPLE SERVED: Personnel des collèges.
SERVICES GIVEN: Consult. bibliographique, prêts de documents.
FIELDS COVERED: Ed. en général.
SIZE OF COLLECTION
BOOKS AND DOCUMENTS: 8.000
PERIODICALS RECEIVED ANNUALLY: 400
METHODS OF DATA PROCESSING:
Manuel.
CLASSIFICATION SYSTEM: Spécial.
REPROGRAPHIC SERVICES:
Photocopie.
PERIODICAL PUBLICATIONS:
Liste d'acquisitions.
MONOGRAPHS:
Liste sur demande.

Canada

OFFICIAL NAME: Centre de documentation, Centre de services aux adultes.
ADDRESS: 1295, Chemin de Chambly, LONGUEUIL, Québec J4J 3X1.
YEAR OF CREATION: 1973
PARENT ORGANIZATION: Commission scolaire régionale de Chambly.
PRESENT HEAD: M. Jean-Robert Sansregret.
SIZE OF STAFF - TOTAL : 2
TYPE OF ACTIVITIES: Documentation, information.
PEOPLE SERVED: Personnel du Service d'éd. des adultes de la Régionale de Chambly, organismes de l'éd. des adultes, autodidactes, étudiants adultes.
SERVICES GIVEN: Consult. sur place, constituer des dossiers thématiques, collectionner des documents AV, reproduire des articles, recherches sur demande.
FIELDS COVERED: Ed. en gén., andragogie, animation, inf. scol. & prof., matériel didactique pour autodidactes.
SIZE OF COLLECTION
BOOKS AND DOCUMENTS: 1000
PERIODICALS RECEIVED ANNUALLY: 60
METHODS OF DATA PROCESSING:
Manuel.
CLASSIFICATION SYSTEM: Dewey.
AUDIOVISUAL MATERIALS:
Diapositives.
Films.
Bandes vidéo.
REPROGRAPHIC SERVICES:
Ronéo.
Photocopie.
PERIODICAL PUBLICATIONS:
Bulletin de liaison.

Canada

OFFICIAL NAME: Centre de documentation, Institut canadien d'éducation des adultes.**
ADDRESS: 506 Est Sainte-Catherine, Suite 800, MONTREAL.
YEAR OF CREATION: 1966
PRESENT HEAD: M. Paul Bélanger.
SIZE OF STAFF - TOTAL : 2 PROFESSIONALS: 1
TYPE OF ACTIVITIES: Publication, recherche, documentation, information.
PEOPLE SERVED: Grand public, membres de l'ICEA.
SERVICES GIVEN: Répondre à des demandes de renseignements, consultation sur place, prêts de documents.
FIELDS COVERED: Ed. des adultes et domaines connexes, culture populaire, animation sociale.
SIZE OF COLLECTION
BOOKS AND DOCUMENTS: 4.500
PERIODICALS RECEIVED ANNUALLY: 300
METHODS OF DATA PROCESSING:
Manuel.
CLASSIFICATION SYSTEM: CDU
REPROGRAPHIC SERVICES:
Lecteur de microf.
Photocopie.
Ronéo.
PERIODICAL PUBLICATIONS:
Bibliographies.
Liste de nouvelles acquisitions.

Canada

OFFICIAL NAME: Department of Adult Education.
ADDRESS: 252 Bloor Street West, TORONTO, Ontario M5S 1V6.
YEAR OF CREATION: 1966
PARENT ORGANIZATION: Ontario Institute for Studies in Education.
PRESENT HEAD: Prof. Alan M. Thomas.
SIZE OF STAFF - TOTAL : 25 PROFESSIONALS: 16
TYPE OF ACTIVITIES: Instruction of graduate students and research.
PEOPLE SERVED: Practising adult educators.
SERVICES GIVEN: Consultation, research, teaching.
FIELDS COVERED: Adult ed., continuing ed., recurrent ed.
MONOGRAPHS:
List on request.

Canada

OFFICIAL NAME: Direction générale de l'éducation des adultes.
ADDRESS: Edifice 'G', 1035, rue de la Chevrotière, QUEBEC G1R 5A5.
YEAR OF CREATION: 1966
PARENT ORGANIZATION: Ministère de l'éducation.
SIZE OF STAFF - TOTAL : 220 PROFESSIONALS: 97
TYPE OF ACTIVITIES: Documentation, publication, information, recherche, formation.
PEOPLE SERVED: Organismes et associations professionnelles.

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SERVICES GIVEN: Répondre à des demandes de renseignements.
FIELDS COVERED: Ed. des adultes, éd. permanente, objectifs, moyens et ressources de formation, expérimentation de nouvelles méthodes.
SIZE OF COLLECTION
BOOKS AND DOCUMENTS: 3.000
PERIODICALS RECEIVED ANNUALLY: 400
METHODS OF DATA PROCESSING:
Manuel.
AUDIOVISUAL MATERIALS:
Diapositives.
Films.
REPROGRAPHIC SERVICES:
Photocopie.
PERIODICAL PUBLICATIONS:
Le grain de sel.
Présentation de la Direction générale de l'éducation des adultes.
MONOGRAPHS:
Rapport de recherches: l'expérience Tevec.
Rapport de recherches: project de régime de formation.
Rapport de recherches: la recherche-action à SESAME.

Canada

OFFICIAL NAME: Fer de Lance.
ADDRESS: 2195, Rue Galt, Ouest, SHERBROOKE.
YEAR OF CREATION: 1974
PARENT ORGANIZATION: Direction générale de l'éducation des adultes.
PRESENT HEAD: Guy Benoit.
SIZE OF STAFF - TOTAL : 4 PROFESSIONALS: 2
TYPE OF ACTIVITIES: Documentation, information.
PEOPLE SERVED: Responsables de l'éd. des adultes dans la région de l'Estrie, échange avec les autres provinces canadiennes.
SERVICES GIVEN: Répondre à des demandes de renseignements, préparer des bibl., reproduire des articles et autres documents, prêts à d'autres centres.
FIELDS COVERED: Ed. des adultes, éd. permanente, éd. populaire, évolution de l'éd. des adultes au Québec.
METHODS OF DATA PROCESSING:
Manuel.
CLASSIFICATION SYSTEM: Spécial.
REPROGRAPHIC SERVICES:
Photocopie.
PERIODICAL PUBLICATIONS:
Résumés analytiques à circulation interne pour le moment.

Canada

OFFICIAL NAME: Instructional Resources Centre.
ADDRESS: College of Education, University of Saskatchewan, SASKATOON, Saskatchewan S7N OWO.
YEAR OF CREATION: 1970
PARENT ORGANIZATION: University of Saskatchewan.
PRESENT HEAD: Mrs Margaret Baldock.

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SIZE OF STAFF - TOTAL : 2 PROFESSIONALS: 2
TYPE OF ACTIVITIES: Information.
PEOPLE SERVED: Academic community.
SERVICES GIVEN: Lib. services, reproduce journal articles and other documents.
FIELDS COVERED: Ed. in general, adult ed.
PERIODICALS RECEIVED ANNUALLY: 12
METHODS OF DATA PROCESSING:
Manual.
CLASSIFICATION SYSTEM: LC
AUDIOVISUAL MATERIALS:
Microfilms.
Microfiches.
REPROGRAPHIC SERVICES:
Microfiche-reader.
Reader-printer.
Photocopy.
Xerox.

Canada

OFFICIAL NAME: Service de documentation et d'information régional.
ADDRESS: 890, Ave. Lévis, QUEBEC G1S 3S1.
YEAR OF CREATION: 1974
PARENT ORGANIZATION: Direction générale de l'éducation des adultes.
PRESENT HEAD: J. Vézina.
SIZE OF STAFF - TOTAL : 6 PROFESSIONALS: 3
TYPE OF ACTIVITIES: Documentation, recherche.
PEOPLE SERVED: Grand public et professionnels en éd. des adultes.
SERVICES GIVEN: Répondre à des demandes de renseignements, préparer des bibliographies sur demande, reproduire des articles, prêts de documents.
FIELDS COVERED: Ed. des adultes.
SIZE OF COLLECTION
BOOKS AND DOCUMENTS: 100
PERIODICALS RECEIVED ANNUALLY: 25
METHODS OF DATA PROCESSING:
Manuel.
CLASSIFICATION SYSTEM: SINA
AUDIOVISUAL MATERIALS:
Diapositives.
Films.
REPROGRAPHIC SERVICES:
Ronéo.
Xérographie.
Photocopie.
PERIODICAL PUBLICATIONS:
Comptes rendus de publications.
Résumés analytiques.

Chile

OFFICIAL NAME: Centro de documentación en comunicación educativa (CENDOC).
TRANSLATION: Documentation Centre on Educational Communication.
ADDRESS: Av. Providencia 2093, 2o piso, Casilla 16417, Correo 9, SANTIAGO.
YEAR OF CREATION: 1971
PARENT ORGANIZATION: Secretariado de comunicación social y Centro latinoamericano de ed. de adultos (SEDECOS/CLEA).
PRESENT HEAD: Sergio Jaramillo Jara.
SIZE OF STAFF - TOTAL : 6 PROFESSIONALS: 5
TYPE OF ACTIVITIES: Documentation, publications, research.
PEOPLE SERVED: Researchers, planners, teachers in adult ed., mass media.
SERVICES GIVEN: Inter-lib. loans, prepare bibl., SDI.
FIELDS COVERED: Adult ed., mass media.
SIZE OF COLLECTION
BOOKS AND DOCUMENTS: 5,380
PERIODICALS RECEIVED ANNUALLY: 287
METHODS OF DATA PROCESSING:
Manual.
CLASSIFICATION SYSTEM: UDC
AUDIOVISUAL MATERIALS:
Slides.
Film strips.
Records.
Photographs.
Maps.
REPROGRAPHIC SERVICES:
Offset.
PERIODICAL PUBLICATIONS:
Boletín informativo de SEDECOS/CLEA.
MONOGRAPHS:
List on request.
STUDIES AND SURVEYS IN PREPARATION:
Repertorio de programas de alfabetización rural en América Latina.
Repertorio de programas de formación de educadores de adultos en América Latina.

Colombia

OFFICIAL NAME: Grupo de documentación, División educación de adultos.**
TRANSLATION: Groupe de documentation, Division de l'éducation des adultes.
ADDRESS: Ministerio de educación nacional, CAN-BOGOTA.
YEAR OF CREATION:
PARENT ORGANIZATION: Ministère de l'éducation.
TYPE OF ACTIVITIES: Publication, formation professionnelle, documentation.
PEOPLE SERVED: Grand public, communauté enseignante.
SERVICES GIVEN: Reproduire documents, établir résumés analytiques, services de bibliothèque.
FIELDS COVERED: Ed. des adultes, éd. permanente, orientation, méthodes pédagogiques.
SIZE OF COLLECTION
BOOKS AND DOCUMENTS: 400

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PERIODICAL PUBLICATIONS:
Résumés analytiques.

Congo PR.

OFFICIAL NAME: Service national de l'alphabétisation.
ADDRESS: B.P. 661, BRAZZAVILLE.
YEAR OF CREATION: 1965
PARENT ORGANIZATION: Ministère de l'éducation nationale.
PRESENT HEAD: Marcel Sita.
SIZE OF STAFF - TOTAL : 711 PROFESSIONALS: 16
TYPE OF ACTIVITIES: Documentation, information, publication, formation de cadres, diffusion des émissions radio-éducatives.
PEOPLE SERVED: Masses populaires, analphabètes et semi-alphabètes: paysans, ouvriers, artisans.
SERVICES GIVEN: Consultation sur place, diffusion de nouvelles méthodes.
FIELDS COVERED: Alphabétisation fonctionnelle de masse, éd. des artisans, agriculteurs et éleveurs.
AUDIOVISUAL MATERIALS:
Films.
REPROGRAPHIC SERVICES:
Rotaprint.
Sérigraphes.
Ronéo.
PERIODICAL PUBLICATIONS:
Sengo.
Nsengo.
La forêt.
MONOGRAPHS:
10 ans d'alphabétisation au Congo.
Fiche technique de pisciculture pour l'Afrique tropicale en 1974.
Le paludisme 1976.
Document sur la formation des formateurs et d'animateurs d'alphabétisation fonctionnelle de 1978.
Document sur le séminaire opérationnel d'alphabétisation fonctionnelle (OPETRAB) de 1978.
STUDIES AND SURVEYS IN PREPARATION:
Education fonctionnelle des travailleurs de la municipalité de Brazzaville.
Alphabétisation fonctionnelle des femmes du Congo.
Expérimentation d'une alphabétisation avec la participation des enseignants.
Opération sur l'éducation des travailleurs de bois (OPETRAB).
La post-alphabétisation sur la pisciculture et l'élevage.

Cuba

OFFICIAL NAME: Centro nacional de documentación e información pedagógica.**
TRANSLATION: Centre national de documentation et d'information pédagogiques.
ADDRESS: Obispo no. 160, esq. a Mercaderes, LA HABANA 1.
YEAR OF CREATION: 1960

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PARENT ORGANIZATION: Ministerio de educación.
PRESENT HEAD: Héctor Díaz González.
SIZE OF STAFF - TOTAL : 62
TYPE OF ACTIVITIES: Documentation, recherche, traductions.
PEOPLE SERVED: Dirigeants, méthodologues, chercheurs, professeurs, maîtres, étudiants en éd., institutions nationales et étrangères.
SERVICES GIVEN: Répondre aux demandes de renseignements, préparer des bibl., reproduire des articles, prêter des documents.
FIELDS COVERED: Ed. en général, éd. des adultes.
METHODS OF DATA PROCESSING:
Manuel.
CLASSIFICATION SYSTEM: Dewey.
AUDIOVISUAL MATERIALS:
Diapositives.
Films.
Microfilms.
REPROGRAPHIC SERVICES:
Lecteur de microf.
Miméographe.
Hectographe.
PERIODICAL PUBLICATIONS:
Bibliographies.
Résumés analytiques.
Catalogue des traductions.
La educación por el mundo.
Novedades.
Monographies des systèmes éducatifs.
Articles éducationnels.
Catalogue de diapositives.

Cyprus

OFFICIAL NAME: Documentation-Information Service of the Pedagogical Institute.**
ADDRESS: Pedagogical Institute, c/o Ministry of Education, NICOSIA.
YEAR OF CREATION: 1974
PARENT ORGANIZATION: Ministry of Education.
PRESENT HEAD: Dr J. Koutsakos.
SIZE OF STAFF - TOTAL : 3 PROFESSIONALS: 2
TYPE OF ACTIVITIES: Publications, research, training of professional adult ed. personnel, documentation.
PEOPLE SERVED: Teachers of all departments and grades of ed. and educ. authorities.
SERVICES GIVEN: Handle outside requests for information, prepare bibl. on demand, reproduce journal articles, lend documents, prepare teaching materials.
FIELDS COVERED: Ed. in general, adult ed., continuing ed. in professions, literacy, teaching methods, counselling.
METHODS OF DATA PROCESSING:
Manual.
AUDIOVISUAL MATERIALS:
Slides.
REPROGRAPHIC SERVICES:
Photocopy.
Roneo.
PERIODICAL PUBLICATIONS:
Abstracts.

Czechoslovakia

OFFICIAL NAME: Katedra vychovy a vzdelavani dospelych, Filosoficka fakulta University Karlovy v Praze.
TRANSLATION: Dept. of Adult Education, Faculty of Philosophy of the Charles University.
ADDRESS: Celetna Str. 20, Staré Mesto, 11000 PRAGUE 1.
YEAR OF CREATION: 1970
PARENT ORGANIZATION: Czechoslovak Academy of Sciences.
PRESENT HEAD: Prof. Ass. Dr Jarolim Skalka.
SIZE OF STAFF - TOTAL : 8 PROFESSIONALS: 8
TYPE OF ACTIVITIES: Publications, research, training adult educators.
PEOPLE SERVED: Academic community, specialists in adult ed.
SERVICES GIVEN: Consultations for adult ed. specialists, expert services in adult ed.
FIELDS COVERED: Adult ed., guides for adult trainers, teaching methods.
SIZE OF COLLECTION
BOOKS AND DOCUMENTS: 110
PERIODICALS RECEIVED ANNUALLY: 18
METHODS OF DATA PROCESSING:
Manual.
REPROGRAPHIC SERVICES:
Xerox.
PERIODICAL PUBLICATIONS:
Bibliographies.
MONOGRAPHS:
List on request.
STUDIES AND SURVEYS IN PREPARATION:
List on request.

Czechoslovakia

OFFICIAL NAME: Ústav Školských informací pri MŠ ČSR.**
TRANSLATION: Institute of Educational Information, Ministry of Education of the ČSR.
ADDRESS: Gorkého námesti c. 26, postovní prihr. 562, 111 21 PRAGUE 1.
YEAR OF CREATION: 1967
PARENT ORGANIZATION: Ministry of Education of the ČSR.
PRESENT HEAD: Ing. Jaroslav Húrka.
TYPE OF ACTIVITIES: Documentation, information, publications, research, statistics, exhibitions, translations.
PEOPLE SERVED: Educ. administrators, managers, planners, researchers, teachers, students.
SERVICES GIVEN: Lib. services, prepare bibl., annotated bibl., translations, answer foreign inquiries, services to provincial & local centres, SDI.
FIELDS COVERED: Ed. in general.
SIZE OF COLLECTION
BOOKS AND DOCUMENTS: 356,800
PERIODICALS RECEIVED ANNUALLY: 630
METHODS OF DATA PROCESSING:
Manual.
Mechanical facilities.
CLASSIFICATION SYSTEM: UDC
AUDIOVISUAL MATERIALS:
Microfiches: 350

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REPROGRAPHIC SERVICES:
Electrostat copier.
Xerox.
Microfiche reader.
Offset.
Xerocopier.
PERIODICAL PUBLICATIONS:
3 yearbooks on statistics of education and economic indicators.
Several information bulletins relating to education and documentation.
MONOGRAPHS:
List on request.
STUDIES AND SURVEYS IN PREPARATION:
Gerontopedagogy as part of adult education.
Complete list on request.

Denmark

OFFICIAL NAME: Danmarks paedagogiske bibliotek.
TRANSLATION: National Library of Education.
ADDRESS: Lersø Parkalle 101, 2100 COPENHAGEN Ø.
YEAR OF CREATION: 1887
PARENT ORGANIZATION: Ministry of Education.
PRESENT HEAD: Robert Hellner.
SIZE OF STAFF - TOTAL : 42 PROFESSIONALS: 21
TYPE OF ACTIVITIES: Documentation.
PEOPLE SERVED: Scholars, students, researchers, administrators, public libraries.
SERVICES GIVEN: Lib. services, answer foreign inquiries.
FIELDS COVERED: Ed. in general, educ. and developmental psychology, textbooks, children's literature.
SIZE OF COLLECTION
BOOKS AND DOCUMENTS: 250,000
PERIODICALS RECEIVED ANNUALLY: 2,000
METHODS OF DATA PROCESSING:
Manual.
Computerized.
CLASSIFICATION SYSTEM: Special.
AUDIOVISUAL MATERIALS:
Slides: 2,000
Videotapes: 100
Microfilms: 200
Microfiches: 200,000
Tapes, records: 300
REPROGRAPHIC SERVICES:
Offset.
Repro photo camera.
Xerox.
Reader-printer.
Microfiche copier.
PERIODICAL PUBLICATIONS:
Tilvaekstliste (Acquisition list).
Educational research in Denmark.

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MONOGRAPHS:

ERIC- og PA-tidskrifter i nordiska bibliotek, 1976. 1977.

DPB's litteratur om børns og unges laesning. 1977.

Hjørland, B.; Bredo, O. Forsøgsvirksomhed med bibl. databaser i psykologi og paedagogik. 1978.

500 artikler om specialpaedagogik, 1971-76 + Supplement, 1977. 1978.

STUDIES AND SURVEYS IN PREPARATION:

Katalog over fremmedsprogsundervisning (Bibliography on language teaching).

Egypt

OFFICIAL NAME: Educational Documentation and Information Agency.**

ADDRESS: 33 Falaky Street, CAIRO.

YEAR OF CREATION: 1956

PARENT ORGANIZATION: National Centre for Educational Research.

PRESENT HEAD: Mrs Zeinab Mehrez.

SIZE OF STAFF - TOTAL : 18 PROFESSIONALS: 12

TYPE OF ACTIVITIES: Publications, research, training, documentation.

PEOPLE SERVED: Members of specific organizations, academic community.

SERVICES GIVEN: Handle outside requests, prepare bibliographies, reproduce journal articles, consultation by general public.

FIELDS COVERED: Ed. in general, adult ed., continuing ed., literacy, vocational training, research in adult ed. problems.

SIZE OF COLLECTION

BOOKS AND DOCUMENTS: 150

PERIODICALS RECEIVED ANNUALLY: 6

METHODS OF DATA PROCESSING:

Manual.

Mechanical facilities.

CLASSIFICATION SYSTEM: Special.

AUDIOVISUAL MATERIALS:

Slides.

Microfiches.

REPROGRAPHIC SERVICES:

Microfiche-reader.

Reader-printer.

Photocopy.

Roneo.

Xerox.

PERIODICAL PUBLICATIONS:

Bibliographies.

MONOGRAPHS:

Directory of agencies working in the field of adult education documentation in the Arab region.

Monographs.

Abstracts.

Egypt

OFFICIAL NAME: Idārat ta^clīm al-kibār wa maḥw al-ummiyya.
TRANSLATION: Adult Education Department.
ADDRESS: Falaky Street, CAIRO.
YEAR OF CREATION: 1946
PARENT ORGANIZATION: Ministry of Education.
PRESENT HEAD: Mr Fathalla El Saseini Abd el Salam.
SIZE OF STAFF - TOTAL : 18 PROFESSIONALS: 14
TYPE OF ACTIVITIES: Planning, research, training, following up and evaluating, statistics.
PEOPLE SERVED: General public, members of a specific organization.
SERVICES GIVEN: Plan adult education and for combatting illiteracy, train teachers and personnel.
FIELDS COVERED: Adult ed., literacy, vocational training, lifelong ed., adult ed. statistics.
SIZE OF COLLECTION
BOOKS AND DOCUMENTS: 20
PERIODICALS RECEIVED ANNUALLY: 20
METHODS OF DATA PROCESSING:
Manual.
REPROGRAPHIC SERVICES:
Roneo.
MONOGRAPHS:
Developed conception of literacy and adult education.
Literacy, planning and implementation.

Egypt

OFFICIAL NAME: Mağlis al-i^clām ar-rīfī.
TRANSLATION: Rural Information Council.
ADDRESS: Ministry of Agriculture, DOKKI-GIZA.
YEAR OF CREATION: 1962
PARENT ORGANIZATION: Ministry of Agriculture.
SIZE OF STAFF - TOTAL : 11 PROFESSIONALS: 8
TYPE OF ACTIVITIES: Publications, research, training of professional adult ed. personnel, information.
PEOPLE SERVED: General public, members of a specific organization.
SERVICES GIVEN: Handle outside requests, reproduce journal articles.
FIELDS COVERED: Adult ed., continuing ed., literacy, vocational training, research in adult ed. problems.
METHODS OF DATA PROCESSING:
Manual.
PERIODICAL PUBLICATIONS:
Literature reviews.
Periodicals.
Serials.

Ethiopia

OFFICIAL NAME: Yegolmasoch Temhert Memria.**
TRANSLATION: Department of Adult Education.
ADDRESS: P.O. Box 4921, ADDIS ABABA.
YEAR OF CREATION: 1975
PARENT ORGANIZATION: Ministry of Education.

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SIZE OF STAFF - TOTAL : 74 PROFESSIONALS: 30
TYPE OF ACTIVITIES: Research, statistics, publications, curriculum development, prepare instructional materials, training.
PEOPLE SERVED: General public, organizations running literacy and adult ed. programmes.
SERVICES GIVEN: Distribute primers and follow-up materials, instructors' guides and manuals.
FIELDS COVERED: Adult ed. in general, literacy, continuing ed., family life ed., cooperative ed.
SIZE OF COLLECTION
BOOKS AND DOCUMENTS: 6,000
METHODS OF DATA PROCESSING:
Manual.
CLASSIFICATION SYSTEM: Special.
REPROGRAPHIC SERVICES:
Photocopy.
Offset.
PERIODICAL PUBLICATIONS:
Status report on adult education (2/yr).
Journal of adult education: Ethiopia.
MONOGRAPHS:
Reports, guides, textbooks, various studies.

Finland

OFFICIAL NAME: Institute of Adult Education.**
ADDRESS: Kalevantie 4, 33100 TAMPERE 10.
YEAR OF CREATION:
PARENT ORGANIZATION: University of Tampere.
TYPE OF ACTIVITIES: Instruction in adult ed. at university level, research.
PEOPLE SERVED: Academic community.
FIELDS COVERED: Adult ed.

Finland

OFFICIAL NAME: Kasvatustieteiden tutkimuslaitos.
TRANSLATION: Institute for Educational Research.
ADDRESS: Seminaarinkatu 15, 40100 JYVASKYLA 10.
YEAR OF CREATION: 1968
PARENT ORGANIZATION: University of Jyväskylä.
PRESENT HEAD: Prof. Marjatta Marin.
SIZE OF STAFF - TOTAL : 70 PROFESSIONALS: 30
TYPE OF ACTIVITIES: Documentation, research, information, publications.
PEOPLE SERVED: Educational authorities, academic community, general public.
SERVICES GIVEN: Produce bibl., handle outside requests for inf., publish and distribute reports, prepare abstracts, tests, consultation services.
FIELDS COVERED: Ed. in general, including adult ed.
materials.
SIZE OF COLLECTION
BOOKS AND DOCUMENTS: 6,200
PERIODICALS RECEIVED ANNUALLY: 222
METHODS OF DATA PROCESSING:
Computerized.
CLASSIFICATION SYSTEM: UDC and descriptors.

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AUDIOVISUAL MATERIALS:
Microfilms.
Microfiches.
Slides.
REPROGRAPHIC SERVICES:
Xerox.
Photocopy.
PERIODICAL PUBLICATIONS:
Bibliographies.
The Finnish journal of education/Kasvatus.
Institute for Educational Research bulletin.
Reports from the Institute for Educational Research.
MONOGRAPHS:
List on request.

France

OFFICIAL NAME: Centre d'études et de réalisations pour l'éducation permanente.
ADDRESS: 12-14, rue de l'Eglise, 75739 PARIS CEDEX 15.
YEAR OF CREATION: 1973
PARENT ORGANIZATION: Caisse des dépôts et consignations.
PRESENT HEAD: M. Marc Drevon.
SIZE OF STAFF - TOTAL : 127
TYPE OF ACTIVITIES: Recherche, documentation, formation de personnel enseignant de l'éd. des adultes.
PEOPLE SERVED: Public concerné par l'éd. permanente.
SERVICES GIVEN: Assister des projets en matière d'éd. permanente en France et à l'étranger.
FIELDS COVERED: Ed. des adultes, éd. permanente.
AUDIOVISUAL MATERIALS:
Diapositives.
Films.
Jeux pédagogiques.
REPROGRAPHIC SERVICES:
Xérox.
Photocopie.
PERIODICAL PUBLICATIONS:
Etudes et rapports.

France

OFFICIAL NAME: Centre de documentation pour la formation des travailleurs migrants et de leurs familles.
ADDRESS: 4, rue de Stockholm, 75008 PARIS.
YEAR OF CREATION: 1973
PARENT ORGANIZATION: Ministère de l'éducation.
PRESENT HEAD: M. Francis Debyser.
SIZE OF STAFF - TOTAL : 8
TYPE OF ACTIVITIES: Documentation, information, publication.
PEOPLE SERVED: Formateurs de migrants, instituteurs, chercheurs, journalistes, centres de documentation, grand public.
SERVICES GIVEN: Consultation de documents sur place, répondre à des demandes de renseignements, reproduire des articles.
FIELDS COVERED: Formation des migrants, méthodes d'alphabétisation et d'enseign. du français.

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SIZE OF COLLECTION
BOOKS AND DOCUMENTS: 1.800
PERIODICALS RECEIVED ANNUALLY: 200
METHODS OF DATA PROCESSING:
Manuel.
CLASSIFICATION SYSTEM: Spécial.
REPROGRAPHIC SERVICES:
Photocopie.
Ronéo.
Offset.
PERIODICAL PUBLICATIONS:
Migrants-formation.
Migrants-nouvelles.

France

OFFICIAL NAME: Centre de recherche et de formation en éducation (CREFED).
ADDRESS: Ecole normale supérieure de Saint-Cloud, 2, avenue du Palais, 92211 SAINT-CLOUD.
YEAR OF CREATION: 1970
PARENT ORGANIZATION: Secrétariat d'Etat aux Universités.
PRESENT HEAD: M. Raymond Lallez.
SIZE OF STAFF - TOTAL : 5 PROFESSIONALS: 3
TYPE OF ACTIVITIES: Former du personnel enseignant de l'éd. des adultes, organiser des stages normalisés (1-2 ans) ou sur demande.
PEOPLE SERVED: Inspecteurs de l'enseign., professeurs d'Ecole normale, responsables de services de formation dans les entreprises, tous agents du dév. de l'éd.
SERVICES GIVEN: Bibliographies thématiques, dossiers documentaires, documents de support pour séminaires, consultation au centre.
FIELDS COVERED: Ed. des adultes et permanente, formation multimedia, méthodes et technologie de l'éd., éd. et développement.
METHODS OF DATA PROCESSING:
Manuel.
Mécanique.
REPROGRAPHIC SERVICES:
Lecteur de microf.
Photocopie.
Ronéo.
Xérox.
Offset.
PERIODICAL PUBLICATIONS:
Bibliographies.
Comptes rendus de publications.
Résumés analytiques.
Voir annexe également.

France

OFFICIAL NAME: Centre national de documentation pédagogique (CNDP).
ADDRESS: 29, rue d'Ulm, 75230 PARIS CEDEX 05.
YEAR OF CREATION: 1976
PARENT ORGANIZATION: Ministère de l'éducation.
PRESENT HEAD: M. G. Leoutre.

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SIZE OF STAFF - TOTAL : 53
TYPE OF ACTIVITIES: Doc. AV et écrite, inf., publication, enseign. par correspondance, produire des documents AV, stages, expositions.
PEOPLE SERVED: Tous les enseignants et élèves en gén., entreprises, adultes en formation.
SERVICES GIVEN: Diffusion d'émissions RTV, location et vente de films, stages de formation.
FIELDS COVERED: Ed. des adultes, technologie de l'éd., éd. en général.
SIZE OF COLLECTION
BOOKS AND DOCUMENTS: 12.000
PERIODICALS RECEIVED ANNUALLY: 300
METHODS OF DATA PROCESSING:
Manuel.
Mécanique.
Ordinateur.
CLASSIFICATION SYSTEM: CDU et spécial.
AUDIOVISUAL MATERIALS:
Films 16mm, 8, S8.
Diapositives.
Montages sonorisés.
Radiovisions.
Bandes magnétiques.
Disques.
Ensemble multi-media.
Transparents.
REPROGRAPHIC SERVICES:
Photocopie.
Ronéo.
Offset.
PERIODICAL PUBLICATIONS:
Textes et documents pour la classe.
Actualités des arts plastiques.
Diathèque d'art.
Télé-formation.
Dossiers pédagogiques.
Collections diverses.

France

OFFICIAL NAME: Centre pour le développement de l'information sur la formation permanente (Centre INFFO).**
ADDRESS: Tour Europe, Cedex 07, 92080 PARIS-LA DEFENSE.
YEAR OF CREATION: 1976
PARENT ORGANIZATION: Secrétariat d'Etat à la formation professionnelle.
PRESENT HEAD: Christian Poncet.
SIZE OF STAFF - TOTAL : 65
TYPE OF ACTIVITIES: Information, documentation, publication, journées d'études et de rencontre, formation.
PEOPLE SERVED: Responsables de la politique et de la mise en pratique de la formation, administration, organismes syndicaux et de formation, formateurs, chercheurs.
SERVICES GIVEN: Services de documentation, bibliographies, services téléphoniques.
FIELDS COVERED: Formation permanente (éd. professionnelle et non professionnelle des adultes).

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METHODS OF DATA PROCESSING:
Manuel.
Ordinateur.
CLASSIFICATION SYSTEM: Spécial.
AUDIOVISUAL MATERIALS:
Diapositives.
Films.
REPROGRAPHIC SERVICES:
Lecteur de microf.
Photocopie.
Xérox.
Ronéo.
PERIODICAL PUBLICATIONS:
Actualité de la formation permanente (6/an).
Inffo flash (26/an).
Bulletin de liaison du Secrétariat général de la formation professionnelle (6/an).
MONOGRAPHS:
Liste sur demande.
STUDIES AND SURVEYS IN PREPARATION:
Le congé de formation.
La formation par alternance.
La formation des jeunes chômeurs.
La formation des migrants.
L'information sur la formation.

France

OFFICIAL NAME: Centre universitaire d'information de recherche et de documentation sur l'éducation permanente.
ADDRESS: 2, Place de l'Etoile, 38000 GRENOBLE.
YEAR OF CREATION: 1973
PARENT ORGANIZATION: Secrétariat d'Etat aux Universités.
PRESENT HEAD: M. Noël Terrot.
SIZE OF STAFF - TOTAL : 9 PROFESSIONALS: 8
TYPE OF ACTIVITIES: Documentation, publication, recherche, formation de personnel enseignant de l'éd. des adultes.
PEOPLE SERVED: Associations, entreprises, syndicats, administrations et grand public pour les informations individuelles.
SERVICES GIVEN: Recherche et prêt de documents pour les collectivités, consultation de documents pour grand public, service d'accueil.
FIELDS COVERED: Ed. des adultes, formation continue.
PERIODICALS RECEIVED ANNUALLY: 45
METHODS OF DATA PROCESSING:
Manuel.
REPROGRAPHIC SERVICES:
Ronéo.
Photocopie.
PERIODICAL PUBLICATIONS:
Flash formation continue.

France

OFFICIAL NAME: Département des études, de la recherche et de la documentation.
ADDRESS: Institut national d'éducation populaire, 78160 MARLY-LE-ROI.
YEAR OF CREATION: 1971
PARENT ORGANIZATION: Ministère de la jeunesse, des sports et des loisirs.
PRESENT HEAD: R. Labourie.
SIZE OF STAFF - TOTAL : 15 PROFESSIONALS: 10
TYPE OF ACTIVITIES: Recherches, études, expérimentation, documentation, publication, colloques et séminaires.
PEOPLE SERVED: Public concerné par l'éducation extra-scolaire dans le cadre du loisir culturel.
SERVICES GIVEN: Services de bibliothèque et de documentation.
FIELDS COVERED: Ed. extra-scolaire par le loisir culturel, éd. populaire, animation socio-culturelle.
SIZE OF COLLECTION
BOOKS AND DOCUMENTS: 7.000
PERIODICALS RECEIVED ANNUALLY: 140
METHODS OF DATA PROCESSING:
Manuel.
CLASSIFICATION SYSTEM: Spécial.
AUDIOVISUAL MATERIALS:
Films 16mm.
Vidéo.
Magnétoscopes.
REPROGRAPHIC SERVICES:
Offset.
Xérox.
PERIODICAL PUBLICATIONS:
Les cahiers de l'animation (4/an).
Documents INEP (irreg.).
Information et documentation.
Etudes et recherches.
Documents iconographiques.
MONOGRAPHS:
Les jeunes, l'animation et le développement en Afrique.
Les professions d'animateurs.
Le loisir des adolescents.
Des pratiques audiovisuelles à l'éducation télévisuelle des jeunes.
Les cultures populaires.
Projets éducatifs et nouveaux modes de développement en Afrique noire.
STUDIES AND SURVEYS IN PREPARATION:
Les rapports de l'action culturelle et de l'animation socio-culturelle.
Formes actuelles d'éducation populaire.
Eléments d'histoire de l'éducation populaire.

France

OFFICIAL NAME: Groupe d'études et de recherches pour l'éducation des adultes (GEREA).
ADDRESS: 13, rue La Condamine, 75017 PARIS.
YEAR OF CREATION: 1968

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PRESENT HEAD: Mme Suzanne Kneubühler.
SIZE OF STAFF - TOTAL : 1 PROFESSIONALS: 1
TYPE OF ACTIVITIES: Regroupement d'associations pour doc., inf., recherches en formation des adultes, plan national et international.
PEOPLE SERVED: Formateurs et responsables d'associations d'éd. d'adultes (éd. populaire).
SERVICES GIVEN: Répondre à des demandes de renseignements, service de références.
FIELDS COVERED: Ed. permanente des adultes.
MONOGRAPHS:
Législation de l'éducation des adultes dans 10 pays d'Europe.

France

OFFICIAL NAME: Groupe de recherche et d'éducation pour la promotion (GREP).
ADDRESS: 13-15, rue des Petits Ecuries, 75010 PARIS.
YEAR OF CREATION: 1964
PRESENT HEAD: M. Paul Harvois.
TYPE OF ACTIVITIES: Documentation, publication, recherche, formation de personnel enseignant de l'éd. des adultes.
PEOPLE SERVED: Formateurs, éducateurs, enseignants; responsables politiques et socio-économiques.
FIELDS COVERED: Ed. des adultes, éd. permanente.
PERIODICAL PUBLICATIONS:
Revue Pour.

France

OFFICIAL NAME: Inter-formation continue Midi-Pyrénées.
ADDRESS: 79, route d'Espagne, Point R, 31076 TOULOUSE CEDEX.
YEAR OF CREATION: 1972
PARENT ORGANIZATION: Secrétariat d'Etat à la formation professionnelle.
PRESENT HEAD: Mme Devy.
SIZE OF STAFF - TOTAL : 3
TYPE OF ACTIVITIES: Information, publication, documentation.
PEOPLE SERVED: Grand public, entreprises, centres de formation.
SERVICES GIVEN: Répondre à toutes les demandes d'information relatives à la formation professionnelle.
FIELDS COVERED: Formation continue.
PERIODICALS RECEIVED ANNUALLY: 34
METHODS OF DATA PROCESSING:
Manuel.
CLASSIFICATION SYSTEM: Spécial.
REPROGRAPHIC SERVICES:
Photocopie.
Ronéo.
PERIODICAL PUBLICATIONS:
Brochure des stages de jeunes demandeurs d'emploi.
Bulletin d'information sur la formation continue.
STUDIES AND SURVEYS IN PREPARATION:
Catalogue d'actions de formation rémunérées.

France

OFFICIAL NAME: Office national d'information sur les enseignements et les professions (ONISEP).
ADDRESS: 50, rue Albert, 75013 PARIS.
YEAR OF CREATION: 1970
PARENT ORGANIZATION: Ministère de l'éducation.
PRESENT HEAD: M. Claude Vimont.
SIZE OF STAFF - TOTAL : 300
TYPE OF ACTIVITIES: Publication, documentation, information.
PEOPLE SERVED: Grand public, centres d'information et d'orientation, cellules universitaires d'information et d'orientation.
SERVICES GIVEN: Répondre à des demandes de renseignements, reproduire des articles de périodiques, prêt de documents à d'autres centres.
FIELDS COVERED: Formation continue dans les professions, orientation.
SIZE OF COLLECTION
BOOKS AND DOCUMENTS: 30
PERIODICALS RECEIVED ANNUALLY: 4
METHODS OF DATA PROCESSING:
Manuel.
Mécanique.
Ordinateur.
CLASSIFICATION SYSTEM: Spécial.
REPROGRAPHIC SERVICES:
Photocopie.
Ronéo.
Offset.
PERIODICAL PUBLICATIONS:
IFC Picardie.
INFOPER.
Annuaires régionaux de formation continue.

France

OFFICIAL NAME: Pédagothèque du CNIPE.
ADDRESS: 21, rue Michel Le Comte, 75003 PARIS.
YEAR OF CREATION: 1971
PARENT ORGANIZATION: Centre national d'information pour le progrès économique.
PRESENT HEAD: M. A. Barrau.
SIZE OF STAFF - TOTAL : 5 PROFESSIONALS: 4
TYPE OF ACTIVITIES: Documentation, publication, recherche, formation de formateurs à l'économie, et de responsables de formation.
PEOPLE SERVED: Formateurs, surtout à l'économie.
SERVICES GIVEN: Répondre aux demandes de renseignements, conseils en doc. et formation, services de bibliothèque, visionnages de produits AV.
FIELDS COVERED: Ed. des adultes, éd. permanente, méthodes pédagogiques.
SIZE OF COLLECTION
BOOKS AND DOCUMENTS: 1.500
PERIODICALS RECEIVED ANNUALLY: 65
METHODS OF DATA PROCESSING:
Mécanique.

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AUDIOVISUAL MATERIALS:
Affiches.
Expositions.
Jeux.
Diapositives.
Films.
REPROGRAPHIC SERVICES:
Ronéo.
Photocopie.
PERIODICAL PUBLICATIONS:
Actualité de la formation permanente.

France

OFFICIAL NAME: Service de documentation du Centre de formation de formateurs.
ADDRESS: Conservatoire national des arts et métiers (CNAM), 292, rue Saint-Martin, 75003 PARIS.
YEAR OF CREATION: 1973
PARENT ORGANIZATION: Le CNAM.
PRESENT HEAD: M. Lesne.
SIZE OF STAFF - TOTAL : 2 PROFESSIONALS: 1
TYPE OF ACTIVITIES: Documentation, publication, recherche, formation de personnel enseignant de l'éd. des adultes.
PEOPLE SERVED: Personnel du Centre de formation de formateurs et personnes en formation.
SERVICES GIVEN: Services de bibliothèque, préparer des bibl. et dossiers, répondre aux demandes de renseignements.
FIELDS COVERED: Ed. et sociologie des adultes, législation, méthodes pédagog., formation de formateurs.
SIZE OF COLLECTION
BOOKS AND DOCUMENTS: 500
PERIODICALS RECEIVED ANNUALLY: 15
METHODS OF DATA PROCESSING:
Manuel.
AUDIOVISUAL MATERIALS:
Films.
REPROGRAPHIC SERVICES:
Photocopie.
Ronéo.
PERIODICAL PUBLICATIONS:
Bibliographies.
Bulletin interne trimestriel sur les nouveautés.

France

OFFICIAL NAME: Service Bibliothèque-Documentation de la ACUCES.
ADDRESS: 28-30, rue de Saurupt, 54042 NANCY CEDEX.
YEAR OF CREATION:
PARENT ORGANIZATION: Association du Centre universitaire de coopération économique et social (ACUCES).
PRESENT HEAD: M. Jean-Marie Raimond.
SIZE OF STAFF - TOTAL : 130
TYPE OF ACTIVITIES: Formation de formateurs, formation professionnelle continue, formation collective, programmes télévisés.

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PEOPLE SERVED: Personnel de l'organisation, formateurs, animateurs, stagiaires, enseignants.
SERVICES GIVEN: Consultation sur place, prêts, bibl., dossiers documentaires.
FIELDS COVERED: Ed. en général, éd. des adultes, psycho-socio-économie, gestion, linguistique, mathématiques, sciences.
SIZE OF COLLECTION
BOOKS AND DOCUMENTS: 5.000
PERIODICALS RECEIVED ANNUALLY: 180
METHODS OF DATA PROCESSING:
Manuel.
CLASSIFICATION SYSTEM: CDU
AUDIOVISUAL MATERIALS:
Diapositives.
Films.
Vidéo cassettes.
REPROGRAPHIC SERVICES:
Photocopie.
Xérox.
Offset.
PERIODICAL PUBLICATIONS:
Liste des acquisitions.
Catalogue des périodiques.
Revue des sommaires.
MONOGRAPHS:
Cours de mathématiques.
Cours de sciences.
Cours techniques.
Cours sur l'alphabétisation.
Cours sur la population formée.

Gabon

OFFICIAL NAME: Direction de l'éducation populaire.**
ADDRESS: B.P. 334, LIBREVILLE.
YEAR OF CREATION: 1960
PARENT ORGANIZATION: Secrétariat d'Etat à la Présidence de la République.
PRESENT HEAD: Idrissou Youssouf.
SIZE OF STAFF - TOTAL : 99 PROFESSIONALS: 94
TYPE OF ACTIVITIES: Doc., inf., publication, réalisation de films, d'affiches, d'émissions radio-TV, formation des instructeurs.
PEOPLE SERVED: Inspecteurs et conseillers d'éd. populaire, professeurs d'éd. des adultes, instructeurs, assistantes sociales.
SERVICES GIVEN: Services de bibliothèque, distribuer des livrets, répondre aux demandes provenant de l'étranger.
FIELDS COVERED: Ed. en gén., éd. populaire, santé, agriculture.
REPROGRAPHIC SERVICES:
Ronéo.
Photocopie.
Lectrice imprimante.
PERIODICAL PUBLICATIONS:
Cahier de l'éducation populaire.
STUDIES AND SURVEYS IN PREPARATION:
Education pour le développement.

German DR.

OFFICIAL NAME: Institut für Hochschulbildung.**
TRANSLATION: Institute for Higher Education.
ADDRESS: Otto-Grotewohl Strasse 17, 108 BERLIN.
YEAR OF CREATION:

Germany FR.

OFFICIAL NAME: Erziehung und Wissenschaft, Deutsche Stiftung für Internationale Entwicklung.
TRANSLATION: Education and Science Branch, German Foundation for International Development.
ADDRESS: Simrockstrasse 1, 53 BONN.
YEAR OF CREATION: 1970
PARENT ORGANIZATION: Ministry of Economic Cooperation.
SIZE OF STAFF - TOTAL : 12 PROFESSIONALS: 5
TYPE OF ACTIVITIES: Elaboration of German development policy through international and national conferences and seminars of specialists.
PEOPLE SERVED: Experts in the field of educ. assistance for developing countries.
SERVICES GIVEN: Bibliographies on demand, answers to occasional requests.
FIELDS COVERED: Ed. in general, adult ed., literacy, reforms towards lifelong ed., basic education.
SIZE OF COLLECTION
BOOKS AND DOCUMENTS: 400
PERIODICAL PUBLICATIONS:
Reports of conferences and seminars.
MONOGRAPHS:
Literaturverzeichnis zum Thema: Alphabetisierung/Functional literacy.
Literaturverzeichnis zum Thema: Education for rural development.

Germany FR.

OFFICIAL NAME: Fachstelle für Internationale Zusammenarbeit.
TRANSLATION: Department for International Cooperation.
ADDRESS: DVV, Konstantinstr. 100, 5300 BONN 2.
YEAR OF CREATION: 1969
PARENT ORGANIZATION: Deutscher Volkshochschul-Verband (German Adult Education Association).
PRESENT HEAD: Jakob Horn.
SIZE OF STAFF - TOTAL : 18 PROFESSIONALS: 18
TYPE OF ACTIVITIES: Training and further training, material production, documentation.
PEOPLE SERVED: Adult educators in Africa, Asia and Latin America.
SERVICES GIVEN: SDI, answer inquiries.
FIELDS COVERED: Adult ed., literacy, community development, social work in Africa, Asia and Latin America.
SIZE OF COLLECTION
BOOKS AND DOCUMENTS: 3,500
PERIODICALS RECEIVED ANNUALLY: 100
REPROGRAPHIC SERVICES:
Photocopy.

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PERIODICAL PUBLICATIONS:
Adult education and development (Engl, Fren, Span, 2/yr).

Germany FR.

OFFICIAL NAME: Friedrich-Ebert-Stiftung.
TRANSLATION: Friedrich Ebert Foundation.
ADDRESS: Godesberg Allee 149, 53 BONN 2.
YEAR OF CREATION: 1929
PRESENT HEAD: Dr G. Grunwald.
SIZE OF STAFF - TOTAL : 550 PROFESSIONALS: 320
TYPE OF ACTIVITIES: Documentation, publications, research.
SERVICES GIVEN: Doc. services, answer requests for inf.
FIELDS COVERED: Adult ed., trade unions, cooperative societies, civic ed.
SIZE OF COLLECTION
BOOKS AND DOCUMENTS: 200,000
PERIODICALS RECEIVED ANNUALLY: 5,000
METHODS OF DATA PROCESSING:
Manual.
CLASSIFICATION SYSTEM: Special thesaurus.
REPROGRAPHIC SERVICES:
Photo service.
PERIODICAL PUBLICATIONS:
Archiv für Sozialgeschichte.
Vierteljahres Bericht.
MONOGRAPHS:
Schriftenreihe des Forschungsinstituts der Friedrich-Ebert-Stiftung.
Complete list on request.

Germany FR.

OFFICIAL NAME: Institut für Arbeitsmarkt und Berufsforschung.
TRANSLATION: Institute for Employment Research.
ADDRESS: Regensburger Strasse 104, 8500 NURNBERG.
YEAR OF CREATION: 1968
PARENT ORGANIZATION: Bundesanstalt für Arbeit.
PRESENT HEAD: Dr Dieter Mertens.
TYPE OF ACTIVITIES: Documentation, publications, research.
PEOPLE SERVED: General public.
FIELDS COVERED: Ed. in general, adult ed., vocational training.
METHODS OF DATA PROCESSING:
Computerized.
CLASSIFICATION SYSTEM: Special.
REPROGRAPHIC SERVICES:
Microfiche-reader.
Photocopy.
Xerox.
PERIODICAL PUBLICATIONS:
Literatur Dokumentation für Arbeitsmarkt- und Berufsforschung.
Forschungsdokumentation zur Arbeitsmarkt- und Berufsforschung.

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MONOGRAPHS:

Wer macht was? Expertenregister zur Arbeitsmarkt- und Berufsforschung 1968-1974.

Germany FR.

OFFICIAL NAME: Lehrgebiet Erwachsenenbildung, Fachbereich Erziehungswissenschaft, Universität Hannover.
TRANSLATION: Adult Education Unit, Special Educational Sciences, University of Hannover.
ADDRESS: Bismarckstrasse 2, 3 HANNOVER.
YEAR OF CREATION: 1970
PARENT ORGANIZATION: Universität Hannover.
PRESENT HEAD: Prof. Dr H. Siebert.
SIZE OF STAFF - TOTAL : 5 PROFESSIONALS: 5
TYPE OF ACTIVITIES: Documentation, research.
PEOPLE SERVED: Academic community.
FIELDS COVERED: Ed., adult ed., literacy, teaching methods, research in adult ed. problems.

Germany FR.

OFFICIAL NAME: Max-Planck-Institut für Bildungsforschung, Dokumentation.
TRANSLATION: Max-Planck Institute for Educational Research, Documentation Centre.
ADDRESS: Lentzeallee 94, 1 BERLIN 33.
YEAR OF CREATION: 1963
PARENT ORGANIZATION: Max-Planck-Gesellschaft.
PRESENT HEAD: Prof. Dr Becker.
SIZE OF STAFF - TOTAL : 17 PROFESSIONALS: 17
TYPE OF ACTIVITIES: Documentation, research.
PEOPLE SERVED: Members of the Institute.
SERVICES GIVEN: Information on literature.
FIELDS COVERED: Ed. in general, adult ed.
METHODS OF DATA PROCESSING:

Mechanical facilities.

CLASSIFICATION SYSTEM: Thesaurus.
REPROGRAPHIC SERVICES:

Microfiche-reader.
Photocopy.
Xerox.

PERIODICAL PUBLICATIONS:

Serials.

Germany FR.

OFFICIAL NAME: Pädagogische Arbeitsstelle, Deutscher Volkshochschul-Verband e.V.**
TRANSLATION: Education Centre, German Adult Education Association.
ADDRESS: Holzhausenstrasse 21, 6000 FRANKFURT/MAIN.
YEAR OF CREATION: 1957
PARENT ORGANIZATION: Deutscher Volkshochschul-Verband e.V.
SIZE OF STAFF - TOTAL : 92 PROFESSIONALS: 92
TYPE OF ACTIVITIES: Documentation, publications, research, training of professional adult ed. personnel.

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PEOPLE SERVED: General public.
SERVICES GIVEN: Handle outside requests for information, prepare bibliographies on demand.
FIELDS COVERED: Adult ed., relations between theory and practice in adult ed., continuing ed.
SIZE OF COLLECTION
BOOKS AND DOCUMENTS: 30,000
PERIODICALS RECEIVED ANNUALLY: 200
METHODS OF DATA PROCESSING:
Manual.
CLASSIFICATION SYSTEM: Reutlinger.
REPROGRAPHIC SERVICES:
Photocopy.
PERIODICAL PUBLICATIONS:
Theorie und Praxis der Erwachsenenbildung.
Materialien zur Erwachsenenbildung.
VHS - Berichte - Materialien - Planungshilfen.
FBE Forschung - Begleitung - Entwicklung.
Dokumentationen zur Geschichte der Erwachsenenbildung.

Ghana

OFFICIAL NAME: Institute of Adult Education.**
ADDRESS: University of Ghana, P.O. Box 31, LEGON.
YEAR OF CREATION: 1970
PARENT ORGANIZATION: University of Ghana.
PRESENT HEAD: Dr E.K. Ampene.
SIZE OF STAFF - TOTAL : 4 PROFESSIONALS: 3
TYPE OF ACTIVITIES: Publications, research, training of professional adult ed. personnel, documentation.
PEOPLE SERVED: Academic community.
SERVICES GIVEN: Handle outside requests for information, prepare bibliographies on demand, lib. services.
FIELDS COVERED: Adult ed.
SIZE OF COLLECTION
BOOKS AND DOCUMENTS: 1,000
PERIODICALS RECEIVED ANNUALLY: 10
METHODS OF DATA PROCESSING:
Manual.
CLASSIFICATION SYSTEM: LC
AUDIOVISUAL MATERIALS:
Films.
Slides.
REPROGRAPHIC SERVICES:
Xerox.
PERIODICAL PUBLICATIONS:
Adult education in Ghana.
MONOGRAPHS:
Directory of adult education institutions in Ghana.

Greece

OFFICIAL NAME: Diefthinsi Epimorfoseoj Enilikon.
TRANSLATION: Adult Education Directorate.
ADDRESS: 15 Hermou St, 4th Floor, ATHENS.
YEAR OF CREATION: 1943
PARENT ORGANIZATION: Ministry of National Education.
PRESENT HEAD: Peter Kehaghiopoulos.

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SIZE OF STAFF - TOTAL : 10 PROFESSIONALS: 10
TYPE OF ACTIVITIES: R&D of adult ed., guidance of regional adult ed. services, publications, training of adult ed. personnel, documentation.
PEOPLE SERVED: Leaders in adult ed. and general public.
SERVICES GIVEN: Prepare regulations, documents & publications on adult ed., send & lend books, films, slides to adult ed. committees, local centres & institutions.
FIELDS COVERED: Adult ed., literacy, reforms towards lifelong ed., teaching methods.
SIZE OF COLLECTION
BOOKS AND DOCUMENTS: 1,000
PERIODICALS RECEIVED ANNUALLY: 30
METHODS OF DATA PROCESSING:
Manual.
Mechanical facilities.
CLASSIFICATION SYSTEM: Dewey.
AUDIOVISUAL MATERIALS:
Slides.
Films.
Photographs.
Videotapes.
REPROGRAPHIC SERVICES:
Photocopy.
Roneo.
PERIODICAL PUBLICATIONS:
Yearly reports on adult education.
Abstracts.
MONOGRAPHS:
Publications on adult education, lifelong education, literacy.
List on request.
STUDIES AND SURVEYS IN PREPARATION:
Principles of lifelong education, adult education in Greece.

Hungary

OFFICIAL NAME: Népmüvelési Intézet.**
TRANSLATION: Institut de la culture.
ADDRESS: Pf. 33, I. Corvin tér 8, 1251 BUDAPEST.
YEAR OF CREATION: 1951
PARENT ORGANIZATION: Ministère de la culture.
PRESENT HEAD: Dr G.P. Dienes.
SIZE OF STAFF - TOTAL : 8 PROFESSIONALS: 7
TYPE OF ACTIVITIES: Documentation, information, publication, recherche.
PEOPLE SERVED: Chercheurs, pédagogues, animateurs, fonctionnaires de diverses organisations d'Etat, étudiants.
SERVICES GIVEN: Services de bibliothèque, information, préparer des bibl., traductions.
FIELDS COVERED: Ed. en général, éd. des adultes, culture.
SIZE OF COLLECTION
BOOKS AND DOCUMENTS: 34.240
METHODS OF DATA PROCESSING:
Manuel.
CLASSIFICATION SYSTEM: CDU
REPROGRAPHIC SERVICES:
Xérographie.

PERIODICAL PUBLICATIONS:
Documents de la culture populaire.
Etudes de la culture populaire en hongrois et langues étrangères.
Informateur: informations de la littérature de culture populaire hongroise.

Hungary

OFFICIAL NAME: Távoktatási Csoport, Felnóttoktatási Pedagógiai Kutatóközpont.
TRANSLATION: Groupe de l'éducation des adultes, Centre de recherche pédagogique de l'enseignement supérieur.
ADDRESS: Pf. 44, VIII. Rigó utca 16, 1431 BUDAPEST.
YEAR OF CREATION: 1972
SIZE OF STAFF - TOTAL : 44 PROFESSIONALS: 40
TYPE OF ACTIVITIES: Documentation, information, enseignement par correspondance, publication, recherche.
PEOPLE SERVED: Milieux universitaires.
SERVICES GIVEN: Services de bibliothèque.
FIELDS COVERED: Ed. des adultes, méthodes pédagog., moyens d'enseignement, recherche sur les problèmes d'éd. des adultes.
METHODS OF DATA PROCESSING:
Manuel.
AUDIOVISUAL MATERIALS:
Diapositives.
Bandes magnétiques.
REPROGRAPHIC SERVICES:
Ronéo.
Xérographie.
PERIODICAL PUBLICATIONS:
Bibliographies.
Comptes rendus.

India.

OFFICIAL NAME: Central Board for Workers' Education.
ADDRESS: 1400, West High Court Road, Gokulpeth, NAGPUR 440010.
YEAR OF CREATION: 1958
PARENT ORGANIZATION: Government of India.
PRESENT HEAD: Mr H.C. Gupta.
SIZE OF STAFF - TOTAL : 68
TYPE OF ACTIVITIES: Documentation, publications, research, training adult ed. personnel.
PEOPLE SERVED: Industrial workers employed in different regions of the country and labour educators from India and abroad.
SERVICES GIVEN: Handle requests for information, publish literature on labour.
FIELDS COVERED: Workers' ed. with trade union orientation, methods and tools of teaching.
METHODS OF DATA PROCESSING:
Manual.

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AUDIOVISUAL MATERIALS:
Slides.
Films.
Film strip.
Charts.
Flip-charts.
Graphs.
Flash-cards.
Epi-cards.
Stickers.
Posters.
REPROGRAPHIC SERVICES:
Roneo.
PERIODICAL PUBLICATIONS:
Bibliographies on labour literature.
"That's the Reason Why"-series.
Workers' education journal.
MONOGRAPHS:
Small booklets on labour topics.

India

OFFICIAL NAME: Department of Adult and Continuing Education.
ADDRESS: University of Madras, Chepauk, MADRAS 600 005.
YEAR OF CREATION: 1976
PARENT ORGANIZATION: University of Madras.
PRESENT HEAD: Dr R. Jayagopal.
SIZE OF STAFF - TOTAL : 9 PROFESSIONALS: 9
TYPE OF ACTIVITIES: Documentation, information, publications, research training, prepare AV methods, use of mass media, literacy teaching.
PEOPLE SERVED: Administrators, planners, researchers, students, illiterates, economically weaker sections.
SERVICES GIVEN: Local consult., prepare bibl., answer foreign inquiries.
FIELDS COVERED: Adult ed., human and social development.
SIZE OF COLLECTION
BOOKS AND DOCUMENTS: 5,000
PERIODICALS RECEIVED ANNUALLY: 20
METHODS OF DATA PROCESSING:
Manual.
Computerized.
CLASSIFICATION SYSTEM: Special.
AUDIOVISUAL MATERIALS:
Films.
Tapes.
PERIODICAL PUBLICATIONS:
Focus.
MONOGRAPHS:
Madras University Adult Education Programme: case study.
University Adult Education Programme training manual for the trainer of trainees.
Population education: case study.
Paraprofessional courses, 1976-78: case study.
Report of Seminar on Adult Learning Resources for Designing Ed. Programmes for Weaker Sections.
STUDIES AND SURVEYS IN PREPARATION:
Fifteen studies on various aspects of adult ed.

India

OFFICIAL NAME: Department of Adult Education (EXTN).
ADDRESS: University of Rajasthan, JAIPUR 302004.
YEAR OF CREATION: 1961
PARENT ORGANIZATION: University of Rajasthan.
PRESENT HEAD: Mrs C.K. Dandiya.
SIZE OF STAFF - TOTAL : 19 PROFESSIONALS: 5
TYPE OF ACTIVITIES: Doc., publications, research, inf., training.
PEOPLE SERVED: Students, housewives, workers, farmers, professionals.
FIELDS COVERED: Adult ed., remedial ed., functional non-formal ed.
SIZE OF COLLECTION
BOOKS AND DOCUMENTS: 500
PERIODICALS RECEIVED ANNUALLY: 27
METHODS OF DATA PROCESSING:
Manual.
PERIODICAL PUBLICATIONS:
Prasar (4/yr).
Reports of the seminars.
Lecture series.
MONOGRAPHS:
Women in Rajasthan.
STUDIES AND SURVEYS IN PREPARATION:
Directory of researches in adult education in India.
Growth and development of adult education organizations in Rajasthan.
Profile of adult educators in India.

India

OFFICIAL NAME: Directorate of Nonformal (Adult) Education, Ministry of Education and Social Welfare.**
ADDRESS: Government of India, 34 Community Centre Vasant Lok, Vasant Vihar, NEW DELHI.
YEAR OF CREATION: 1971
PARENT ORGANIZATION: Ministry of Education and Social Welfare.
PRESENT HEAD: Dr A.K. Jalaluddin.
SIZE OF STAFF - TOTAL : 10 PROFESSIONALS: 8
TYPE OF ACTIVITIES: Publications, training of professional adult ed. personnel, documentation, information.
PEOPLE SERVED: All people and organizations involved or interested in adult ed.
SERVICES GIVEN: Handle outside requests, prepare bibl., lib. services, clearing house services.
FIELDS COVERED: Adult ed., functional literacy, non-formal ed., youth activities with educ. aims.
SIZE OF COLLECTION
BOOKS AND DOCUMENTS: 30,000
PERIODICALS RECEIVED ANNUALLY: 20
METHODS OF DATA PROCESSING:
Manual.
AUDIOVISUAL MATERIALS:
Non-print materials.
REPROGRAPHIC SERVICES:
Roneo.

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PERIODICAL PUBLICATIONS:
FL News (4/yr).
News-sheet.
Documentation service.
Question series.
Adult education newsletter.
MONOGRAPHS:
List on request.

India

OFFICIAL NAME: Indian Adult Education Association.
ADDRESS: 17-B, Indraprastha Marg, NEW DELHI 110002.
YEAR OF CREATION: 1939
PRESENT HEAD: V.S. Mathur, Honorary Gen. Secretary.
SIZE OF STAFF - TOTAL : 10 PROFESSIONALS: 3
TYPE OF ACTIVITIES: Documentation, information, publications.
PEOPLE SERVED: Members of the Association, adult educators in India and abroad.
SERVICES GIVEN: Reference services, loan documents, prepare bibl.
FIELDS COVERED: Adult ed.
SIZE OF COLLECTION
BOOKS AND DOCUMENTS: 8,000
PERIODICALS RECEIVED ANNUALLY: 100
CLASSIFICATION SYSTEM: Special.
PERIODICAL PUBLICATIONS:
IAEA News letter (12/yr).
Accessions lists.
Indian journal of adult education.
Proudh shiksha.

India

OFFICIAL NAME: Information and Documentation Centre.
ADDRESS: Literacy House, P.O. Alambagh, LUCKNOW 226005.
YEAR OF CREATION: 1973
PARENT ORGANIZATION: Literacy House.
PRESENT HEAD: Sri D.P. Maheshwari, Director.
SIZE OF STAFF - TOTAL : 4 PROFESSIONALS: 2
TYPE OF ACTIVITIES: Publications, research, documentation, information, training, running mobile libraries.
PEOPLE SERVED: People, organizations and institutions interested or working in the field of adult ed.
SERVICES GIVEN: Prepare bibl. on demand, local consult., dissemination of inf., reference services, supply teaching materials.
FIELDS COVERED: Adult ed., counselling, dev. teaching materials, literacy, non-formal ed., agricultural dev.
SIZE OF COLLECTION
BOOKS AND DOCUMENTS: 12,500
PERIODICALS RECEIVED ANNUALLY: 130
METHODS OF DATA PROCESSING:
Manual.
CLASSIFICATION SYSTEM: Dewey and special.
AUDIOVISUAL MATERIALS:
Microfiches.
Microfilms.

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REPROGRAPHIC SERVICES:
Photocopy.
PERIODICAL PUBLICATIONS:
Literacy today.
MONOGRAPHS:
World directory of literacy organizations.
Selected bibliography on non-formal education.
STUDIES AND SURVEYS IN PREPARATION:
Catalogue of publications in Documentation Centre.
Directory of adult education periodicals in Asian region.

India

OFFICIAL NAME: Karnataka State Adult Education Council.
ADDRESS: Post Box no 2, Krishnamurthypuram, MYSORE 57004.
YEAR OF CREATION: 1940
PARENT ORGANIZATION: Government of Karnataka.
PRESENT HEAD: Sri D. Kariappa Gowda.
SIZE OF STAFF - TOTAL : 8 PROFESSIONALS: 4
TYPE OF ACTIVITIES: Documentation, publications, maintaining vidyapeethas, running rural libraries and literacy centres.
PEOPLE SERVED: General public, specially the rural population of Karnataka.
SERVICES GIVEN: Reproduce journal articles and other documents on demand, prepare bibl. and supplies to rural and central libraries.
FIELDS COVERED: Adult ed., literacy, continuing ed., inservice teacher training, youth activities.
METHODS OF DATA PROCESSING:
Manual.
PERIODICAL PUBLICATIONS:
Weekly news-sheet: Belaku.
Monthly magazine: Pustaka Prapancha.
MONOGRAPHS:
List on request.

India

OFFICIAL NAME: Kasturba Rural Institute.
ADDRESS: Kasturba Rural Institute, RAJPURA.
YEAR OF CREATION:
PRESENT HEAD: Shri Sushil Kumar.
SIZE OF STAFF - TOTAL : 18 PROFESSIONALS: 17
TYPE OF ACTIVITIES: Publications, research, documentation, training.
PEOPLE SERVED: General public, war widows.
SERVICES GIVEN: Allow general public, especially neo-literates, to consult the collections.
FIELDS COVERED: Ed. in general, adult ed., literacy, vocational training, youth activities.
METHODS OF DATA PROCESSING:
Manual.
AUDIOVISUAL MATERIALS:
Slides.
Films.

India.

OFFICIAL NAME: Kunzru Library.
ADDRESS: Seva Mandir, UDAIPUR 313 003, Rajasthan.
YEAR OF CREATION: 1973
PRESENT HEAD: Dr Mohan Sinha Mehta.
SIZE OF STAFF - TOTAL : 6 PROFESSIONALS: 3
TYPE OF ACTIVITIES: Documentation, publications, training adult ed. personnel, rural mobile lib. services.
PEOPLE SERVED: General public, adult ed. workers, participants in the workshops, conferences, seminars on adult ed.
SERVICES GIVEN: Lib. services, provide information on request.
FIELDS COVERED: Adult ed., functional literacy, teaching methods, evaluation, youth activities, rural development.
SIZE OF COLLECTION
BOOKS AND DOCUMENTS: 3,000
PERIODICALS RECEIVED ANNUALLY: 24
METHODS OF DATA PROCESSING:
Manual.
PERIODICAL PUBLICATIONS:
Saksharta sandesh.
Seva mandir patrika.

Indonesia.

OFFICIAL NAME: Direktorat pendidikan masyarakat.**
TRANSLATION: Directorate of Community Education.
ADDRESS: Kramatraya no. 114, JAKARTA.
YEAR OF CREATION: 1949
PARENT ORGANIZATION: Ministry of Education and Culture.
PRESENT HEAD: Anwas Iskandar.
TYPE OF ACTIVITIES: NFE programming, inf., doc., personnel training, produce learning materials.
PEOPLE SERVED: General public.
SERVICES GIVEN: Lib. services, inter-lib. loans, courses & learning groups in basic ed., family life ed., prevocational training.
FIELDS COVERED: Literacy, general adult ed. and skill training.
SIZE OF COLLECTION
BOOKS AND DOCUMENTS: 2,000
PERIODICALS RECEIVED ANNUALLY: 5
METHODS OF DATA PROCESSING:
Manual.
AUDIOVISUAL MATERIALS:
Posters.
Charts.
Flannel graphs.
Puppet play.
Slides.
Cassette tapes.
Learning games.
Rotatoon.
REPROGRAPHIC SERVICES:
Reader printer.

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PERIODICAL PUBLICATIONS:
Bulletin.
Magazine.
Newsletter.

Indonesia

OFFICIAL NAME: Pendidikan tinggi da'wah Islam.
TRANSLATION: Islamic Adult Education Association.
ADDRESS: Jalan Taman Cut Muti'ah no 1, JAKARTA.
YEAR OF CREATION: 1963
PRESENT HEAD: Usep Fathuddin.
SIZE OF STAFF - TOTAL : 9 PROFESSIONALS: 11
TYPE OF ACTIVITIES: Doc., inf., publications, research, broadcasting and discussion.
PEOPLE SERVED: Administrators, planners, researchers and teachers.
SERVICES GIVEN: Reference services, prepare bibl., translations.
FIELDS COVERED: Adult ed.
SIZE OF COLLECTION
BOOKS AND DOCUMENTS: 3,000
REPROGRAPHIC SERVICES:
Roneo.
PERIODICAL PUBLICATIONS:
Seri da'wah Islam.
Reference service bulletin.

Indonesia

OFFICIAL NAME: Pusat Sumber-Proyek (USPI), Balai Pengembangan Kegiatan Belajar.
TRANSLATION: Resource Center-Project (USPI), National Center for the Development of Learning Activities.
ADDRESS: B.P.K.B., Jayagiri, Lembang, BANDUNG.
YEAR OF CREATION: 1977
PARENT ORGANIZATION: Directorate General of Nonformal Education, Ministry of Education and Culture.
PRESENT HEAD: Slamet Soegiono.
SIZE OF STAFF - TOTAL : 4 PROFESSIONALS: 2
TYPE OF ACTIVITIES: Documentation, information, publications, training, translations.
PEOPLE SERVED: Administrators, planners, students, researchers, teachers.
SERVICES GIVEN: Loans, dissemination of inf. to local centres, answer foreign inquiries.
FIELDS COVERED: Nonformal/adult ed. and some related materials.
SIZE OF COLLECTION
BOOKS AND DOCUMENTS: 5,000
PERIODICALS RECEIVED ANNUALLY: 50
METHODS OF DATA PROCESSING:
Manual.
CLASSIFICATION SYSTEM: Special.
REPROGRAPHIC SERVICES:
Mimeograph.
Photocopy.
PERIODICAL PUBLICATIONS:
Monthly bulletin.

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MONOGRAPHS:

Function of the facilitator in mobilizing learning resources within the community.

Experiences in conducting the Asia Regional Consultant Workshop.

Facilitators training kit: learning literacy while playing.

The process of selecting the facilitator.

STUDIES AND SURVEYS IN PREPARATION:

Implementation of appropriate technology through the nonformal education program.

A case study of the use of learning resources by the members of a learning group.

Iran

OFFICIAL NAME: Markaz-e melli amozesh-e bozorgsalan ketabkahneh.**
TRANSLATION: National Center for Adult Education Library.
ADDRESS: 101/1 Vessal Shirazi, P.O.Box 14/1602, TEHRAN.
YEAR OF CREATION: 1974
PARENT ORGANIZATION: National Committee for World Literacy, Iran.
PRESENT HEAD: Dr Parviz Homayounpour.
SIZE OF STAFF - TOTAL : 6 PROFESSIONALS: 2
TYPE OF ACTIVITIES: Documentation and information.
PEOPLE SERVED: Administrators, planners and researchers in adult ed.
SERVICES GIVEN: Inter-lib. loans, prepare bibl., provide inf.
FIELDS COVERED: Adult ed.
SIZE OF COLLECTION
BOOKS AND DOCUMENTS: 2,000
PERIODICALS RECEIVED ANNUALLY: 100
METHODS OF DATA PROCESSING:

Manual.

CLASSIFICATION SYSTEM: Special.
REPROGRAPHIC SERVICES:

Xerox.
Photocopy.

MONOGRAPHS:

Literacy projections for Iran's population over six years of age.

Literacy projections of Iran's population in school and active age group.

Iraq

OFFICIAL NAME: Qism at-tawṯīq wa-ăd-dirāsāt.**
TRANSLATION: Department of Documentation and Studies.
ADDRESS: Ministry of Education, Al-Harriry Street, Adhamiya, BAGHDAD.
YEAR OF CREATION: 1967
PARENT ORGANIZATION: Ministry of Education.
PRESENT HEAD: Mr Sa'adoon Rashid Abdel Al-Latif.
SIZE OF STAFF - TOTAL : 26 PROFESSIONALS: 22
TYPE OF ACTIVITIES: Documentation, information, publications, research, exhibitions.

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PEOPLE SERVED: Researchers, teachers, students of ed., general public.
SERVICES GIVEN: Prepare bibl. and translations, reproduce articles, supply documents, lib. services.
FIELDS COVERED: Ed. in general.
SIZE OF COLLECTION
BOOKS AND DOCUMENTS: 220
PERIODICALS RECEIVED ANNUALLY: 25
METHODS OF DATA PROCESSING:
Manual.
CLASSIFICATION SYSTEM: Dewey.
AUDIOVISUAL MATERIALS:
Films.
REPROGRAPHIC SERVICES:
Roneo.
Photocopy.
PERIODICAL PUBLICATIONS:
at-Tawṯīq at-tarbawī: quarterly magazine for educational documentation.
MONOGRAPHS:
List on request.

Ireland

OFFICIAL NAME: Department of Education.**
ADDRESS: Marlborough Street, DUBLIN 1.
YEAR OF CREATION:

Ireland

OFFICIAL NAME: National Association of Adult Education (AONTAS).
ADDRESS: 14 Fitzwilliam Place, DUBLIN 2.
YEAR OF CREATION: 1969
PRESENT HEAD: Micheal W.O Murchu.
SIZE OF STAFF - TOTAL : 3 PROFESSIONALS: 2
TYPE OF ACTIVITIES: Documentation, information, publications, conferences.
PEOPLE SERVED: General public, adult ed. agencies, Government departments.
SERVICES GIVEN: Clearing house for information, consultative services.
FIELDS COVERED: Adult ed., continuing ed., lifelong ed., literacy.
SIZE OF COLLECTION
BOOKS AND DOCUMENTS: 500
PERIODICALS RECEIVED ANNUALLY: 50
METHODS OF DATA PROCESSING:
Manual.
CLASSIFICATION SYSTEM: Special.
REPROGRAPHIC SERVICES:
Photocopy.
PERIODICAL PUBLICATIONS:
AONTAS Review: an Irish journal of adult education (2/yr).
AONTAS Newsletter (4/yr).
STUDIES AND SURVEYS IN PREPARATION:
Directory of adult education (Ireland).

Israel

OFFICIAL NAME: Adult Education Association of Israel.
ADDRESS: P.O. Box 2378, JERUSALEM.
YEAR OF CREATION: 1958
SIZE OF STAFF - TOTAL : 3 PROFESSIONALS: 1
TYPE OF ACTIVITIES: Publications, conferences, special projects, international contacts.
PEOPLE SERVED: Adult educators, adult education agencies.
SERVICES GIVEN: Information, training.
FIELDS COVERED: All fields of adult ed.
PERIODICAL PUBLICATIONS:
Hinuch mevugarim be-yisrael (Adult education in Israel) (6/yr).
Iyunim (Studies) (vols. 1-9).
MONOGRAPHS:
Survey of adult education personnel in Israel. 1978.

Italy

OFFICIAL NAME: Centro di educazione professionale per assistenti sociali (CEPAS).
TRANSLATION: Centre pour la formation professionnelle des assistantes sociales.
ADDRESS: Università degli studi di Roma, Piazza dei Cavalieri di Malta 2, ROME.
YEAR OF CREATION: 1946
PARENT ORGANIZATION: Ministero della pubblica istruzione; Ministero della sanità.
PRESENT HEAD: Prof. Adriano Ossicini.
TYPE OF ACTIVITIES: Documentation, information, publication, formation.
PEOPLE SERVED: Milieux universitaires, assistantes sociales.
SERVICES GIVEN: Services de bibliothèque.
FIELDS COVERED: Ed. des adultes, animation, formation.
PERIODICALS RECEIVED ANNUALLY: 20
AUDIOVISUAL MATERIALS:
Films.
PERIODICAL PUBLICATIONS:
Centro sociale.

Italy

OFFICIAL NAME: Centro studi investimenti sociali (CENSIS).
TRANSLATION: Centre pour l'étude des investissements sociaux.
ADDRESS: Piazza di Novella, 2, 00199 ROME.
YEAR OF CREATION: 1964
PRESENT HEAD: Dott. Fabio Taiti.
SIZE OF STAFF - TOTAL : 23 PROFESSIONALS: 13
TYPE OF ACTIVITIES: Recherche socio-économique, publication, documentation.
PEOPLE SERVED: Institutions publiques et privées.
SERVICES GIVEN: Recherches, études.
FIELDS COVERED: Ed. des adultes, éd. sanitaire, éd. permanente, planification et gestion des ressources humaines.

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SIZE OF COLLECTION
  BOOKS AND DOCUMENTS: 3.000
  PERIODICALS RECEIVED ANNUALLY: 200
CLASSIFICATION SYSTEM: Spécial.
REPROGRAPHIC SERVICES:
    Xérox.
    Photocopie.
PERIODICAL PUBLICATIONS:
    CENSIS.
MONOGRAPHS:
    Liste sur demande.

Italy

OFFICIAL NAME: Centro studi, ricerche e documentazione sull'educazione permanente.**
TRANSLATION: Centre de recherche et documentation sur l'éducation permanente.
ADDRESS: UNLA, Palazzo della Civiltà del lavoro, 00144 ROME.
YEAR OF CREATION:
PRESENT HEAD: Dr Anna Lorenzetto.
TYPE OF ACTIVITIES: Doc., inf., publication, recherche.
PEOPLE SERVED: Organisations intéressées, étudiants universitaires, instituteurs, animateurs culturels.
SERVICES GIVEN: Répondre aux demandes de renseignements, préparer des bibl., reproduire des articles.
FIELDS COVERED: Ed. des adultes, alphabétisation.
SIZE OF COLLECTION
  BOOKS AND DOCUMENTS: 2.000
CLASSIFICATION SYSTEM: Dewey.

Italy

OFFICIAL NAME: Fondazione Giulio Pastore.
TRANSLATION: Giulio Pastore Foundation.
ADDRESS: Via Fontanella di Borghese, 35, ROME.
YEAR OF CREATION: 1971
PRESENT HEAD: Prof. Giovanni Marongiu.
SIZE OF STAFF - TOTAL : 8   PROFESSIONALS: 4
TYPE OF ACTIVITIES: Research, publications, documentation, seminars.
PEOPLE SERVED: Public and private institutions.
SERVICES GIVEN: Lib. services, prepare bibliographies.
FIELDS COVERED: Lifelong ed., labour and trade unions' problems.
SIZE OF COLLECTION
  BOOKS AND DOCUMENTS: 4,000
  PERIODICALS RECEIVED ANNUALLY: 180
CLASSIFICATION SYSTEM: Special.
AUDIOVISUAL MATERIALS:
    Microfilms.
REPROGRAPHIC SERVICES:
    Xerox.
    Photocopy.
PERIODICAL PUBLICATIONS:
    Annali della Fondazione Giulio Pastore.
    Lavoro e sindacato: bollettino emerografico internazionale (12/yr).

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MONOGRAPHS:
List on request.
STUDIES AND SURVEYS IN PREPARATION:
Rapporto ricerca-intervento "Università ed educazione permanente".
Rapporto ricerca "La contrattazione collettiva nella pubblica amministrazione".

Italy

OFFICIAL NAME: Ufficio studi e programmazione.
TRANSLATION: Bureau d'études et de programmation.
ADDRESS: Via Michele Carcani, 61, 00135 ROME.
YEAR OF CREATION: 1947
PARENT ORGANIZATION: Ministero della pubblica istruzione.
PRESENT HEAD: Prof. Antonio Augenti.
SIZE OF STAFF - TOTAL : 42 PROFESSIONALS: 24
TYPE OF ACTIVITIES: Documentation, information, recherche, publication.
PEOPLE SERVED: Opérateurs du Ministère, experts, savants, chercheurs, enseignants, étudiants.
SERVICES GIVEN: Répondre aux demandes de renseignements, rédiger des rapports, analyses comparatives.
FIELDS COVERED: Ed. des adultes, éd. permanente, formation prof., expérimentation, orientation, problèmes psycho-pédagog., méthodes didactiques.
PERIODICAL PUBLICATIONS:
La documentazione educativa.
MONOGRAPHS:
Documentation sur la gestion du personnel enseignant.
Les organes collégiaux de l'école dans les pays européens.
L'éducation des jeunes en Europe.
Enquête sur les cours expérimentaux d'enseignement secondaire pour travailleurs.
STUDIES AND SURVEYS IN PREPARATION:
Projets de la CEE sur l'alternance école-travail et l'intégration des jeunes dans la vie active.
L'intégration des handicapés dans l'école obligatoire.
Recherche sur le profit scolaire dans l'école secondaire du 2e cycle.
Orientation scolaire et professionnelle.
Recyclage des enseignants.
Débouchés professionnels pour néo-licenciés.

Jamaica

OFFICIAL NAME: Jamal Foundation Resource Centre.
ADDRESS: 47B South Camp Road, P.O.Box 60, KINGSTON 4.
YEAR OF CREATION: 1974
PARENT ORGANIZATION: Jamal Foundation.
PRESENT HEAD: Mrs Joyce L. Robinson.
SIZE OF STAFF - TOTAL : 2 PROFESSIONALS: 1
TYPE OF ACTIVITIES: Information, documentation, research.
PEOPLE SERVED: General public.
SERVICES GIVEN: Handle outside requests for inf., consultation, distribute materials.
FIELDS COVERED: Adult ed., literacy, educational media.

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CLASSIFICATION SYSTEM: Dewey.
AUDIOVISUAL MATERIALS:
Films.
Video cassettes.
Audio cassettes.
PERIODICAL PUBLICATIONS:
Let's read newspaper.
Light magazine.

Jamaica

OFFICIAL NAME: Ministry of Youth and Community Development.**
ADDRESS: 90 Hanover Street, KINGSTON.
YEAR OF CREATION:

Japan

OFFICIAL NAME: Kokuritsu Shakai-Kyoiku Kenshujo.
TRANSLATION: National Training Institute of Social Education.
ADDRESS: 12-43 Ueno-Koen, Taito-ku, TOKYO 110.
YEAR OF CREATION: 1972
PARENT ORGANIZATION: Ministry of Education.
PRESENT HEAD: Mr Jiro Yugami.
SIZE OF STAFF - TOTAL : 2 PROFESSIONALS: 1
TYPE OF ACTIVITIES: Publications, research, training of professional adult ed. personnel and prefectural social ed. officers.
PEOPLE SERVED: Social ed. officers in prefectures, Kominkan (Public Citizen's Hall) officers, librarians.
SERVICES GIVEN: Handle outside requests for information, reproduce journal articles and other documents on demand.
FIELDS COVERED: Adult ed.
SIZE OF COLLECTION
BOOKS AND DOCUMENTS: 5,000
PERIODICALS RECEIVED ANNUALLY: 100
METHODS OF DATA PROCESSING:
Manual.
CLASSIFICATION SYSTEM: Special.
REPROGRAPHIC SERVICES:
Xerox.
PERIODICAL PUBLICATIONS:
Kokuritsu shaken tsuchin (Newsletter).
Social education: abstracts and bibliographies (1975, 1976).
MONOGRAPHS:
Textbooks for social education officers' training.
STUDIES AND SURVEYS IN PREPARATION:
Bibliographic data collection and analysis.

Jordan

OFFICIAL NAME: Qism at-tawtīq at-tarbawī.**
TRANSLATION: Educational Documentation Centre.
ADDRESS: Ministry of Education, P.O. Box 1646, AMMAN.
YEAR OF CREATION: 1964
PARENT ORGANIZATION: Ministry of Education.
PRESENT HEAD: Dr Helmi M. Foudeh.
SIZE OF STAFF - TOTAL : 5 PROFESSIONALS: 3
TYPE OF ACTIVITIES: Documentation, information, publications, research, training.
PEOPLE SERVED: Educational administrators, researchers, post-graduate students, teachers, planners, parents.
SERVICES GIVEN: Inter-lib. loans, answer foreign inquiries, annotated bibl., translations, loans, consultation, SDI.
FIELDS COVERED: Ed. in general, adult ed. (psychology, vocational ed., planning, statistics).
SIZE OF COLLECTION
BOOKS AND DOCUMENTS: 14,000
PERIODICALS RECEIVED ANNUALLY: 211
METHODS OF DATA PROCESSING:
Manual.
Mechanical facilities.
CLASSIFICATION SYSTEM: Dewey.
AUDIOVISUAL MATERIALS:
Microfilms.
Microfiches.
REPROGRAPHIC SERVICES:
Photocopy.
Reader-printer.
Electro-Rex mach.
PERIODICAL PUBLICATIONS:
Educational information bulletin.
Educational legislation series.
Analytical index on Risālat al-mu^{c}allim (The message of the teacher) journal.
MONOGRAPHS:
Educational development in Jordan 1952-1977.
Educational innovations in Jordan 1976-1979.
STUDIES AND SURVEYS IN PREPARATION:
Educational development in Jordan 1922-1952.

Kenya

OFFICIAL NAME: Department of Adult Education.**
ADDRESS: Agriculture House, MOI Avenue, P.O. Box 42264, NAIROBI.
YEAR OF CREATION: 1978
PARENT ORGANIZATION: Ministry of Housing and Social Services.
PRESENT HEAD: David Macharia, Director.
SIZE OF STAFF - TOTAL : 35 PROFESSIONALS: 29
TYPE OF ACTIVITIES: Publications, research, documentation.
PEOPLE SERVED: Professionals in adult ed.
SERVICES GIVEN: Handle requests for information, consultation.
FIELDS COVERED: Ed. in general, adult ed. teaching methods, statistics.
METHODS OF DATA PROCESSING:
Manual.

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AUDIOVISUAL MATERIALS:
Films.
REPROGRAPHIC SERVICES:
Photocopy.
PERIODICAL PUBLICATIONS:
Kenya journal of adult education.
Abstracts.

Korea R.

OFFICIAL NAME: Adult Education Documentation Centre.**
ADDRESS: Korea Mini-Library Association, 6 Sokong-dong, Choong-ku, SEOUL.
YEAR OF CREATION: 1973
PARENT ORGANIZATION: Korea Mini-Library Association.
PRESENT HEAD: Mr Dae-Sup Ohm.
SIZE OF STAFF - TOTAL : 8 PROFESSIONALS: 8
TYPE OF ACTIVITIES: Research, training of professional adult ed. personnel, encouraging uneducated population to read, documentation.
PEOPLE SERVED: Farmers and labourers throughout the country.
SERVICES GIVEN: Handle outside requests for information, prepare bibl., allow general public to consult collection.
FIELDS COVERED: Adult ed., youth activities, non-formal ed.
METHODS OF DATA PROCESSING:
Manual.
CLASSIFICATION SYSTEM: UDC
REPROGRAPHIC SERVICES:
Xerox.

Mexico

OFFICIAL NAME: Centro de información y documentación.
TRANSLATION: Documentation and Information Centre.
ADDRESS: Calz. Atzcapotzalco la Villa 209, MEXICO 16, D.F.
YEAR OF CREATION: 1970
PARENT ORGANIZATION: Servicio nacional de adiestramiento rápido de la mano de obra en la industria.
PRESENT HEAD: Sr. Gilberto Diaz Santana.
SIZE OF STAFF - TOTAL : 11 PROFESSIONALS: 5
TYPE OF ACTIVITIES: Information, documentation, publications.
SERVICES GIVEN: Reproduction services, bibl., lib. services, interlib. loans, translations.
FIELDS COVERED: Adult ed., training, development of human resources.
SIZE OF COLLECTION
BOOKS AND DOCUMENTS: 10,000
PERIODICALS RECEIVED ANNUALLY: 850.
METHODS OF DATA PROCESSING:
Manual.
AUDIOVISUAL MATERIALS:
Films.
Filmstrips.
Slides.
Cassettes.
Microfiches.
Microfilm.

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REPROGRAPHIC SERVICES:
Photocopy.
Microfilm.
PERIODICAL PUBLICATIONS:
Revista de pedagogía para el adiestramiento.
Indice bibliográfico.
Indice de artículos sobre educación y adiestramiento.
Indice de revistas semanal.
Indice de películas y de traducciones.

Nepal

OFFICIAL NAME: Adult Education Section.**
ADDRESS: Kaiser Mahal, Kantipath, KATHMANDU.
YEAR OF CREATION: 1956
PARENT ORGANIZATION: Ministry of Education.
PRESENT HEAD: Under Secretary.
SIZE OF STAFF - TOTAL : 7 PROFESSIONALS: 2
TYPE OF ACTIVITIES: Documentation, information, training adult ed. personnel.
PEOPLE SERVED: All people and organizations involved or interested in adult ed.
SERVICES GIVEN: Free distribution of educational materials, loans of films, slides to adult ed. centres.
FIELDS COVERED: Adult ed., functional literacy, reforms towards lifelong ed.
SIZE OF COLLECTION
BOOKS AND DOCUMENTS: 100
PERIODICALS RECEIVED ANNUALLY: 12
METHODS OF DATA PROCESSING:
Manual.
AUDIOVISUAL MATERIALS:
Slides.
Films.
Charts.
Graphs.
Maps.

Netherlands

OFFICIAL NAME: Bibliotheek, Stichting studiecentrum ncvo.
TRANSLATION: Library, Netherlands Centre for Research and Development in Adult Education.
ADDRESS: Nieuweweg 4, Postbus 351, 3800 AJ AMERSFOORT.
YEAR OF CREATION: 1975
PARENT ORGANIZATION: Stichting studiecentrum ncvo.
SIZE OF STAFF - TOTAL : 5 PROFESSIONALS: 5
TYPE OF ACTIVITIES: Documentation, information, publications, research, training.
PEOPLE SERVED: Adult educators, administrators, planners, researchers, students in adult ed.
SERVICES GIVEN: Lib. services, abstracting services and, on request, bibliographies, research, consultations.
FIELDS COVERED: Adult ed.: theory, practice, research.
SIZE OF COLLECTION
BOOKS AND DOCUMENTS: 8,000
PERIODICALS RECEIVED ANNUALLY: 160
METHODS OF DATA PROCESSING:
Manual.

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CLASSIFICATION SYSTEM: Special.
REPROGRAPHIC SERVICES:
Photocopy.
Offset.
PERIODICAL PUBLICATIONS:
Vorming (Dutch).
Project-newsletters (Dutch).
BITS: two-monthly abstracting service (Dutch).
Acquisition lists (Dutch).
Newsletter of the European Participatory Research Network (Engl).
MONOGRAPHS:
Catalogue and supplement (Dutch).
Literature research on the legislation of paid educational leave (Dutch).
The participatory research approach: report of a seminar (Engl).

Netherlands

OFFICIAL NAME: Centrum voor de studie van het onderwijs in ontwikkelingslanden.
TRANSLATION: Centre for the Study of Education in Developing Countries.
ADDRESS: Badhuisweg 251, P.O. Box 90734, 2509 LS 's-GRAVENHAGE.
YEAR OF CREATION: 1963
PARENT ORGANIZATION: Netherlands University Foundation for International Cooperation (NUFFIC).
PRESENT HEAD: Prof. J.H. Kraak.
SIZE OF STAFF - TOTAL : 12 PROFESSIONALS: 9
TYPE OF ACTIVITIES: Research, consultative services, teaching, documentation, information, publications.
PEOPLE SERVED: Government agencies, general public and institutions interested in ed. in developing countries.
SERVICES GIVEN: Lib. services, prepare abstracts, supply information, loans.
FIELDS COVERED: Ed. related to developing countries and related fields, development cooperation in ed.
SIZE OF COLLECTION
BOOKS AND DOCUMENTS: 5,500
PERIODICALS RECEIVED ANNUALLY: 150
METHODS OF DATA PROCESSING:
Mechanical facilities.
CLASSIFICATION SYSTEM: IBE Thesaurus.
AUDIOVISUAL MATERIALS:
Microfiches: 500
REPROGRAPHIC SERVICES:
Multicopy.
Photocopy.
PERIODICAL PUBLICATIONS:
Verhandelingen: series of working papers.
Evaluation reports.
Bibliographies.
Acquisition lists.
Complete list on request.
MONOGRAPHS:
New series of monographs starting publication in 1979.

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STUDIES AND SURVEYS IN PREPARATION:
Evaluation of development cooperation in the field of education.
Basic education, adult education.

New Zealand

OFFICIAL NAME: Department of Education Library.
ADDRESS: Private Bag, Government Buildings, WELLINGTON.
YEAR OF CREATION: 1947
PARENT ORGANIZATION: Ministry of Education.
PRESENT HEAD: Miss S. McKinnon.
SIZE OF STAFF - TOTAL : 7 PROFESSIONALS: 7
TYPE OF ACTIVITIES: Documentation, information.
PEOPLE SERVED: Members of the Department of Education; general public.
SERVICES GIVEN: Prepare bibl., reproduce journal articles and other documents on demand, lend books and periodicals.
FIELDS COVERED: Ed. in general, adult ed., literacy, vocational training, reforms towards lifelong ed., teaching methods.
SIZE OF COLLECTION
BOOKS AND DOCUMENTS: 63
PERIODICALS RECEIVED ANNUALLY: 14
METHODS OF DATA PROCESSING:
Manual.
CLASSIFICATION SYSTEM: Dewey.
REPROGRAPHIC SERVICES:
Xerox.
Photocopy.

New Zealand

OFFICIAL NAME: Department of Extension Studies, University of Canterbury.
ADDRESS: CHRISTCHURCH 1.
YEAR OF CREATION:
PARENT ORGANIZATION: University of Canterbury.
PRESENT HEAD: Bernard W. Smyth.
SIZE OF STAFF - TOTAL : 12 PROFESSIONALS: 8
TYPE OF ACTIVITIES: Documentation, information, publications, research, statistics, training.
PEOPLE SERVED: General public.
SERVICES GIVEN: General resource centre.
FIELDS COVERED: Continuing education.
METHODS OF DATA PROCESSING:
Manual.
STUDIES AND SURVEYS IN PREPARATION:
Population samples surveys of adult education involvement.

New Zealand

OFFICIAL NAME: Department of University Extension, Massey University.
ADDRESS: P.O. Box 63, PALMERSTON NORTH.
YEAR OF CREATION: 1970
PARENT ORGANIZATION: Massey University.
PRESENT HEAD: Mr B.M. Williams.
SIZE OF STAFF - TOTAL : 15 PROFESSIONALS: 8
TYPE OF ACTIVITIES: Professional refresher courses, community service work, liberal studies, research, seminars, publications.
PEOPLE SERVED: Academic community, professional workers, community service workers, general public.
SERVICES GIVEN: Lend books, periodicals, provide reading and study facilities, reference services.
FIELDS COVERED: Ed. in general, human development and relationships.
METHODS OF DATA PROCESSING:
Manual.
AUDIOVISUAL MATERIALS:
Microfiches.
Microfilms.
REPROGRAPHIC SERVICES:
Xerox.

New Zealand

OFFICIAL NAME: Industrial Training Service, Department of Labour.
ADDRESS: Head Office, Private Bag, WELLINGTON.
YEAR OF CREATION: 1971
PARENT ORGANIZATION: Department of Labour.
PRESENT HEAD: J.N. Jennings.
SIZE OF STAFF - TOTAL : 61
TYPE OF ACTIVITIES: Documentation, information, publications, corporate development consultancy.
PEOPLE SERVED: Primary and secondary industry, servicing industry, local bodies, other organizations.
SERVICES GIVEN: In-depth consultancy, information.
FIELDS COVERED: Instruction/communication, human relations/problem solving, method improvement, safety, planning.
SIZE OF COLLECTION
BOOKS AND DOCUMENTS: 4,500
PERIODICALS RECEIVED ANNUALLY: 25
METHODS OF DATA PROCESSING:
Manual.
CLASSIFICATION SYSTEM: Special.
REPROGRAPHIC SERVICES:
Roneo.
Xerox.
Photocopy.
PERIODICAL PUBLICATIONS:
Training newsletter.
Training guides.

New Zealand

OFFICIAL NAME: National Council of Adult Education Library.**
ADDRESS: P.O. Box 12-114, WELLINGTON NORTH.
YEAR OF CREATION: 1965
PARENT ORGANIZATION: National Council of Adult Education.
PRESENT HEAD: Mr P.R. Creevey.
SIZE OF STAFF - TOTAL : 1
TYPE OF ACTIVITIES: Documentation, publications, resource information.
PEOPLE SERVED: Professionals, voluntary workers in adult ed., Polynesian training groups.
SERVICES GIVEN: Lib. services, prepare bibl. on demand, handle requests for information on books.
FIELDS COVERED: Adult ed., adult literacy, tutor training.
SIZE OF COLLECTION
BOOKS AND DOCUMENTS: 3,600
PERIODICALS RECEIVED ANNUALLY: 300
METHODS OF DATA PROCESSING:
Manual.
CLASSIFICATION SYSTEM: UDC
REPROGRAPHIC SERVICES:
Photocopy.
Offset.
PERIODICAL PUBLICATIONS:
Continuing education.
P.A.C.E. Paragraphs about continuing education.
A.R.A.N. Adult reading assistance newsletter.
MONOGRAPHS:
Directory of continuing education. 1977.
Working Party on Training of Continuing Education report to NCAE. 1977.

Nigeria

OFFICIAL NAME: Department of Adult Education.**
ADDRESS: University of Ibadan, IBADAN.
YEAR OF CREATION: 1949
PARENT ORGANIZATION: University of Ibadan.
PRESENT HEAD: Dr J.A. Akinpelu.
SIZE OF STAFF - TOTAL : 36 PROFESSIONALS: 14
TYPE OF ACTIVITIES: Teaching, research, publications, extra-mural services, seminars, consultancy services.
PEOPLE SERVED: General public, students, academic community, dropouts, illiterate adults.
SERVICES GIVEN: Extra-mural courses, seminars, workshops, literacy teaching, handle outside requests for information.
FIELDS COVERED: Adult ed., social welfare, community dev., trade unionism, industrial relations.
SIZE OF COLLECTION
BOOKS AND DOCUMENTS: 23,000
PERIODICALS RECEIVED ANNUALLY: 52
METHODS OF DATA PROCESSING:
Manual.
CLASSIFICATION SYSTEM: Bliss.

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AUDIOVISUAL MATERIALS:
Slides.
Films.
Videotapes.
Microfilms.
REPROGRAPHIC SERVICES:
Photocopy.
Roneo.
PERIODICAL PUBLICATIONS:
List on request.
MONOGRAPHS:
List on request.
STUDIES AND SURVEYS IN PREPARATION:
Functional literacy.
Literacy teaching.
Adult education: history, philosophy and economy.

Norway

OFFICIAL NAME: Norsk pedagogisk studiesamling.**
TRANSLATION: Norwegian Education Library.
ADDRESS: Observatoriegaten 1, OSLO 2.
YEAR OF CREATION:
PARENT ORGANIZATION: Universitetsbiblioteket.
PRESENT HEAD: Mr Kjell V. Rotnes.
SIZE OF STAFF - TOTAL : 8.5 PROFESSIONALS: 6.5
TYPE OF ACTIVITIES: Lib. services, documentation, information, publications.
PEOPLE SERVED: Educators, administrators, researchers.
SERVICES GIVEN: Local consultation, loans, inter-lib. loans, bibl., answer foreign enquiries in Engl, Fren, Germ.
FIELDS COVERED: Ed. in general, adult ed., psychology, sociology.
SIZE OF COLLECTION
BOOKS AND DOCUMENTS: 150,000
PERIODICALS RECEIVED ANNUALLY: 700
METHODS OF DATA PROCESSING:
Manual.
Computerized.
CLASSIFICATION SYSTEM: UDC
AUDIOVISUAL MATERIALS:
Microfiches ERIC.
And others.
REPROGRAPHIC SERVICES:
Xerox.
Photocopy.
Readers.
Reader-printer.
Microf. production.
PERIODICAL PUBLICATIONS:
Monthly acquisition lists.
Adult ed. abstract service.
Weekly card index to Scandinavian educational journals.

Pakistan

OFFICIAL NAME: Documentation Section, Central Bureau of Education.**
ADDRESS: Sector H-9, P.O. Shaigan Industrial Area, ISLAMABAD.
YEAR OF CREATION: 1960
PARENT ORGANIZATION: Ministry of Education.
PRESENT HEAD: Mr S. Neaz.
SIZE OF STAFF - TOTAL : 7
TYPE OF ACTIVITIES: Documentation, information, publications.
PEOPLE SERVED: Research scholars, students, teachers in and outside Pakistan, officers of the Ministry of Education.
SERVICES GIVEN: Handle outside requests for information, prepare bibl., lib. services, consultation.
FIELDS COVERED: Ed. in general, adult ed., literacy, continuing ed.
SIZE OF COLLECTION
BOOKS AND DOCUMENTS: 20,469
PERIODICALS RECEIVED ANNUALLY: 349
METHODS OF DATA PROCESSING:
Manual.
CLASSIFICATION SYSTEM: Dewey.
MONOGRAPHS:
List on request.

Peru

OFFICIAL NAME: Dirección general de educación básica laboral y calificación.**
TRANSLATION: General Direction of Basic Laboral and Training Education.
ADDRESS: Parque universitario s/n., LIMA-Código no 1.
YEAR OF CREATION:
PARENT ORGANIZATION: Ministerio de educación.
PRESENT HEAD: Rolando La Cruz Rodrigues.

Poland

OFFICIAL NAME: Departament Kształcenia Ustawicznego, Ministerstwa Oświaty i Wychowania.**
TRANSLATION: Department of Permanent Education, Ministry of Education.
ADDRESS: Al. I Armii W.P. 25, 00-918 WARSAW.
YEAR OF CREATION: 1972
PARENT ORGANIZATION: Ministry of Education.
PRESENT HEAD: Dr Stanisław Suchy.
SIZE OF STAFF - TOTAL : 13 PROFESSIONALS: 10
TYPE OF ACTIVITIES: Management and co-ordination of adult education.
PEOPLE SERVED: Administrators, teachers, students.
SERVICES GIVEN: Management and organization of adult ed., co-operation with other institutions.
FIELDS COVERED: Adult ed.

Poland

OFFICIAL NAME: Zakład Informacji Naukowej, Instytut Badań Pedagogicznych.
TRANSLATION: Section for Information, Institute for Educational Research.
ADDRESS: Ul. Górczewska 8, 01-180 WARSAW.
YEAR OF CREATION: 1950
PARENT ORGANIZATION: Ministry of Education.
PRESENT HEAD: Doc. dr hab. Władysław Slodkowski.
SIZE OF STAFF - TOTAL : 7 PROFESSIONALS: 6
TYPE OF ACTIVITIES: Documentation, information, publications, research.
PEOPLE SERVED: Researchers, teachers, students of education.
SERVICES GIVEN: SDI, prepare bibl., annotated bibl.
FIELDS COVERED: Ed. in general.
METHODS OF DATA PROCESSING:
Manual.
CLASSIFICATION SYSTEM: Special.
REPROGRAPHIC SERVICES:
Xerox.
PERIODICAL PUBLICATIONS:
Bibliografia pedagogiki. Druki zwarte wydane w Polsce. In: Rocznik Pedagogiczny. 1970- .
Bibliografia oświaty dorosłych. In: Oświata Dorosłych. 1967-

Poland

OFFICIAL NAME: Zakład Pedagogiki Dorosłych, Instytut Pedagogiki.
TRANSLATION: Department of Adult Education, Institute of Education.
ADDRESS: Szturmowa 1, 02-678 WARSAW.
YEAR OF CREATION: 1949
PARENT ORGANIZATION: University of Warsaw.
PRESENT HEAD: Prof. Tadeusz Wujek.
SIZE OF STAFF - TOTAL : 7 PROFESSIONALS: 7
TYPE OF ACTIVITIES: Train adult educators, research publications, documentation, excursions.
PEOPLE SERVED: Students, post-graduate students, adult educators.
SERVICES GIVEN: Popularize adult ed., draft syllabuses, answer requests for information.
FIELDS COVERED: Adult ed.
SIZE OF COLLECTION
BOOKS AND DOCUMENTS: 1,000
PERIODICALS RECEIVED ANNUALLY: 40
PERIODICAL PUBLICATIONS:
Oświata Dorosłych (12/yr).
MONOGRAPHS:
List on request.
STUDIES AND SURVEYS IN PREPARATION:
Comparative studies in adult education.
Andragogy of work.
Popularization of knowledge.
Folk high schools.

Portugal

OFFICIAL NAME: Centro de documentação.
TRANSLATION: Centre de documentation.
ADDRESS: Campo Grande, 83, 2o, LISBONNE 5.
YEAR OF CREATION: 1972
PARENT ORGANIZATION: Direcção geral da educação permanente.
PRESENT HEAD: José Alfredo Pimenta de Sousa Monteiro.
SIZE OF STAFF - TOTAL : 5 PROFESSIONALS: 1
TYPE OF ACTIVITIES: Documentation.
PEOPLE SERVED: Personnel de la Direction générale, grand public.
SERVICES GIVEN: Consultation sur place, prêter des documents, préparer des bibliographies.
FIELDS COVERED: Ed. des adultes.
SIZE OF COLLECTION
BOOKS AND DOCUMENTS: 850
PERIODICALS RECEIVED ANNUALLY: 66
METHODS OF DATA PROCESSING:
Manuel.
AUDIOVISUAL MATERIALS:
Diapositives.
Films.
REPROGRAPHIC SERVICES:
Ronéo.
Photocopie.
Offset.
PERIODICAL PUBLICATIONS:
Pensar educação.
Educar animar.
Ler o dia a dia.

Romania

OFFICIAL NAME: Centrul de informare şi documentare al învăţămîntului (CIDI).**
ADDRESS: Str. Gutenberg nr. 3 bis, BUCAREST.
YEAR OF CREATION:

Romania

OFFICIAL NAME: Sectia "Educatia permanentă", Institutul de cercetări pedagogice şi psihologice.
TRANSLATION: Section "Education permanente", Institut de recherches pédagogiques et psychologiques.
ADDRESS: Str. Sf. Apostoli nr. 14, BUCAREST 7000.
YEAR OF CREATION:
PARENT ORGANIZATION: Ministère de l'éducation et de l'enseignement.
SIZE OF STAFF - TOTAL : 12 PROFESSIONALS: 8
TYPE OF ACTIVITIES: Documentation, information, publication, recherches.
PEOPLE SERVED: Chercheurs, enseignants, étudiants en pédagogie.
SERVICES GIVEN: Consultation sur place, préparer des bibl., SDI.
FIELDS COVERED: Ed. en gén., éd. des adultes, activités culturelles éducatives, éd. permanente.

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SIZE OF COLLECTION
  BOOKS AND DOCUMENTS: 500
  PERIODICALS RECEIVED ANNUALLY: 30
METHODS OF DATA PROCESSING:
      Manuel.
AUDIOVISUAL MATERIALS:
      Microfiches.
      Microfilms.
      Diapositives.
REPROGRAPHIC SERVICES:
      Xérox.
      Photocopie.
PERIODICAL PUBLICATIONS:
      Revista de pedagogie.
MONOGRAPHS:
      L'éducation permanente en Roumanie.
      Dev. of criteria and procedures of school curriculum evaluation in the perspective of lifelong ed.
      Collaboration de l'école avec la famille des élèves de la première classe (en roumain).

Singapore

OFFICIAL NAME: Department of Extramural Studies.
ADDRESS: University of Singapore, Bukit Timah Road, SINGAPORE 10.
YEAR OF CREATION: 1964
PARENT ORGANIZATION: University of Singapore.
PRESENT HEAD: Mr Lim Hoy Pick.
SIZE OF STAFF - TOTAL : 12   PROFESSIONALS: 4
TYPE OF ACTIVITIES: Publications, research, documentation, training part-time adult ed. personnel.
PEOPLE SERVED: General public.
SERVICES GIVEN: Handle outside requests for information, prepare bibl., reproduce journal articles.
FIELDS COVERED: Adult/continuing ed.
SIZE OF COLLECTION
  BOOKS AND DOCUMENTS: 5,000
  PERIODICALS RECEIVED ANNUALLY: 200
METHODS OF DATA PROCESSING:
      Mechanical facilities.
AUDIOVISUAL MATERIALS:
      16mm projector.
      Slide projector.
      Overhead projector.
REPROGRAPHIC SERVICES:
      Offset.
      Duplicating machine.
      Xerox.
PERIODICAL PUBLICATIONS:
      Course prospectuses.

Somalia

OFFICIAL NAME: National Adult Education Center.
ADDRESS: Department of Informal Education, Ministry of Education, MOGADISHU.
YEAR OF CREATION:

Spain

OFFICIAL NAME: Programa de educación permanente.**
TRANSLATION: Programme d'éducation permanente.
ADDRESS: Alcala no 104 - 4o, MADRID-9.
YEAR OF CREATION:
PARENT ORGANIZATION: Ministerio de educación y ciencia.
TYPE OF ACTIVITIES: Documentation, information, formation, divulgation.
PEOPLE SERVED: Grand public.
SERVICES GIVEN: Reproduire des documents, préparer des bibl.
FIELDS COVERED: Ed. des adultes, alphabétisation, formation prof., réformes, méthodes pédagogiques.
SIZE OF COLLECTION
BOOKS AND DOCUMENTS: 500
PERIODICAL PUBLICATIONS:
Bibliographies.

Sudan

OFFICIAL NAME: Educational Documentation Centre.**
ADDRESS: P.O. Box 2490, KHARTOUM.
YEAR OF CREATION: 1968
PARENT ORGANIZATION: Ministry of Education and Guidance.
PRESENT HEAD: I.M.S. Shatir.
SIZE OF STAFF - TOTAL : 10 PROFESSIONALS: 4
TYPE OF ACTIVITIES: Documentation, publications, information.
PEOPLE SERVED: Staff of the Ministry of Education, teachers, researchers.
SERVICES GIVEN: Lib. services, prepare bibliographies.
FIELDS COVERED: Ed. in general, adult ed., functional literacy.
SIZE OF COLLECTION
BOOKS AND DOCUMENTS: 395
PERIODICALS RECEIVED ANNUALLY: 10
METHODS OF DATA PROCESSING:
Manual.
CLASSIFICATION SYSTEM: UDC
REPROGRAPHIC SERVICES:
Photocopy.
Roneo.
Mimeograph.
PERIODICAL PUBLICATIONS:
at-Tawṯīq at-tarbawī.
Bibliographies.
Annual reports.
Report presented to the IBE for the International Conference on Education.
MONOGRAPHS:
Koranic schools in Sudan.
Analysis for junior secondary selective entrance exam 1978.
A survey of education in Angesna region.
Abbreviations used in Unesco.
Possibilities of educational documentation in Aden.

Sudan

OFFICIAL NAME: Functional Adult Education National Centre.
ADDRESS: Functional Adult Education National Centre, SHENDI.
YEAR OF CREATION: 1960
PARENT ORGANIZATION: Ministry of Education.
PRESENT HEAD: Mr Yassin Ahmed Abdel Wahid.
SIZE OF STAFF - TOTAL : 12 PROFESSIONALS: 10
TYPE OF ACTIVITIES: Documentation, research, training of professional adult ed. personnel.
PEOPLE SERVED: Adult ed. officers.
SERVICES GIVEN: Handle outside requests for information.
FIELDS COVERED: Adult ed., literacy, teaching methods, research in adult ed. problems.
METHODS OF DATA PROCESSING:
Manual.
Mechanical facilities.
AUDIOVISUAL MATERIALS:
Slides.
Films.
REPROGRAPHIC SERVICES:
Roneo.

Sweden

OFFICIAL NAME: Statens psykologisk-pedagogiska bibliotek.**
TRANSLATION: National Library for Psychology and Education.
ADDRESS: Hagagatan 23A, P.O. Box 23 099, 104 35 STOCKHOLM.
YEAR OF CREATION: 1885
PARENT ORGANIZATION: Ministry of Education.
PRESENT HEAD: Elin Ekman.
SIZE OF STAFF - TOTAL : 13 PROFESSIONALS: 5
TYPE OF ACTIVITIES: Documentation, information, research.
PEOPLE SERVED: General public, researchers, students of psychology and ed., teachers.
SERVICES GIVEN: Lib. services for local visitors, inter-lib. loans, bibl., photocopies, ERIC services, answer foreign inquiries in Engl, Fren, Germ.
FIELDS COVERED: Ed. and psychology in general.
SIZE OF COLLECTION
BOOKS AND DOCUMENTS: 189,000
PERIODICALS RECEIVED ANNUALLY: 825
METHODS OF DATA PROCESSING:
Manual.
Computerized.
CLASSIFICATION SYSTEM: Special.
AUDIOVISUAL MATERIALS:
ERIC microfiches.
REPROGRAPHIC SERVICES:
Xerox.
Reader-printers.
Microfiche copier.
PERIODICAL PUBLICATIONS:
Swedish behavioural science research reports: annual catalogue.

Switzerland

OFFICIAL NAME: Schweizerische Vereinigung für Erwachsenenbildung.**
TRANSLATION: Fédération suisse pour l'éducation des adultes.
ADDRESS: Oerlikonerstrasse 38, 8057 ZURICH.
YEAR OF CREATION: 1967
PRESENT HEAD: Dr H. Amberg.
SIZE OF STAFF - TOTAL : 4 PROFESSIONALS: 2
TYPE OF ACTIVITIES: Documentation, publications, formation d'animateurs, recherche.
PEOPLE SERVED: Collaborateurs d'institutions d'éd. des adultes, étudiants, chercheurs, journalistes, personnes désirant se perfectionner.
SERVICES GIVEN: Préparer des bibl., répondre aux demandes de renseignements, reproduire des articles, offrir des cartes bibliographiques, rapports statistiques.
FIELDS COVERED: Ed. des adultes, problèmes d'évaluation.
SIZE OF COLLECTION
BOOKS AND DOCUMENTS: 4.500
PERIODICALS RECEIVED ANNUALLY: 111
METHODS OF DATA PROCESSING:
Manuel.
CLASSIFICATION SYSTEM: Spécial.
AUDIOVISUAL MATERIALS:
Diapositives.
Films.
REPROGRAPHIC SERVICES:
Photocopie.
PERIODICAL PUBLICATIONS:
SVEB Bulletin (principalement en allemand).
Fiches de documentation (voir annexe).
MONOGRAPHS:
Proposition de lois pour le développement de l'éducation des adultes.
Berufe in der Erwachsenenbildung. 1975.
Concept pour le développement de l'éducation des adultes en Suisse. 1977.
La conduite de réunion: feuilles méthodologiques pour animateurs de groupes d'adultes. 1977.

Tanzania (United Republic of)

OFFICIAL NAME: Institute of Adult Education.**
ADDRESS: University of Dar es Salaam, P.O. Box 20679, DAR ES SALAAM.
YEAR OF CREATION: 1960
PARENT ORGANIZATION: University of Dar es Salaam.
PRESENT HEAD: Mr Y.O. Kassam.
TYPE OF ACTIVITIES: Documentation, information, research, publications, training, dev. mass media resources.
PEOPLE SERVED: People and institutions engaged in adult ed.
SERVICES GIVEN: Lib. services, training courses and seminars, supply inf. and documents, prepare study materials, provide advisory services.
FIELDS COVERED: Adult ed.

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PERIODICAL PUBLICATIONS:
Elimu ya watu wasima sasa.
Studies in adult education.
Adult education directory.
Newsletter.
Documents in adult education (reprints).
Follow up reading materials.
MONOGRAPHS:
List on request.

Thailand

OFFICIAL NAME: Kromkan suksa nokrongrian.
TRANSLATION: Non-formal Education Department.
ADDRESS: Ratchadamnern Ave., BANGKOK.
YEAR OF CREATION: 1940
PARENT ORGANIZATION: Ministry of Education.
PRESENT HEAD: Mr Banjong Chusakulchart.
SIZE OF STAFF - TOTAL : 7
TYPE OF ACTIVITIES: Information, documentation, publications, research, training, statistics.
PEOPLE SERVED: General public, students of ed., people in rural and remote areas.
SERVICES GIVEN: Local consultation, loans, lib. services, RTV programmes.
FIELDS COVERED: Adult non-formal and lifelong ed., functional literacy, family planning, vocational training counselling.
SIZE OF COLLECTION
BOOKS AND DOCUMENTS: 5,000
PERIODICALS RECEIVED ANNUALLY: 25
METHODS OF DATA PROCESSING:
Manual.
Mechanical facilities.
CLASSIFICATION SYSTEM: Dewey.
AUDIOVISUAL MATERIALS:
Slides.
Films.
Photographs.
Microfiches: 1,000
REPROGRAPHIC SERVICES:
Roneo.
Xerox.
PERIODICAL PUBLICATIONS:
Adult education wall newspaper.
Population education wall newspaper.
Adult education journal.
MONOGRAPHS:
National case studies on the development of out-of-school population ed. progams.
A project for the development of non-formal ed. in Thailand.
Final reports on adult and non-formal ed. programs.
STUDIES AND SURVEYS IN PREPARATION:
Local needs assessment.
Programs' evaluation.
Statistics.

Thailand

OFFICIAL NAME: Thailand Unesco Fundamental Education Centre.
ADDRESS: UBONRATCHATHANEE.
YEAR OF CREATION: 1940
PARENT ORGANIZATION: Ministry of Education.
PRESENT HEAD: Mr Pramoon Ponlagoad.
SIZE OF STAFF - TOTAL : 5
TYPE OF ACTIVITIES: Information, publications, documentation.
PEOPLE SERVED: Staff and students of the centre, community villagers, professional and volunteer workers in adult ed.
SERVICES GIVEN: Lib. services, reproduce journals, articles and documents on demand.
FIELDS COVERED: Adult ed., sociology, ed. in general, teaching methods.
REPROGRAPHIC SERVICES:
PERIODICAL PUBLICATIONS:
Monthly acquisition lists.
Educational journal.
Wall newspaper.

Tunisia

OFFICIAL NAME: Service de l'éducation des adultes.**
ADDRESS: Ministère des affaires sociales, TUNIS.
YEAR OF CREATION:
PARENT ORGANIZATION: Ministère des affaires sociales.
SIZE OF STAFF - TOTAL : 1 PROFESSIONALS: 1
TYPE OF ACTIVITIES: Documentation, information, recherche.
PEOPLE SERVED: Grand public, communauté enseignante.
SERVICES GIVEN: Comptes rendus de publications, reproduire des documents.
FIELDS COVERED: Ed. des adultes, alphabétisation, méthodes pédagogiques, matériel d'enseignement.
SIZE OF COLLECTION
BOOKS AND DOCUMENTS: 20

Ukrainian SSR.

OFFICIAL NAME: Education Information Department, Ukrainian Education Research Institute (NIIP).**.
ADDRESS: Education Research Institute of the Ukrainian SSR, 10 ul. V.I. Lenina, KIEV 252030.
YEAR OF CREATION: 1972
PARENT ORGANIZATION: Ukrainian Ministry of Education.
PRESENT HEAD: Nikolai Dmitrievich Yarmachenko.
SIZE OF STAFF - TOTAL : 15 PROFESSIONALS: 15
TYPE OF ACTIVITIES: Documentation, publications, research, information.
PEOPLE SERVED: Officials of Ministry of Ed., staff of NIIP, teacher training institutes, teachers at universities.
SERVICES GIVEN: Provide information on ed., prepare bibl. and abstracts, produce translations and literature reviews.
FIELDS COVERED: Ed. in general, adult ed., further training for teachers, teaching methods.

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SIZE OF COLLECTION
  BOOKS AND DOCUMENTS: 2,000
  PERIODICALS RECEIVED ANNUALLY: 6
METHODS OF DATA PROCESSING:
  Manual.
  Mechanical facilities.
  Computerized.
CLASSIFICATION SYSTEM: UDC
REPROGRAPHIC SERVICES:
  Rotary duplicators.
  Rotaprint machines.
PERIODICAL PUBLICATIONS:
  Annotated bibl. of candidates degree & doctoral theses on ed. and psychology in Ukrainian SSR.
  Educational bibliography.
  Educational news items from abroad.
  Abstracts.

UK.

OFFICIAL NAME: Adult Education Library, Institute of Extension Studies.
ADDRESS: 1-2 Abercromby Square, P.O. Box 147, LIVERPOOL L69 3BX.
YEAR OF CREATION: 1946
PARENT ORGANIZATION: University of Liverpool.
PRESENT HEAD: Mr P.B. Rowley.
SIZE OF STAFF - TOTAL : 2 PROFESSIONALS: 1
TYPE OF ACTIVITIES: Documentation, information, research, training.
PEOPLE SERVED: Staff and students of the Institute of Extension Studies.
SERVICES GIVEN: Local consult., loans, inter-lib. loans, SDI, prepare bibl. & abstracts, reproduce documents, reference inquiries from members & non-members.
FIELDS COVERED: Comparative adult ed., teaching methods, literacy, basic and remedial adult ed., supporting fields.
SIZE OF COLLECTION
  BOOKS AND DOCUMENTS: 12,000
  PERIODICALS RECEIVED ANNUALLY: 75
METHODS OF DATA PROCESSING:
  Manual.
CLASSIFICATION SYSTEM: Special.
REPROGRAPHIC SERVICES:
  Roneo.
  Xerox.
PERIODICAL PUBLICATIONS:
  Monthly accessions list.

UK.

OFFICIAL NAME: Continuing Education Division, School of Education.
ADDRESS: University Park, NOTTINGHAM NG7 2RD.
YEAR OF CREATION: 1964
PARENT ORGANIZATION: University of Nottingham.
PRESENT HEAD: Prof. M.D. Stephens.
SIZE OF STAFF - TOTAL : 8 PROFESSIONALS: 6

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TYPE OF ACTIVITIES: Documentation, publications, research, training of professional adult ed. personnel.
PEOPLE SERVED: University students, inquiring public, educational organizations.
SERVICES GIVEN: General resource centre, consultancy.
FIELDS COVERED: Ed. in general, adult ed., management patterns.
METHODS OF DATA PROCESSING:
Manual.
Computerized.
AUDIOVISUAL MATERIALS:
Slides.
Films.
Videotapes.
Cassettes.
REPROGRAPHIC SERVICES:
Xerox.
Ubix.
A.B. Dick.

UK.

OFFICIAL NAME: Department of Adult and Continuing Education.
ADDRESS: 57/61 Oakfield Avenue, GLASGOW G12 8LW.
YEAR OF CREATION: 1969
PARENT ORGANIZATION: University of Glasgow.
PRESENT HEAD: Prof. Norman Dees.
SIZE OF STAFF - TOTAL : 2 PROFESSIONALS: 2
TYPE OF ACTIVITIES: Documentation, publications, research, training of professional adult ed. personnel, statistics.
PEOPLE SERVED: Diploma in Adult Education students, M. Ed. students.
SERVICES GIVEN: Handle outside requests, lend documents to other centres and to individuals, prepare bibliographies.
FIELDS COVERED: Adult ed. & its history in UK, comp. adult ed., permanent ed., methods of adult learning & teaching.
SIZE OF COLLECTION
BOOKS AND DOCUMENTS: 780
PERIODICALS RECEIVED ANNUALLY: 20
REPROGRAPHIC SERVICES:
Xerox.
PERIODICAL PUBLICATIONS:
Bibliographies.
Literature reviews.
MONOGRAPHS:
Directories.

UK.

OFFICIAL NAME: Department of Adult Education Library.
ADDRESS: Department of Adult Education, University of Manchester, MANCHESTER M13 9PL.
YEAR OF CREATION: 1949
PARENT ORGANIZATION: University of Manchester.
PRESENT HEAD: Mr C.D. Legge.
SIZE OF STAFF - TOTAL : 1 PROFESSIONALS: 1

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TYPE OF ACTIVITIES: Documentation, publications, research, training of professional adult ed. personnel.
PEOPLE SERVED: Academic community, mostly students but open to others.
SERVICES GIVEN: Lib. services.
FIELDS COVERED: Adult ed., community development, industrial training, teaching methods.
SIZE OF COLLECTION
BOOKS AND DOCUMENTS: 14,000
PERIODICALS RECEIVED ANNUALLY: 170
METHODS OF DATA PROCESSING:
Manual.
CLASSIFICATION SYSTEM: Special.
REPROGRAPHIC SERVICES:
Photocopy.
Roneo.
PERIODICAL PUBLICATIONS:
Bibliographies.
Directory of adult education research and progress in Britain.

UK.

OFFICIAL NAME: Department of Adult Education.
ADDRESS: University of Southampton, SOUTHAMPTON SO9 5NH.
YEAR OF CREATION: 1973
PARENT ORGANIZATION: University of Southampton.
PRESENT HEAD: Paul Fordham.
SIZE OF STAFF - TOTAL : 4 PROFESSIONALS: 3
TYPE OF ACTIVITIES: Documentation, research, training of professional adult ed. personnel.
PEOPLE SERVED: Adult educators, community development staff, students.
SERVICES GIVEN: Community video service, lib. services.
FIELDS COVERED: Adult ed., community ed., methods of adult learning and teaching.
SIZE OF COLLECTION
BOOKS AND DOCUMENTS: 1,000
PERIODICALS RECEIVED ANNUALLY: 30
METHODS OF DATA PROCESSING:
Manual.
Mechanical facilities.
AUDIOVISUAL MATERIALS:
Video-tapes.
Slides.
REPROGRAPHIC SERVICES:
Photocopy.
Roneo.

UK.

OFFICIAL NAME: Department of Adult Education.
ADDRESS: 195 Cottingham Road, HULL.
YEAR OF CREATION: 1960
PARENT ORGANIZATION: University of Hull.
PRESENT HEAD: Prof. Bernard Jennings.
SIZE OF STAFF - TOTAL : 9 PROFESSIONALS: 6
TYPE OF ACTIVITIES: Publications, research, documentation, training.

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PEOPLE SERVED: Academic community, workers in adult ed.
SERVICES GIVEN: Handle outside requests for information, prepare bibl., reproduce journal articles and documents on demand, lib. services.
FIELDS COVERED: Ed. in general, adult ed., continuing ed., counselling, teaching methods.
SIZE OF COLLECTION
BOOKS AND DOCUMENTS: 1,000
PERIODICALS RECEIVED ANNUALLY: 16
METHODS OF DATA PROCESSING:
Manual.
Mechanical facilities.
AUDIOVISUAL MATERIALS:
Microfilms.
Films.
REPROGRAPHIC SERVICES:
Photocopy.
Roneo.
Xerox.
PERIODICAL PUBLICATIONS:
Bibliographies.
Teaching material.

UK.

OFFICIAL NAME: Department of Adult Education.
ADDRESS: University Road, LEICESTER.
YEAR OF CREATION: 1946
PARENT ORGANIZATION: University of Leicester.
PRESENT HEAD: W. Forster.
SIZE OF STAFF - TOTAL : 4 PROFESSIONALS: 3
TYPE OF ACTIVITIES: Research, training of professional adult ed. personnel.
PEOPLE SERVED: Academic staff and students.
FIELDS COVERED: Adult ed., sociology, community ed. history, teaching methods.
SIZE OF COLLECTION
BOOKS AND DOCUMENTS: 1,200
PERIODICALS RECEIVED ANNUALLY: 20
METHODS OF DATA PROCESSING:
Manual.
CLASSIFICATION SYSTEM: Dewey.
AUDIOVISUAL MATERIALS:
Slides.
REPROGRAPHIC SERVICES:
Roneo.
Photocopy.
Offset.
PERIODICAL PUBLICATIONS:
Vaughan papers in adult education (irregular).
Tutor's bulletin of adult education (2/yr).

UK.

OFFICIAL NAME: National Institute of Adult Education (England and Wales).**
ADDRESS: 19B de Montfort Street, LEICESTER LE1 7GE.
YEAR OF CREATION: 1949
PRESENT HEAD: Mr Arthur K. Stock.

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SIZE OF STAFF - TOTAL : 14 PROFESSIONALS: 5
TYPE OF ACTIVITIES: Documentation, publications, research, training of professional adult ed. personnel, information coordination.
PEOPLE SERVED: State and voluntary bodies, government departments, professional bodies, teachers, inquiring public.
SERVICES GIVEN: Handle outside requests for inf., prepare bibl., reproduce journal articles, lib. services, organize conferences, undertake research overviews.
FIELDS COVERED: Adult ed., leisure, recreation, paid educ. leave, learning methods, group work, information and counselling.
SIZE OF COLLECTION
BOOKS AND DOCUMENTS: 4,000
PERIODICALS RECEIVED ANNUALLY: 300
METHODS OF DATA PROCESSING:
Manual.
Mechanical facilities.
Computerized.
CLASSIFICATION SYSTEM: Special.
AUDIOVISUAL MATERIALS:
Microfiches.
REPROGRAPHIC SERVICES:
Xerox.
Photocopy.
Reader-printer.
PERIODICAL PUBLICATIONS:
Yearbook of adult education.
Adult education.
Teaching adults.
Calendar of residential short courses.
Studies in adult education.
MONOGRAPHS:
List on request.
STUDIES AND SURVEYS IN PREPARATION:
Adult literacy.
Paid educational leave in England & Wales.
Overview of 8 research topics.

UK.

OFFICIAL NAME: Scottish Institute of Adult Education.
ADDRESS: 4 Queensferry Street, EDINBURGH EH2 4PA.
YEAR OF CREATION: 1949
PRESENT HEAD: Mr Vernon L. Smith.
SIZE OF STAFF - TOTAL : 7 PROFESSIONALS: 2
TYPE OF ACTIVITIES: Documentation, information, publications, conferences, research, training, projects.
PEOPLE SERVED: Corporate, associate, individual members and general public.
SERVICES GIVEN: Loans, dissemination of information.
FIELDS COVERED: Adult ed.
SIZE OF COLLECTION
BOOKS AND DOCUMENTS: 1,000
PERIODICALS RECEIVED ANNUALLY: 50
METHODS OF DATA PROCESSING:
Manual.
CLASSIFICATION SYSTEM: Special.

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REPROGRAPHIC SERVICES:
Photocopy.
Roneo.
PERIODICAL PUBLICATIONS:
Yearbook of adult education in Scotland.
Scottish journal of adult education.
STUDIES AND SURVEYS IN PREPARATION:
Adult illiteracy in Scotland.

USA.

OFFICIAL NAME: Adult Education Research Information Processing Centre, Department of Adult Education.
ADDRESS: 107 Stone Building, Florida State University, TALLAHASSE, Fla 32306.
YEAR OF CREATION: 1971
FIELDS COVERED: Adult ed., adult basic ed., educational gerontology.
METHODS OF DATA PROCESSING:
Manual.

USA.

OFFICIAL NAME: ERIC Clearinghouse in Career Education.
ADDRESS: College of Education, Northern Illinois University, 204 Gabel Hall, DEKALB, Ill. 60115.
YEAR OF CREATION:
PARENT ORGANIZATION: National Institute of Education.
PRESENT HEAD: Mr David V. Tiedeman, Director.
TYPE OF ACTIVITIES: Documentation, information, publications.
PEOPLE SERVED: Citizens, students, teachers, counsellors, personnel workers, administrators, policy makers, researchers, scholars.
SERVICES GIVEN: Supply information, documents and microfiches.
FIELDS COVERED: Adult, continuing, career and vocational-technical ed.
METHODS OF DATA PROCESSING:
Computerized.
PERIODICAL PUBLICATIONS:
Research in education.
Current index to journals in education.

USA.

OFFICIAL NAME: Library of Continuing Education.
ADDRESS: Fourth Floor, E.S. Bird Library, Syracuse University, SYRACUSE, N.Y. 13210.
YEAR OF CREATION:
PARENT ORGANIZATION: Syracuse University.
TYPE OF ACTIVITIES: Documentation, information, publications, archives.
PEOPLE SERVED: University faculty, students and practitioners, other agencies interested in problems of continuing ed.

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SERVICES GIVEN: Supply information and documents, local consultations, supply microfiches.
FIELDS COVERED: Adult ed., continuing ed.
AUDIOVISUAL MATERIALS:
    Microfiches.
    Films.
    Tape recordings.
    Photographs.
PERIODICAL PUBLICATIONS:
    Occasional papers.
MONOGRAPHS:
    Fund for adult education monographs.
    University college papers on adult education.
    Psychological backgrounds of adult education.
    Sociological backgrounds of adult education.
    Directory of adult education organizations, 1970.
    The university and the community.

USA.

OFFICIAL NAME: National Adult Education Clearinghouse/National Multimedia Center.
ADDRESS: Center of Adult Continuing Education, Montclair State College, UPPER MONTCLAIR, N.J. 07043.
YEAR OF CREATION: 1970
PRESENT HEAD: Frances M. Spinelli.
TYPE OF ACTIVITIES: Documentation, information, publications.
PEOPLE SERVED: People and institutions engaged or interested in adult ed.
SERVICES GIVEN: Abstracting services, distribute information on a subscription basis, loan of materials.
FIELDS COVERED: Adult ed., basic ed.
CLASSIFICATION SYSTEM: Special.
PERIODICAL PUBLICATIONS:
    Index to abstracts (4/yr).
    AEC Newsletter (12/yr).
    AEC Newsletter (International).
    Abstracts (12/yr).
    See also annex.
MONOGRAPHS:
    Metric education: bibliography.
    Competency-based adult education: bibliography.
    GED: bibliography.
    Complete list on request.

USSR.

OFFICIAL NAME: Institut scientifique de recherches de l'éducation générale des adultes.**
ADDRESS: NAB. Kutvzob Dom 8, 192 187 LENINGRAD.
YEAR OF CREATION: 1970
PARENT ORGANIZATION: Académie des sciences pédagogiques de l'URSS.
PRESENT HEAD: M. A.V. Darinsky.
SIZE OF STAFF - TOTAL : 7
TYPE OF ACTIVITIES: Documentation, information, publication, recherche.

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PEOPLE SERVED: Grand public, spécialistes, chercheurs, enseignants, étudiants en pédagogie.
SERVICES GIVEN: Préparer des bibl. sur demande, répondre aux demandes de renseignements, consult. sur place, prêts inter-bibliothèques, traductions.
FIELDS COVERED: Ed. des adultes, éd. permanente, statistiques, psychologie, sociologie.
SIZE OF COLLECTION
BOOKS AND DOCUMENTS: 10.000
METHODS OF DATA PROCESSING:
Manuel.
Mécanique.
CLASSIFICATION SYSTEM: CDU
AUDIOVISUAL MATERIALS:
Microformes.
REPROGRAPHIC SERVICES:
Xérox.
PERIODICAL PUBLICATIONS:
Bibliographies.
Comptes rendus.
Résumés analytiques.
Voir annexe également.
MONOGRAPHS:
STUDIES AND SURVEYS IN PREPARATION:
Education permanente.
Formation et perfectionnement des enseignants.
L'instruction pédagogique.
L'instruction secondaire de la jeunesse qui travaille.

Venezuela

OFFICIAL NAME: Academia militar de Venezuela.
TRANSLATION: Académie militaire du Vénézuela.
ADDRESS: Fuerte Tiuna, Conejo Blanco, El Valle, CARACAS.
YEAR OF CREATION: 1970
PRESENT HEAD: Carlos Alberto Valero Monasterios.
SIZE OF STAFF - TOTAL : 129 PROFESSIONALS: 120
TYPE OF ACTIVITIES: Documentation, publication, formation du personnel enseignant de l'éd. des adultes.
PEOPLE SERVED: Public en général, personnel des Forces armées.
SERVICES GIVEN: Préparer des bibl., consultation des collections du Centre.
FIELDS COVERED: Ed. en général, éd. des adultes, alphabétisation, formation.
METHODS OF DATA PROCESSING:
Manuel.
Mécanique.
REPROGRAPHIC SERVICES:
Multicopies.
Xérox.
PERIODICAL PUBLICATIONS:
Bibliographies.

Venezuela

OFFICIAL NAME: Biblioteca del Instituto de mejoramiento profesional del magisterio.
TRANSLATION: Bibliothèque de l'Institut de perfectionnement des enseignants.
ADDRESS: Montecristo, Avda Romulo Gallegos, LOS DOS CAMINOS, Edo. Miranda.
YEAR OF CREATION: 1968
PARENT ORGANIZATION: Ministerio de educación.
PRESENT HEAD: Prof. Gilberto Picón Medina.
SIZE OF STAFF - TOTAL : 4 PROFESSIONALS: 2
TYPE OF ACTIVITIES: Documentation, publication, information, recherche.
PEOPLE SERVED: Personnel de l'Institut.
SERVICES GIVEN: Préparer des bibl., prêter des documents.
FIELDS COVERED: Ed. des adultes.
SIZE OF COLLECTION
BOOKS AND DOCUMENTS: 3.000
PERIODICALS RECEIVED ANNUALLY: 30
METHODS OF DATA PROCESSING:
Manuel.
CLASSIFICATION SYSTEM: Dewey.
REPROGRAPHIC SERVICES:
Photocopie.
Xérox.
PERIODICAL PUBLICATIONS:
Bibliographies.

Venezuela

OFFICIAL NAME: Centro de documentación e información de educación de adultos.**
TRANSLATION: Centre de documentation et d'information de l'éducation des adultes.
ADDRESS: Dirección de educación de adultos, Av. Paez, Qta Villa Alicia, El Paraiso, CARACAS.
YEAR OF CREATION: 1972
PARENT ORGANIZATION: Ministerio de educación.
PRESENT HEAD: Prof. Luis A. Campins.
SIZE OF STAFF - TOTAL : 6
TYPE OF ACTIVITIES: Documentation, échanges, information, publication.
PEOPLE SERVED: Institutions et personnes qui cherchent à s'informer, spécialistes en éducation des adultes.
SERVICES GIVEN: Répondre à des demandes de renseignements, préparer des bibl. sur demande, traduire et reproduire des articles, prêter des documents.
FIELDS COVERED: Ed. des adultes.
SIZE OF COLLECTION
BOOKS AND DOCUMENTS: 10.000
PERIODICALS RECEIVED ANNUALLY: 153
METHODS OF DATA PROCESSING:
Manuel.
CLASSIFICATION SYSTEM: Spécial.
REPROGRAPHIC SERVICES:
Photocopie.
Ronéo.

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PERIODICAL PUBLICATIONS:
Boletín bibliográfico.
Temas de educación de adultos.
Comptes rendus de publications.

Venezuela

OFFICIAL NAME: Centro de documentación, Instituto nacional de cooperación educativa (INCE).
TRANSLATION: Centre de documentation, Institut national de coopération éducative.
ADDRESS: Av. Nueva Granada, Edif. Sede, Piso 12, CARACAS 104.
YEAR OF CREATION: 1960
PRESENT HEAD: Ligia Bonacia de Meza.
SIZE OF STAFF - TOTAL : 5 PROFESSIONALS: 1
TYPE OF ACTIVITIES: Documentation sur la formation professionnelle.
PEOPLE SERVED: Personnel de l'Institut, grand public.
SERVICES GIVEN: Reproduire des articles préparés.
FIELDS COVERED: Ed. des adultes, formation professionnelle.
METHODS OF DATA PROCESSING:
Manuel.
Mécanique.
CLASSIFICATION SYSTEM: Dewey.
REPROGRAPHIC SERVICES:
Photocopie.
PERIODICAL PUBLICATIONS:
Bibliographies.
STUDIES AND SURVEYS IN PREPARATION:
Boletines bibliográficos.

Venezuela

OFFICIAL NAME: Fundación para el desarrollo de la comunidad y fomento municipal.
TRANSLATION: Fondatión pour le développement de la communauté et de la municipalité.
ADDRESS: Final Av. Abraham Lincoln, Chacaito, Edificio Fundacomun, Aptdo. 50218, CARACAS 105.
YEAR OF CREATION: 1962
PRESENT HEAD: Dr Carlos Acedo Mendoza.
SIZE OF STAFF - TOTAL : 89 PROFESSIONALS: 80
TYPE OF ACTIVITIES: Documentation, information, recherche, publication.
PEOPLE SERVED: Fonctionnaires municipaux.
SERVICES GIVEN: Prêter des documents, répondre à des demandes de renseignements, assistance technique.
FIELDS COVERED: Ed. des adultes, éd. permanente, formation professionnelle.
SIZE OF COLLECTION
BOOKS AND DOCUMENTS: 900
METHODS OF DATA PROCESSING:
Manuel.
Mécanique.
AUDIOVISUAL MATERIALS:
Diapositives.
REPROGRAPHIC SERVICES:
Photocopie.

Yugoslavia.

OFFICIAL NAME: Andragoski Centar, Zajednice Narodnih i
    Radnickih Sveucilista.**
TRANSLATION: Andragogic Centre, Association of People's and
    Workers' Universities of Croatia.
ADDRESS: Vojnoviceva 42/11, ZAGREB.
YEAR OF CREATION:
PRESENT HEAD: Aleksandar Kovacić.
SIZE OF STAFF - TOTAL : 4 PROFESSIONALS: 2
TYPE OF ACTIVITIES: Documentation, information,
    publications, research, training.
PEOPLE SERVED: Persons and institutions interested in
    andragogy in Yugoslavia and abroad.
SERVICES GIVEN: Prepare abstracts and thematic
    bibliographies, lib. services, handle outside requests
    for information.
FIELDS COVERED: Adult ed.
SIZE OF COLLECTION
  BOOKS AND DOCUMENTS: 3,000
  PERIODICALS RECEIVED ANNUALLY: 150
CLASSIFICATION SYSTEM: UDC
AUDIOVISUAL MATERIALS:
    Films.
    Slides.
    Photos.
PERIODICAL PUBLICATIONS:
    Andragogija.
    Abstracts.
    Bibliographies.

Zambia

OFFICIAL NAME: Zambia Adult Education Advisory Board.**
ADDRESS: P.O. Box RW 93, LUSAKA.
YEAR OF CREATION: 1973
PRESENT HEAD: W.A. Chitundu, Secretary.
SIZE OF STAFF - TOTAL : 2
TYPE OF ACTIVITIES: Clearinghouse and advisory services,
    doc., research, coordination, liaison with
    international bodies, publications.
PEOPLE SERVED: Adult educators, agencies and the general
    public.
SERVICES GIVEN: Provide RTV air time, donate books, make
    nominations to conferences and workshops, collect and
    record materials.
FIELDS COVERED: Adult ed., non-formal adult ed.
SIZE OF COLLECTION
  BOOKS AND DOCUMENTS: 1,000
  PERIODICALS RECEIVED ANNUALLY: 30
METHODS OF DATA PROCESSING:
    Manual.
PERIODICAL PUBLICATIONS:
    Zambia adult education.
STUDIES AND SURVEYS IN PREPARATION:
    Radio listening correspondence students
      (effectiveness), 1978.
    Means of minimising duplication of programmes.

Regional services / Servicios regionales / Services régionaux

Africa

OFFICIAL NAME: Africa Bureau of the German Adult Education Association.
ADDRESS: P.O. Box 9298, Kotoka International Airport, ACCRA, Ghana.
YEAR OF CREATION: 1975
PARENT ORGANIZATION: Deutscher Volkshochschul-Verband, Bonn.
PRESENT HEAD: Mr W. Keweloh.
SIZE OF STAFF - TOTAL : 8 PROFESSIONALS: 2
TYPE OF ACTIVITIES: Provide scholarships, lecturerships, advisory services, publications, support training of prof. personnel
PEOPLE SERVED: Adult ed. personnel.
SERVICES GIVEN: Exchange inf., curricula, documentation on adult ed. planning and literacy material for exchange.
FIELDS COVERED: Adult ed.
SIZE OF COLLECTION
BOOKS AND DOCUMENTS: 1,000
PERIODICALS RECEIVED ANNUALLY: 12
METHODS OF DATA PROCESSING:
Manual.
CLASSIFICATION SYSTEM: Special.
AUDIOVISUAL MATERIALS:
Films.
Slides.
Tapes.
REPROGRAPHIC SERVICES:
Offset.
Photocopy.
PERIODICAL PUBLICATIONS:
The good idea.
MONOGRAPHS:
Africa Bureau papers.

Africa

OFFICIAL NAME: Society for the Promotion of Adult Literacy in Africa (AFROLIT).
TRANSLATION: Association pour encourager la lutte contre l'analphabétisme des adultes en Afrique (AFROLIT).
ADDRESS: P.O. Box 72511, (Room 305, Church House, Government Rd), NAIROBI, Kenya.
YEAR OF CREATION: 1970
PRESENT HEAD: Dr Charles T. Hein, Gen. Secretary.
SIZE OF STAFF - TOTAL : 4 PROFESSIONALS: 3
TYPE OF ACTIVITIES: Clearing house and consultative services, training, publications.
PEOPLE SERVED: Literacy workers and organizations.

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SERVICES GIVEN: Prepare newsletters, technical papers and seminars, consultant visits.
FIELDS COVERED: Literacy and post-literacy work in adult basic ed.
METHODS OF DATA PROCESSING:
Manual.
PERIODICAL PUBLICATIONS:
AFROLIT News (4/yr).
AFROLIT Technical reports (irreg.).
MONOGRAPHS:
AFROLIT Papers:
Literacy and human development.
Language and media supports for adult basic education.
Communication across cultures: a multimedia approach to new literates.
STUDIES AND SURVEYS IN PREPARATION:
Survey of technicians and experts in adult literacy able to offer services for short periods.

Arab Countries.

OFFICIAL NAME: al-Maktaba wa-ăt-tawṯīq.
TRANSLATION: Library and Documentation.
ADDRESS: Sirs el-Layyan, MENOUFIA, Arab Republic of Egypt.
YEAR OF CREATION: 1952
PARENT ORGANIZATION: Unesco Regional Centre for Functional Literacy in Rural Areas for the Arab States (ASFEC).
PRESENT HEAD: Dr A.F. Galal.
SIZE OF STAFF - TOTAL : 5 PROFESSIONALS: 1
TYPE OF ACTIVITIES: Documentation, information.
PEOPLE SERVED: Experts, trainees from Arab States, postgraduate students.
SERVICES GIVEN: Loans, local consult., prepare bibl.
FIELDS COVERED: Mainly adult ed., continuing ed., vocational ed., rural dev. and related fields.
SIZE OF COLLECTION
BOOKS AND DOCUMENTS: 32,000
PERIODICALS RECEIVED ANNUALLY: 500
METHODS OF DATA PROCESSING:
Manual.
CLASSIFICATION SYSTEM: Dewey.
REPROGRAPHIC SERVICES:
Roneo.
Photocopy.
PERIODICAL PUBLICATIONS:
New additions.
A union list of books on adult education in Cairo libraries.
Women's education: bibliography.
STUDIES AND SURVEYS IN PREPARATION:
Rural library service: a pilot study in an Egyptian rural area.

Arab Countries

OFFICIAL NAME: Arab Literacy and Adult Education Organization (ARLO).
ADDRESS: 113 Abu Nawas Street, P.O. Box 3217, BAGHDAD, Iraq.
YEAR OF CREATION: 1966
PARENT ORGANIZATION: Arab League Educational, Cultural and Scientific Organization.
PRESENT HEAD: Dr Mohi El Din Saber.
SIZE OF STAFF - TOTAL : 27 PROFESSIONALS: 18
TYPE OF ACTIVITIES: Publications, research, training of professional adult ed. personnel, documentation.
PEOPLE SERVED: General public, members of a specific organization, academic community.
SERVICES GIVEN: Handle outside requests, prepare bibl., reproduce journal articles, lib. services.
FIELDS COVERED: Adult ed., continuing ed., literacy, vocational training, counselling, research in adult ed.
METHODS OF DATA PROCESSING:
Manual.
Mechanical facilities.
Computerized.
REPROGRAPHIC SERVICES:
Microfiche-reader.
Reader-printer.
Photocopy.
Roneo.
Xerox.
PERIODICAL PUBLICATIONS:
Bibliographies.
Serials.
Directories.
Literature reviews.
Education of the masses.

Asia

OFFICIAL NAME: Documentation and Information Centre, Asian-South Pacific Bureau of Adult Education.
ADDRESS: P.O. Box 1225, CANBERRA CITY, 2601, Australia.
YEAR OF CREATION: 1975
PRESENT HEAD: Dr Chris Duke.
SIZE OF STAFF - TOTAL : 1 PROFESSIONALS: 1
TYPE OF ACTIVITIES: Documentation, information, research, regional contacts.
PEOPLE SERVED: Members of ASPBAE, other planners and adult educators in the region.
SERVICES GIVEN: SDI, distribute documents.
FIELDS COVERED: Adult ed., literacy, non-formal ed., continuing ed., participatory research.
SIZE OF COLLECTION
BOOKS AND DOCUMENTS: 20(
PERIODICALS RECEIVED ANNUALLY: 30
METHODS OF DATA PROCESSING:
Manual.
REPROGRAPHIC SERVICES:
Xerox.
PERIODICAL PUBLICATIONS:
ASPBAE Courier service.

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MONOGRAPHS:
Participatory research working papers.
STUDIES AND SURVEYS IN PREPARATION:
Directory of regional adult education associations and providers.

Europe

OFFICIAL NAME: European Bureau of Adult Education.
ADDRESS: Nieuweweg 4, P.O. Box 367, 3800 AJ AMERSFOORT, Netherlands.
YEAR OF CREATION: 1953
PRESENT HEAD: Mr W. Bax, Director.
TYPE OF ACTIVITIES: Documentation, information, publications.
PEOPLE SERVED: Associate members of the Bureau, either persons or organizations.
SERVICES GIVEN: Answer requests for information.
FIELDS COVERED: Adult ed., adult ed. legislation.
CLASSIFICATION SYSTEM: Special.
PERIODICAL PUBLICATIONS:
Notes and studies/Notes et études/Berichte und Aufsätze.
Conference reports.
Newsletter.
MONOGRAPHS:
Directory of adult education organizations in Europe. 1978.
Trilingual list of adult education terms.

Europe

OFFICIAL NAME: European Centre for the Development of Vocational Training.
ADDRESS: Bundesallee 22, 1000 BERLIN 15, Germany FR.
YEAR OF CREATION: 1976
PARENT ORGANIZATION: Commission of the European Communities.
PRESENT HEAD: Mr Roger Faist.
SIZE OF STAFF - TOTAL : 32 PROFESSIONALS: 16
TYPE OF ACTIVITIES: Vocational training research, information, publications.
PEOPLE SERVED: Training and educational specialists.
SERVICES GIVEN: Organize seminars, diffuse research reports.
FIELDS COVERED: Vocational training.
SIZE OF COLLECTION
BOOKS AND DOCUMENTS: 5,000
PERIODICALS RECEIVED ANNUALLY: 200
REPROGRAPHIC SERVICES:
Offset.
PERIODICAL PUBLICATIONS:
Vocational training/Formation professionnelle.
STUDIES AND SURVEYS IN PREPARATION:
Project reports.

Europe

OFFICIAL NAME: European Centre for Leisure and Education.
ADDRESS: Jilská 1, 110 00 PRAGUE 1, Czechoslovakia.
YEAR OF CREATION: 1968
PARENT ORGANIZATION: Institute for Philosophy and Sociology, Czechoslovak Academy of Sciences.
PRESENT HEAD: Dr Premysl Maydl.
SIZE OF STAFF - TOTAL : 5 PROFESSIONALS: 4
TYPE OF ACTIVITIES: Documentation, publications, research, organize conferences.
PEOPLE SERVED: Scientific institutions, scientists, libraries, researchers.
SERVICES GIVEN: Answer requests for information, lend documents, prepare annotated bibl., organize meetings & conferences, disseminate publications.
FIELDS COVERED: Ed. in general, adult ed., leisure, sociology.
SIZE OF COLLECTION
BOOKS AND DOCUMENTS: 3,300
PERIODICALS RECEIVED ANNUALLY: 100
METHODS OF DATA PROCESSING:
Manual.
CLASSIFICATION SYSTEM: Special.
PERIODICAL PUBLICATIONS:
Adult education in Europe: studies and documents.
MAE News (newsletter).
MONOGRAPHS:
Access to education of mothers and working women: bibliography.
Motivations to further education: bibliography.
Working papers related to the Project on Organization and Structure of Adult Education in Europe.
Complete list on request.
STUDIES AND SURVEYS IN PREPARATION:
Further working papers of the Project on Organization and Structure of Adult Education in Europe.

Latin America

OFFICIAL NAME: Centro regional de ed. de adultos y alfabetización funcional para América Latina (CREFAL).
TRANSLATION: Regional Centre for Adult Education and Functional Literacy for Latin America.
ADDRESS: Patzcuaro, MICHOACAN, Mexico.
YEAR OF CREATION: 1951
PARENT ORGANIZATION: Unesco and Government of Mexico.
PRESENT HEAD: Dr Adalberto A. Velasquez S.
TYPE OF ACTIVITIES: Documentation, information, publications, research.
PEOPLE SERVED: CREFAL staff, organizations, projects, libraries, officials and specialists involved in adult ed. and literacy.
SERVICES GIVEN: Lib. services, handle requests for information, prepare bibliographies.
FIELDS COVERED: Adult ed., functional literacy, social sciences.

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SIZE OF COLLECTION
  BOOKS AND DOCUMENTS: 53,000
  PERIODICALS RECEIVED ANNUALLY: 238
CLASSIFICATION SYSTEM: Dewey.
PERIODICAL PUBLICATIONS:
       Boletín informativo.
       Educación y adultos.
       Indice de adquisiciones.
MONOGRAPHS:
       List on request.

International services / Servicios internacionales / Services internationaux

International

OFFICIAL NAME: Co-operative Education Materials Advisory Service (CEMAS).
ADDRESS: International Co-operative Alliance, 11 Upper Grosvenor Street, LONDON W1X 9PA.
YEAR OF CREATION: 1975
PARENT ORGANIZATION: International Co-operative Alliance.
PRESENT HEAD: Mr Rune Forsberg.
SIZE OF STAFF - TOTAL : 4 PROFESSIONALS: 2
TYPE OF ACTIVITIES: Documentation, publications, information, advice.
PEOPLE SERVED: Co-operative organizations, co-operative training institutions, government departments.
SERVICES GIVEN: Advise on co-operative educational materials, provide manuals.
FIELDS COVERED: Co-operative ed. and training, adult ed., distance teaching.
SIZE OF COLLECTION
BOOKS AND DOCUMENTS: 700
PERIODICALS RECEIVED ANNUALLY: 20
METHODS OF DATA PROCESSING:
Manual.
CLASSIFICATION SYSTEM: Special.
AUDIOVISUAL MATERIALS:
Films.
REPROGRAPHIC SERVICES:
Photocopy.
Offset.
PERIODICAL PUBLICATIONS:
MONOGRAPHS:
Co-operative education radio programmes: guide with specimens for co-operative teachers.
Participative teaching methods: guide with specimen exercises for co-operative teachers.
STUDIES AND SURVEYS IN PREPARATION:
Correspondence methods in co-operative education: guide with specimens.

International

OFFICIAL NAME: Documentation Centre, Literacy, Adult Education and Rural Development Division.
TRANSLATION: Centre de documentation, Division de l'alphabétisation, l'éducation des adultes et du développement rural.
ADDRESS: Unesco ED/LAR, 7, place de Fontenoy, 75700 PARIS, France.
YEAR OF CREATION: 1971

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PARENT ORGANIZATION: Unesco.
PRESENT HEAD: Mrs K.S. Servomaa.
SIZE OF STAFF - TOTAL : 4 PROFESSIONALS: 2
TYPE OF ACTIVITIES: Documentation, information, publications.
PEOPLE SERVED: Unesco experts, adult education authorities and institutions.
SERVICES GIVEN: Disseminate information and documents, prepare bibl.
FIELDS COVERED: Adult ed., literacy, rural development.
SIZE OF COLLECTION
BOOKS AND DOCUMENTS: 8,000
PERIODICALS RECEIVED ANNUALLY: 45
METHODS OF DATA PROCESSING:
Manual.
AUDIOVISUAL MATERIALS:
Microfiches.
REPROGRAPHIC SERVICES:
Photocopy.
Reader.
PERIODICAL PUBLICATIONS:
Adult education information notes (also in Fren, Span, Russ and Arab).
Adult education series of cooperative educational abstracting service (Engl and Fren).
See also annex.
MONOGRAPHS:
Directory of documentation and information services in adult education (Engl/Fren).
Directory of national adult education boards & councils & other coordinating bodies (Engl/Fren/Span).
Directory of adult education periodicals.
List of adult education directories.
Bibliography on parent education.
STUDIES AND SURVEYS IN PREPARATION:
Directory of adult education training and research institutions.

International

OFFICIAL NAME: International Institute for Adult Literacy Methods.
TRANSLATION: Institut international pour les méthodes d'alphabétisation des adultes.
ADDRESS: P.O. Box 1555, TEHRAN, Iran.
YEAR OF CREATION: 1968
SIZE OF STAFF - TOTAL : 20 PROFESSIONALS: 9
TYPE OF ACTIVITIES: Documentation, research, publications, information, training.
PEOPLE SERVED: Libraries, documentation centres, projects, Government Departments, individuals concerned with adult literacy.
SERVICES GIVEN: Disseminate information and documents, prepare bibl.
FIELDS COVERED: Adult literacy, adult ed., literacy methods, statistics, rural development.
SIZE OF COLLECTION
BOOKS AND DOCUMENTS: 5,500
PERIODICALS RECEIVED ANNUALLY: 175

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METHODS OF DATA PROCESSING:
Manual.
CLASSIFICATION SYSTEM: Special.
AUDIOVISUAL MATERIALS:
Microfilms.
Slides.
Films.
REPROGRAPHIC SERVICES:
Photocopy.
Offset.
Xerox.
PERIODICAL PUBLICATIONS:
Literacy discussion (Engl, Fren, 4/yr).
Literacy work (Engl, Fren, 4/yr).
Literacy documentation (Engl only, 3/yr).
See also annex.
MONOGRAPHS:
Literacy bibliographies.
Literacy in development: a series of training monographs.
Directory: organizations offering literacy training courses. 1977.
Directory: universities and institutes offering literacy training programmes. 1977.
Directory: literacy journals and periodicals. 1978.

Annex: abstracting services
Anexo: servicios de resúmenes analíticos
Annexe: services de résumés analytiques

International Bureau of Education/Oficina Internacional de Educación/Bureau international d'éducation

TITLE:	Adult Education Series – Co-operative Educational Abstracting Service
EDITORIAL ADDRESS:	Adult Education Section, ED/LAR, Unesco, 7, place de Fontenoy, 75700 Paris, France
PUBLICATION ADDRESS:	Unesco, 7, place de Fontenoy, 75700 Paris, France
FORMAT:	Single sheets of paper
LANGUAGE/S:	English and French; selected issues in Spanish
YEAR STARTED:	1975
FREQUENCY:	Irregular
ABSTRACTS:	Variable number; 1,500 words per abstract; 6 month interval
COVERAGE:	Worldwide journals; books, reports, monographs, dissertations, conference proceedings, laws, statutes
ARRANGEMENT:	Serially under country; keywords for computer storage
INDEXES:	Author and subject indexes annually
SUBSCRIPTION COST:	Free
COMPLEMENTARY SERVICES:	Computer-based literature search
SUBJECTS:	Educational policy, administration and legislation, educational research

International Institute for Adult Literacy Methods/Instituto internacional para los métodos de alfabetización de los adultos/Institut international pour les méthodes d'alphabétisation des adultes

TITLE:	Literacy Documentation
PUBLICATION ADDRESS:	Library, International Institute for Adult Literacy Methods, P.O. Box 1555, Tehran, Iran Phone 658163-65; Cable INTERLITERACY
FORMAT:	Journal
LANGUAGE/S:	English
YEAR STARTED:	1972
FREQUENCY:	3 issues per year

SUBSCRIPTION COST: $8.00 foreign; on exchange with educational institutions; individual issues at $2.65
ABSTRACTS: 25 per year; 400 words per abstract; 1 year interval
COVERAGE: 168 foreign journals; books, reports, dissertations, conference proceedings
ARRANGEMENT: Own classification; cross-references
INDEXES: Author, subject, keyword, geographical and corporate body indexes in each issue; subject, author and keyword indexes annually
COMPLEMENTARY SERVICES: Photocopy services for abstracts ($0.14 approximately per page)
Reprints of items abstracted ($0.14 approximately per page)
SUBJECTS: Adult basic education and literacy

France/Francia

TITLE: CREFED – Informations
EDITORIAL ADDRESS: Centre de Recherche et de Formation en Education (CREFED) de l'Ecole Normale Supérieure de St. Cloud, avenue du Palais, 92211, St. Cloud, France
Phone 602 4103 x344
FORMAT: Journal
LANGUAGE/S: French
YEAR STARTED: 1971
FREQUENCY: 3 issues per year
SUBSCRIPTION COST: Free
ABSTRACTS: 200 per year; 3 month interval
COVERAGE: 87 domestic journals, 14 foreign journals; books, reports, dissertations, conference proceedings, government documents
SUBJECTS: Science and educational technology

India/Inde

TITLE: Indian Education Abstracts
PUBLICATION ADDRESS: Department of Publication, Government of India, C-5, State Emporia Building, Baba Kharak Singh Marg, New Delhi 110 001, India
FORMAT: Journal
LANGUAGE/S: English
YEAR STARTED: 1955
FREQUENCY: 4 issues per year
SUBSCRIPTION COST: Rs. 15.60 domestic; $5.62, £1.82 foreign; individual issues at Rs. 3.90, $1.41, £0.46
ABSTRACTS: 150 per year
COVERAGE: 20 domestic journals; occasional newspaper articles
ARRANGEMENT: Subject groups; cross-references
SUBJECTS: Education and youth

Switzerland/Suiza/Suisse

TITLE:	Dokumentationskarten SVEB/Fiches de documentation FSEA
EDITORIAL ADDRESS:	Schweiz. Vereinigung für Erwachsenenbildung, SVEB (Fédération suisse pour l'éducation des adultes) (Swiss Federation for Adult Education), Oerlikonerstrasse 38, Postfach 8057 Zürich, Switzerland; Phone 01/46 64 55
FORMAT:	Journal
LANGUAGE/S:	Language of original document – German, French, English
YEAR STARTED:	1968
FREQUENCY:	2 or 3 issues per year
SUBSCRIPTION COST:	SFr. 20 domestic; SFr. 26 foreign
ABSTRACTS:	400 per year; 70 words per abstract; 14 month interval
COVERAGE:	40 domestic journals, 55 foreign journals; books, reports, dissertations, conference proceedings, curriculum materials, pamphlets
ARRANGEMENT:	Own classification
INDEXES:	Cost approximately SFr. 5
COMPLEMENTARY SERVICES:	Photocopies of abstracts – SFr. 1 per page Literature searching service – SFr. 20 per hour Reprints of journal articles abstracted Annotated bibliographies – cost varies Library – no circulation privileges
SUBJECTS:	Adult education, all aspects in theory and practice, general education, sociology, psychology as far as relevant to adult education

United Kingdom/Reino Unido/Royaume-Uni

TITLE:	R & D Abstracts
PUBLICATION ADDRESS:	Technology Reports Centre, Department of Industry, Orpington, Kent BR5 3RF, England; Phone Orpington 32111
FORMAT:	Journal and magnetic tape
YEAR STARTED:	1967
FREQUENCY:	2 issues per month
SUBSCRIPTION COST:	On request
ABSTRACTS:	8,000 per year; 100 words per abstract; 3 month interval
COVERAGE:	Reports
ARRANGEMENT:	22 COSATI categories
INDEXES:	Author, subject and report number in each issue; author and subject cumulated every 6 months (cost available on request)
COMPLEMENTARY SERVICES:	Literature searching service Computer-based literature searches SDI (providing author, title and abstract) Reprints of items abstracted Annotated bibliographies (cost on request)
SUBJECTS:	Education and science

United Kingdom/Reino Unido/Royaume-Uni

TITLE: Research into Higher Education Abstracts

PUBLICATION ADDRESS: Society for Research into Higher Education, University of Surrey, Guildford, Surrey GU2 5XH, England

LANGUAGE/S: English

YEAR STARTED: 1967

FREQUENCY: 4 issues per year

SUBSCRIPTION COST: £7.50 for non-members, £ 5.50 for members (+ 35p postage); single issue £1.90 (+ 15p)

ABSTRACTS: 320 per year; 200 words per abstract; 9 month interval

COVERAGE: 100 domestic journals, 40 foreign journals; books, reports, conference proceedings, occasional dissertation

ARRANGEMENT: Own classification; cross-references

INDEXES: Author and subject with each issue and annually

SUBJECTS: Higher education, with one section on adult education

United Kingdom/Reino Unido/Royaume-Uni

TITLE: Sociology of Education Abstracts

EDITORIAL ADDRESS: Prof. D.F. Swift, Faculty of Educational Studies, Open University, Walton Hall, Milton Keynes, MK7 6AA, England Phone Milton Keynes 74066 x3135

PUBLICATION ADDRESS: Information for Education Ltd., School of Education, University of Liverpool, 19-23 Abercromby Square, Liverpool 7, L69 3BX, England

FORMAT: Journal

LANGUAGE/S: English

YEAR STARTED: 1965

FREQUENCY: 4 issues per year

SUBSCRIPTION COST: £11.00, $25.00

ABSTRACTS: 800 per year; 300 words per abstract; 6-12 month interval

COVERAGE: 270 journals, mostly British and American; books, reports, conference proceedings

ARRANGEMENT: Alphabetically by author

INDEXES: Subject index with each issue, quarterly and annually; author and journal index annually

SUBJECTS: All areas of the social sciences and education, educational and vocational guidance, education of the culturally disadvantaged, industrial training, education in developing countries, organization and administration of education, educational planning, research methods, higher education

United Kingdom/Reino Unido/Royaume-Uni

TITLE: Technical Education Abstracts

EDITORIAL ADDRESS: Prof. D.F. Swift, Open University, Walton Hall, Milton Keynes, MK7 6AA, England; Phone Milton Keynes 74066 x3135

PUBLICATION ADDRESS: Business Manager, Information for Education, Ltd., School of Education, University of Liverpool, 19-23 Abercromby Square, Liverpool 7, L69 3BX, England

FORMAT: Journal
LANGUAGE/S: English
YEAR STARTED: 1961
FREQUENCY: 4 issues per year
SUBSCRIPTION COST: £10.50
ABSTRACTS: 480 per year; 200-300 words per abstract
COVERAGE: 50 domestic journals; books, reports, conference proceedings, pamphlets, booklets
ARRANGEMENT: Modified UDC
INDEXES: Author, subject and Dept. of Education Classification system with each issue; author and subject indexes cumulated annually in issue no. 4

SUBJECTS: Technical education both within industry and the educational system, including management education and vocational guidance

United States of America/Estados Unidos de América/Etats-Unis d'Amérique

TITLE: Abstracts for Social Workers
EDITORIAL ADDRESS: Inez L. Sperr, D.S.W., Editorial Office, National Association of Social Workers, 2 Park Avenue, New York, N.Y. 10016, USA

PUBLICATION ADDRESS: National Association of Social Workers, 1425 H St. N.W., Suite 600, Washington, D.C. 20005, USA

FORMAT: Journal
LANGUAGE/S: English
YEAR STARTED: 1965
FREQUENCY: 4 issues per year
SUBSCRIPTION COST: $30 domestic, $30 foreign; reductions for students
ABSTRACTS: 1,000 per year; 200 words per abstract; 6-12 month interval
COVERAGE: 200 domestic journals, 25 foreign journals; books, reports, dissertations and conference proceedings
ARRANGEMENT: Own classification
INDEXES: Author and subject indexes in each issue; author and subject indexes cumulated annually in issue no. 4

SUBJECTS: Social work/social welfare and related fields of knowledge

United States of America/Estados Unidos de América/Etats-Unis d'Amérique

TITLE: Adult Education Abstracts
EDITORIAL ADDRESS: Adult Continuing Education Center, National Multimedia Center for Adult Education, Montclair State College, 848 Valley Road, Upper Montclair, New Jersey 07043, USA

FORMAT: On file cards (5″x 8″)
LANGUAGE/S: English
YEAR STARTED: 1970

FREQUENCY:	Monthly
SUBSCRIPTION COST:	$75
ABSTRACTS:	900 per year; 100-200 words per abstract
COVERAGE:	Largely curricular-instructional materials from commercial and non-commercial sources, reports, documents, research
ARRANGEMENT:	Serially
INDEXES:	Quarterly
COMPLEMENTARY SERVICES:	Literature search – $10 plus cost ($0.10 per page) for abstract reproduction; airmail charges outside USA and Canada added. Selected bibliographies on career education, ageing, consumer education, English as a second language, community education, and leisure reading
SUBJECTS:	Adult basic education and other adult-oriented areas

United States of America/Estados Unidos de América/Etats-Unis d'Amérique

TITLE:	College Student Personnel Abstracts
EDITORIAL ADDRESS:	Claremont Institute for Administrative Studies, Claremont Graduate School, Claremont, California 91711, USA Phone (714) 626-8511 x3905
FORMAT:	Journal
LANGUAGE/S:	English
YEAR STARTED:	1966
FREQUENCY:	4 issues per year
SUBSCRIPTION COST:	$24 for individuals, $32 for institutions
ABSTRACTS:	1,000-1,200 per year; 200 words per abstract; 1 year interval
COVERAGE:	185 domestic journals, 25 foreign journals; books, reports, conference proceedings, papers
ARRANGEMENT:	Own classification; cross-references
INDEXES:	Author and subject in each issue; cumulated quarterly and annually in summer (no. 4) issue
COMPLEMENTARY SERVICES:	Volumes up to no. 9 available to subscribers from University Microfilms, 300 North Zeeb Road, Ann Arbor, Michigan 48106, USA
SUBJECTS:	College students, higher education, student personnel services

United States of America/Estados Unidos de América/Etats-Unis d'Amérique

TITLE:	Community Development Abstracts, Volume 2
EDITORIAL ADDRESS:	Alvin S. Lackey, Editor, Essay Press, P.O. Box 22206, San Diego, California 92122, USA
FORMAT:	Monograph
LANGUAGE/S:	English
YEAR STARTED:	Covers 1965-1968
FREQUENCY:	Periodic
SUBSCRIPTION COST:	$45
INDEXES:	Author index, subject index, nation-tribe-society index, periodical index

COMPLEMENTARY SERVICES: Volume 1 (1960-1964) is out of print; may be reprinted if enough orders received for it

SUBJECTS: Based on selection criteria set down by the Agency for International Development

United States of America/Estados Unidos de América/Etats-Unis d'Amérique

TITLE: Dissertation Abstracts International, Section A: Humanities and Social Sciences

FORMER TITLE: Dissertation Abstracts

EDITORIAL ADDRESS: Ms. Patricia M. Colling, Editor, Xerox University Microfilms, 300 North Zeeb Road, Ann Arbor, Michigan 48106, USA

PUBLICATION ADDRESS: Ms. Helen Greenway, Xerox University Microfilms, 300 North Zeeb Road, Ann Arbor, Michigan 48106, USA; Phone (313) 761-4700

FORMAT: Journal and magnetic tape

LANGUAGE/S: English

YEAR STARTED: 1938 for Microfilm Abstracts, 1966 for Section A

FREQUENCY: Monthly

SUBSCRIPTION COST: $105 USA and Canada, $215 South America and Mexico, £66.00 Europe, Africa, Asia, Australia, New Zealand; backfiles available – $14 - $17

ABSTRACTS: 30,000+ per year; 400-600 words per abstract; 2 month interval

COVERAGE: Doctoral disserations from more than 350 colleges and universities worldwide

ARRANGEMENT: By academic field

INDEXES: Author and keyword title in each issue; annual cumulative author index (free to subscribers)

COMPLEMENTARY SERVICES: American Doctoral Dissertations – complete list of doctoral papers accepted by USA and Canadian institutions during a year
Comprehensive Dissertation Index – subject and author guide to American and Canadian dissertations since 1861
DATRIX II – computerized search service; fee starts at $15 for 150 references
Dissertations available on microfilm or in xerographic copy
Masters abstracts
Monograph abstracts

SUBJECTS: Humanities and social sciences

United States of America/Estados Unidos de América/Etats-Unis d'Amérique

TITLE: Education abstracts

EDITORIAL ADDRESS: Council for Advancement & Support of Education (CASE), One Dupont Circle, Suite 530, Washington, D.C. 20036, USA; Phone (202) 659-3820

FORMAT: Journal

LANGUAGE/S: English

YEAR STARTED: 1963
FREQUENCY: Monthly
SUBSCRIPTION COST: $8.50 domestic (1 year), $15.00 domestic (2 years), $10.00 foreign (1 year), $18.00 foreign (2 years)
ABSTRACTS: 132 per year; 100 words per abstract; 3-4 week interval
COVERAGE: 50 domestic journals; books, reports
SUBJECTS: Education news, particularly higher education

United States of America/Estados Unidos de América/Etats-Unis d'Amérique

TITLE: Educational administration abstracts
EDITORIAL ADDRESS: UCEA Editorial Commission, Dept. of Educational Administration, Texas A & M University, College Station, Texas 77843, USA; Phone (713) 845-2716
PUBLICATION ADDRESS: University Council for Educational Administration, 29 West Woodruff Avenue, Columbus, Ohio 43210, USA; Phone (614) 422-2564
YEAR STARTED: 1966
FREQUENCY: 3 issues per year
SUBSCRIPTION COST: $13.50 USA and Canada (1 year), $14.50 other countries (1 year); $35.00 all countries (3 years)
ABSTRACTS: 825 per year; 150 words per abstract; 6-8 month interval
COVERAGE: 95 domestic journals, 17 foreign journals
ARRANGEMENT: Subject groups
INDEXES: Author and journal in each issue
SUBJECTS: Tasks of administration, administrative processes and organizational variables, societal factors influencing education, programme for educational administrators, theory and research planning and futurology

United States of America/Estados Unidos de América/Etats-Unis d'Amérique

TITLE: Government Reports, Announcements & Index
FORMER TITLE: U.S. Government R & D Reports
PUBLICATION ADDRESS: National Technical Information Service, Department of Commerce, 5285 Port Royal Road, Springfield, Virginia 22161, USA; Phone (703) 321-8500
FORMAT: Journal, magnetic tape, microfiche, microfilm, punched cards
LANGUAGE/S: English
YEAR STARTED: 1971
FREQUENCY: Bi-weekly
SUBSCRIPTION COST: $200 domestic
ABSTRACTS: 60,000 per year; 100 words per abstract
COVERAGE: Scientific and technical reports by U.S. Federal Agencies, their contractors or grantees
ARRANGEMENT: 22 COSATI categories
INDEXES: Subject, personal author, corporate author, contract grant number, accession report number – all with each issue

COMPLEMENTARY SERVICES: Copies of reports available in paper, microfiche, microfilm, magnetic tape and 80-column punched cards
On-line computer search (NTISearch) of data from 1964 on
SRIM – Standing order microfiche service
NTIS Bibliographic Data File magnetic tape available for lease
Weekly Government Abstracts – 24 weekly newsletters
Information Center in Main Commerce Building Phone (202) 967-4349

United States of America/Estados Unidos de América/Etats-Unis d'Amérique

TITLE: Human Resources Abstracts
FORMER TITLE: Poverty and Human Resources Abstracts (prior to Volume X, no. 1, March 1975)

PUBLICATION ADDRESS: SAGE Publications, 275 South Beverly Drive, Beverly Hills, California 90212, USA

FORMAT: Journal
LANGUAGE/S: English
YEAR STARTED: 1966
FREQUENCY: 4 issues per year
SUBSCRIPTION COST: For institutions, domestic $60; for professionals and students $36; individual issues available
ABSTRACTS: 1,000 per year; 250-300 words per abstract; 3-4 month interval
COVERAGE: 300 domestic journals, 40 foreign journals; books, reports, dissertations, conference proceedings
ARRANGEMENT: Own classification; cross-references
INDEXES: Author and subject in each issue; author and subject cumulated in no. 4 of each volume; periodicals regularly scanned are listed in no. 3 of each volume

ORDER INFORMATION: For UK, Europe, Africa and Middle East, order from SAGE Publications, Ltd., St. George's House, 44 Hatton Garden, London EC1B 1QN, England. Order individual issues from Davlin Publications, Inc., 13521 Alondra Boulevard, Santa Fe Springs, California 90670, USA

SUBJECTS: Labour market, education and training, living standards, housing, economic development, job enrichment, health services delivery

United States of America/Estados Unidos de América/Etats-Unis d'Amérique

TITLE: Masters Abstracts
EDITORIAL ADDRESS: Ms. Patricia M. Colling, Editor, Masters Abstracts, Xerox University Microfilms, 300 North Zeeb Road, Ann Arbor, Michigan 48106, USA; Phone (313) 761-4700

FORMAT: Journal
LANGUAGE/S: English
YEAR STARTED: 1962
FREQUENCY: 4 issues per year

SUBSCRIPTION COST: $15 (USA, Canada and U.S. Possessions); backfile – single issues $4 in xerographic copies; complete volumes on microfilm at $8

ABSTRACTS: 1,000 abstracts per year; 150 words per abstract; 3 month interval

COVERAGE: Masters theses from 51 institutions

ARRANGEMENT: Own classification

INDEXES: Author and subject in each issue (cumulating within each volume); cumulated every 5 years and published separately

COMPLEMENTARY SERVICES: Thesis papers can be ordered from Xerox University Microfilms on 35mm roll microfilm ($5.00) or in xerographic copy ($11.00)

ORDER INFORMATION: Foreign subscriptions available from University Microfilms, Ltd., St. John's Road, Tylers Green, Penn, Buckinghamshire HP10 8HR, England

SUBJECTS: 79 general categories, including adult education

United States of America/Estados Unidos de América/Etats-Unis d'Amérique

TITLE: Psychological abstracts

EDITORIAL ADDRESS: Lois Granick, Executive Editor, 1200 17th Street, N.W.,Washington, D.C. 20036, USA; Phone (202) 833-7626

PUBLICATION ADDRESS: American Psychological Association, 1200 17th Street, N.W., Washington, D.C. 20036, USA; Phone (202) 833-7600

FORMAT: Journal and magnetic tape

LANGUAGE/S: English

YEAR STARTED: 1927

FREQUENCY: monthly

SUBSCRIPTION COST: $190

ABSTRACTS: 31,000 per year; 120 words per abstract; 3-6 month interval

COVERAGE: 850 domestic and foreign journals; 1,500 books, reports, monographs and dissertations

ARRANGEMENT: Alphabetically by author

INDEXES: 5 index terms applied; up to 4 authors listed; subject and author indexes and periodical listing cumulated in volume indexes (2 a year)

COMPLEMENTARY SERVICES: Psychological Abstracts Information Service (PsycInfo) includes:
Data Base – magnetic tape of records from 1967 to present; may be leased by institutions on annual basis
PA Direct Access Terminal – service provided through many information centres
Thesaurus of Psychological Index Terms – $12 from Publications Sales Dept., American Psychological Association
PASAR – comprehensive literature search of data base; cost usually $40-$60; address Psychological Abstracts Information Service

ORDER INFORMATION: Cumulative indexes for 1927-1968 may be ordered from G.K. Hall & Co., 70 Lincoln St., Boston, Massachusetts 02111, USA;

	cumulative indexes for 1969-1971 and 1972-1974 may be ordered from Publications Sales Dept., American Psychological Association
SUBJECTS:	Psychology – 16 major classification categories

United States of America/Estados Unidos de América/Etats-Unis d'Amérique

TITLE:	Resources in education (RIE)
FORMER TITLE:	Research in Education, prior to January 1975
EDITORIAL ADDRESS:	Educational Resources Information Center (ERIC), National Institute of Education, Washington, D.C. 20202, USA
PUBLICATION ADDRESS:	Superintendent of Documents, U.S. Government Printing Office, Washington, D.C. 20402, USA
FORMAT:	Journal and magnetic tape
LANGUAGE/S:	English
YEAR STARTED:	1966
FREQUENCY:	Monthly
SUBSCRIPTION COST:	\$42.70 per year domestic, \$53.40 per year foreign; single issues \$3.60 domestic, \$4.50 foreign
ABSTRACTS:	15,000 abstracts per year; 200 words per abstract; 3-4 month interval
COVERAGE:	Books, documents, reports, dissertations, conference proceedings, government documents, papers
ARRANGEMENT:	Subject groups
INDEXES:	Author, institution, keyword and Clearinghouse accession number index in each issue; cumulated semi-annually and annually
COMPLEMENTARY SERVICES:	Microfiche and hard copy of most documents abstracted are available from ERIC Document Reproduction Service, P.O. Box 190, Arlington, Virginia 22210, USA ERICtapes – magnetic tape including RIE and Current Index to Journals in Education; either in ERIC format (IBM 360 OS) or in Library of Congress MARC II format; prices per reel start at \$50 ERICtools – series of printed indexes, directories and cross-reference lists available to those without access to computer
ORDER INFORMATION:	Order ERICtapes and ERICtools from ORI, Inc., 4833 Rugby Avenue, Suite 303, Bethesda, Maryland 20014, USA Phone (301) 656-9723
SUBJECTS:	Education and training – 16 special areas including adult education, which is input by the ERIC Clearinghouse in Career Education

United States of America/Estados Unidos de América/Etats-Unis d'Amérique

TITLE:	Resources in Vocational Education
FORMER TITLE:	Abstracts of Instructional and Research Materials in Vocational and Technical Education (AIM/ARM)

EDITORIAL ADDRESS: Ms. Kathleen Jezierski, Center for Vocational Education, Ohio State University, 1960 Kenny Road, Columbus, Ohio 43210, USA; Phone (614) 486-3655

FORMAT: Journal and magnetic tape
LANGUAGE/S: English
YEAR STARTED: 1967
FREQUENCY: Bimonthly
SUBSCRIPTION COST: $34 domestic, $36 foreign
ABSTRACTS: 1,200 abstracts per year; 200 words per abstract; 6 month interval
COVERAGE: Books, reports, dissertations, conference proceedings, government documents
ARRANGEMENT: Serially within subject groups
INDEXES: Author and subject index in each issue; cumulated annually; indexes on magnetic tape – $50 per tape, $250 per annual subscription
COMPLEMENTARY SERVICES: Each issue is submitted to the ERIC System and is available on microfiche from the ERIC Document Reproduction Service, 4827 Rugby Avenue, Bethesda, Maryland 20014, USA; Copies of full texts of most of the documents announced are available in microfiche and/or hard copy from the ERIC Document Reproduction Service
Computer-based literature searches – average cost $50; handled by the Center's Information and Field Services Division
AIM/ARM Search Tapes available from October 1967 to the present; order from the Center for Vocational Education
SUBJECTS: Vocational and technical education including specific subfields, such as agricultural education, business and office education; also related fields like manpower, economics, occupational guidance and occupational rehabilitation

United States of America/Estados Unidos de América/Etats-Unis d'Amérique

TITLE: Sociological abstracts
EDITORIAL ADDRESS: Leo P. Chall, Editor, P.O. Box 22206, San Diego, California 92122, USA
PUBLICATION ADDRESS: Council of Abstracting Services, P.O. Box 22206, San Diego, California 92122, USA
FORMAT: Journal
LANGUAGE/S: English
YEAR STARTED: 1952
FREQUENCY: 6 issues per year
SUBSCRIPTION COST: $130 per year; with Unesco Book Coupons, add 10 per cent for bank charges; with International Money Order, include library order no. or SA invoice no.; individual issues $30; cumulative index issue $36
COVERAGE: 90 journals

INDEXES:	Author, subject and periodical; Quinquennial Index 1963-1967, $60
COMPLEMENTARY SERVICES:	Copies of some original papers are available on microfiche
SUBJECTS:	Sociology

USSR/URSS

TITLE:	
TRANSLATION:	Problems of General Secondary Education of Adults
EDITORIAL ADDRESS:	Information Department of the Institute of General Pedagogics, Academy of Pedagogical Sciences of the USSR, st. Pavla Korchagina 7, Moscow 129278, USSR
FORMAT:	Journal
LANGUAGE/S:	Russian
YEAR STARTED:	1975
SUBSCRIPTION COST:	Inquire to the Information Department for conditions of subscription; can be arranged on exchange
COVERAGE:	Domestic journals; books, proceedings
COMPLEMENTARY SERVICES:	Other informational materials and services
SUBJECTS:	General education of adults in the USSR

USSR/URSS

TITLE:	
EDITORIAL ADDRESS:	Groupe d'informations scientifique et pédagogique, Institut scientifique de recherches de l'éducation générale des adultes, NAB, Kutvzob Dom 8, 192 187 Leningrad, USSR
LANGUAGE/S:	Russian with English translation
FREQUENCY:	Upon request
SUBSCRIPTION COST:	As a rule free of charge on the basis of mutual information exchange
COMPLEMENTARY SERVICES:	Bibliographies compiled, with English translation of titles
SUBJECTS:	USSR and foreign innovations in adult education

WORKSHEET

If you have any additions or changes which you wish to be included in the third edition of this directory, please complete the detachable worksheet on the following pages and send it to: Adult Education Section, ED/LAR, Unesco, 7 Place de Fontenoy, 75700 Paris, France.

The following information is an explanation of the coding instructions and is intended to assist you in filling in the worksheet. Your answers may be given in English, French or Spanish.

Field No.

1. Name of the institution in the official language. If the alphabet is other than Roman, please transliterate it.
2. Translation of the title into English or French.
3. Full postal address.
6. Organization on which the institution depends from an administrative point of view.
8. Give figures only.
9. Activities developed by the institution: documentation, information, publications, research, statistics, training, exhibitions, etc.
10. List the type of users for which the institution was established: administrators, planners, researchers, teachers, students of education, etc.
11. Types of services provided to the users: local consultation, loans, inter-library loans, preparation of bibliographies, annotated bibliographies, selective dissemination of information, translation and other. Mention if the institution will answer foreign inquiries and if it gives services to provincial or local centres.
12. Say if the whole field of education is covered (education in general). Mention if the collection keeps related fields (psychology, economic development, etc.). Mention, where relevant, specific educational fields developed inside the collection.
13. Give figures only.
14. Check methods employed in the institution (for documentation only). If the system employed is not internationally known (UDC, Dewey, L.C., etc.) mention 'special'.
15. Mention types of audiovisual materials kept and used for documentation or information purposes (microfilm, microfiche, slides, films, videotape, etc.), giving figures, e.g. Microfiches: 1,000.
16. Mention types of machines employed for documentation and information purposes: roneo, xerox, photocopier, reader printer, etc.
17. Give titles of your periodical publications, including current bibliographies and acquisition lists and titles of your regular series.
18. Give titles of monographs published in the last three years.
19. Give major current themes of research and surveys.

FORMULARIO

Si usted tiene alguna sugerencia sobre ampliaciones o modificaciones que puedan ser introducidas en la tercera edición de este repertorio, tenga a bien completar el formulario adjunto y enviarlo a: Sección de Educación de Adultos ED/LAR, Unesco, 7, place de Fontenoy, 75700 París, Francia.

A continuación se aclaran ciertos aspectos de las instrucciones de programación. El formulario puede escribirse en francés, inglés o español.

Rúbrica No.

1. Nombre de la institución en el idioma oficial. Si no estuviera escrito en alfabeto latino efectúe su transcripción.
2. Nombre en español, francés o inglés.
3. Dirección completa, número de la casilla y del código postal, si hubiere.
6. Organismo o entidad de la cual depende administrativamente la institución.
8. Dar cifras solamente.
9. Actividades particulares de la institución: información, documentación, formación, publicaciones, investigaciones, estadísticas, exposiciones, etc.
10. Enumerar las categorías de usuarios para los que se creó la institución: administradores, planificadores, investigadores, enseñantes, etc.
11. Tipos de servicios ofrecidos a los usuarios: consultas locales, préstamos, préstamos interbibliotecarios, preparación de bibliografías, bibliografías anotadas, difusión selectiva de información, traducciones, etc. Indicar si la institución contesta a consultas provenientes del extranjero y si ofrece servicios a centros provinciales o locales.
12. Mencionar si cubre todo el campo de la educación (educación en general), si abarca también otras áreas (psicología, desarrollo económico, etc.) Mencionar los campos específicos de la educación particularmente desarrollados en la colección.
13. Dar cifras solamente.
14. Enumerar los métodos empleados en la institución (en documentación solamente). Si el sistema empleado no es conocido a nivel internacional. (CDU, Dewey, Library of Congress, etc.), coloque "especial".
15. Indicar los diferentes tipos de materiales audiovisuales disponibles para documentación e información (microfilmes, microfichas, diapositivas, filmes, videocassettes, etc.) dando cifras. Por ejemplo, microfichas: 1.000.
16. Indicar los diferentes tipos de máquinas que utilizan para documentación e información: mimeógrafo, xerox, fotocopiadora, lectora-impresora, etc.
17. Mencionar los títulos de las publicaciones periódicas que editan, incluyendo bibliografías corrientes, listas de adquisiciones y títulos de colecciones regulares, etc.
18. Mencionar los títulos de las monografías publicadas en los tres últimos años.
19. Mencionar los temas de las principales investigaciones y estudios en curso.

FORMULAIRE

Si vous avez une addition ou une modification à suggérer pour la troisième édition du répertoire, vous êtes invités à remplir le formulaire détachable ci-joint et à le renvoyer à: Section de l'éducation des adultes, ED/LAR, Unesco, 7, place de Fontenoy, 75700, Paris, France. Les informations qui suivent donnent quelques éclaircissements sur certaines instructions de programmation et ont pour objet de vous aider à remplir le formulaire. Celui-ci peut être rempli en français, anglais ou espagnol.

Rubrique No.

1. Nom de l'institution dans la langue officielle. Si l'alphabet n'est pas romain, prière de procéder à une translittération.
2. Traduction du titre en anglais ou en français.
6. Organisation dont dépend l'institution du point de vue administratif.
8. Ne donner que des chiffres.
9. Activités particulières de l'institution: documentation, information, publications, recherche, statistiques, formation, expositions, etc.
10. Enumérer les types d'utilisateurs pour lesquels l'institution a été créée: administrateurs, planificateurs, chercheurs, enseignants, etc.
11. Types de services offerts aux utilisateurs: consultation sur place, prêts, prêts interbibliothèques, préparation de bibliographies, bibliographies annotées, diffusion sélective de l'information, traduction, etc. Indiquer si l'institution répond à des demandes provenant de l'étranger et si elle offre ses services à des centres provinciaux ou locaux.
12. Dire si tout le domaine de l'éducation est couvert (éducation en général). Dire aussi si la collection s'étend à des domaines voisins (psychologie, développement économique, etc.). Mentionner les domaines spécifiques de l'éducation particulièrement développés dans la collection.
13. Ne donner que des chiffres.
14. Enumérer les méthodes employées dans l'institution (en matière de documentation seulement). Si le système employé n'est pas connu au niveau international (CDU, Dewey, Library of Congress, etc.), mettre "spécial".
15. Indiquer les types de matériel audiovisuel conservés et utilisés à des fins de documentation ou d'information (microfilms, microfiches, diapositives, films, vidéocassettes, etc.), en donnant des chiffres. Par exemple: microfiches: 1 000.
16. Indiquer les types de machines utilisées à des fins de documentation ou d'information: ronéo, xerox, photocopie, lectrice imprimante, etc.
17. Donner le titre de vos publications périodiques: bibliographies courantes, listes d'acquisitions, titres de vos collections régulières, etc.
18. Donner les titres des monographies publiées au cours des trois dernières années.
19. Donner les principaux thèmes des recherches et études en cours.

WORKSHEET
FORMULARIO
FORMULAIRE

Control number *Numéro de contrôle* Número de control	Code number *Numéro de code* Número de código 01	Date *Date* Fecha 00/D

1. Official name *Nom officiel* Nombre oficial 10	
2. Translation *Traduction* Traducción 11	
3. Address *Adresse* Dirección 12	
4. Country *Pays* País 13	5. Year of creation *Année de création* Año de creación 00/Y
6. Parent organization *Organisation mère* Organismo del que depende 15	
7. Present Head *Directeur actuel* Director actual 20	
8. Size of staff: total *Effectif du personnel: total* Personal total 30	Professionals *Professionnels* Profesionales 31
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Méthodes de traitement des données
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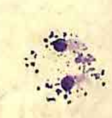
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Pour se procurer les ouvrages de ces séries, s'adresser aux agents généraux de l'Unesco ou aux Services commerciaux, Unesco, 7, place de Fontenoy, 75700 Paris, France. Pour obtenir la liste complète des ouvrages et périodiques, s'adresser à: Bureau international d'éducation, Palais Wilson, 1211 Genève 14, Suisse.



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